



Minutes Regular Council Meeting Held Monday May 8th, 2023, at 7:30 p.m.

The regular meeting of council was held Monday May 8th, 2023, at 7:30 pm with Acting Mayor Duggan presiding. In attendance were Councillor O'Brien, Councillor Adams, and Councillor Poirier. Also present was CAO Donna Thomson, Jillian Trainor from the West Prince Graphic and residents Noreen Profit and Nicole MacEachern, Peter Mellish from PEI ATV Federation, O'Leary ATV club president Tyler Hardy, Tignish ATV club president Shawn Allain, and Constable Dowling from the RCMP. Regrets were sent by Deputy Mayor Curtis and Councillor Murphy.

Declaration of Conflicts of Interest

Acting Mayor Duggan called the meeting to order. Acting Mayor Duggan welcomed the guests to the meeting. He went over the conflicts of interest being Councillor O'Brien and Councillor Murphy for health related topics.

Approval of Agenda

Acting Mayor Duggan called for a motion to approve the agenda. The motion was made by Councillor O'Brien and was seconded by Councillor Poirier. The motion carried.

Adoption of Minutes

Acting Mayor Duggan asked for a motion to adopt the minutes from the April 11th regular meeting of council. The motion was made by Councillor Adams seconded by Councillor Poirier and the motion carried.

Business arising from the Minutes

Acting Mayor Duggan gave an update on a resident request to clear trees off a trail near his property. He explained that Council had some concerns about liability

issues and had forwarded the request to the legal and insurance advisors, and had not received any updates as of meeting time.

Public Presentations –

Acting Mayor welcomed the guests to the meeting and called on Peter Mellish, Executive Director PEI ATV Federation to speak to Council. The Federation are asking the Council to consider a pilot project in conjunction with the province to designate certain streets access for the ATV clubs to move off their trails and into Alberton to be able to access services like gas and food. They have worked with other towns like Kensington who have sent a letter of support to the Province. There would need to be an amendment by the province of the Off – Highway Vehicle Act. Presentation in Appendix A of these minutes. Upon completion of the presentation Mr. Mellish, Mr. Hardy and Mr. Allain left the meeting.

Acting Mayor Duggan offered the RCMP officer the opportunity to present the police report.



**TOWN OF ALBERTON
MAYOR'S
POLICING REPORT
APRIL, 2023**

**West Prince RCMP Detachment
"L" Division
Prince Edward Island**

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
 2. Traffic – Checkpoints/Traffic Enforcement
 3. Police / Community Relations – Police Visibility / Community Events
- Throughout April, officers continued with patrols of the Town of Alberton. Several proactive patrols were conducted to educate youth and the general public on traffic safety and the rules of the road. Two Check Points were conducted in Alberton this past month with over 70 vehicles checked and only one violation under the Provincial Highway Traffic Act being noted.
 - On April 17th, 2023, Members attended M. E. Callaghan School to play Dodgeball with the students. A great time was had by all! See below photo.



- On April 19th, Cst. Amy HANDRAHAN conducted a presentation to the students at Callaghan Junior High School about Social Media Gaming & Youth. The students were very engaged with the topic and lots of good conversation followed the presentation.
- On April 25th, Cst. Amy HANDRAHAN conducted a presentation on Fraud Prevention to a group of area residents at the Alberton United Church Hall. These sessions and the information presented are effective in reducing the changes of individuals from falling prey to these criminals posing as government officials, family members, banking representatives, etc. Losses incurred by some victims from this area have been substantial.

Prince District RCMP Members have reported 177 hours providing policing services to the Town of Alberton, during the month of April, 2023. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits.

West Prince RCMP Detachment Services Assistants processed three Criminal Record Checks for residents of Alberton, completed for various reasons, including employment, volunteering, and applications for permanent residency.

A total of 15 calls for service were received during this past month and are broken down as follows:

Disturbing the peace	2
Assist Provincial Agency	1
Well-being check	1

Mischief	1
Traffic	1
Fail to comply with order	1
Criminal harassment	1
Theft of motor vehicle	1
Fail to stop at accident scene	1
Mental Health Act	1
Municipal by-laws	1
Items lost	1
Assist general public	1
False alarm	1

Provincial Statute Charges/Warnings for the month:

Speeding violation	1
Non-moving traffic violation	1
Written warning	1

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Acting S/Sgt. Neil Logan
District Commander
Prince District RCMP
902-436-9300

Constable Dowling spoke about the consultation under way between the police and municipalities about the annual identified community priorities being Youth Engagement /Aboriginal Community Engagement, traffic and police/community relations. He went over the types of calls that were attended to by the police for the month of April. Ms. Thomson thanked the officer for their response to the breakin at the Alberton Community Pantry and the subsequent arrest of the perpetrator.

Reading of Correspondence

Acting Mayor Duggan went over the correspondence received. The first was a letter from Medacom regarding a fee increase for service. The second was a request from the prize committee at Westisle Composite High School. Acting Mayor Duggan asked for a motion to approve a sponsorship in the amount of \$50 to the school. The motion to contribute \$50 to the prize committee was made by Councillor Poirier. It was seconded by Councillor Adams and the motion carried. Mr. Duggan moved to the next agenda item.

Committee Reports

Property: Councillor Poirier

Councillor Poirier read out the report.

- Notice of Violations sent to Travellers Rest Motel at 330 Church St
- Notice of Violation sent to 524 Church (green building on corner Dufferin/Church)
- He referenced feedback from the Notice of Violation re 428 Church Street.

Councillor Poirier gave an update on the request to clear a trail located on the town owned property near Home Hardware. He said he met with Mr. Flynn and walked the property in question. He said what Mr. Flynn was talking about wasn't worth taking for the most part. It is dead trees and some brush. Councillor O'Brien said that if there was wood to take that it should be opened up to the community to see if anyone else had interest. Councillor Poirier said he knew we were still waiting on the liability question. Councillor O'Brien said you allow it for one, that there would be more wanting to do the same. Councillor Poirier said that we could allow more, but that he thinks when they see the wood, not many would be interested. Acting Mayor Duggan said that we would wait till hearing from legal/insurance.

Mr. Duggan said that we had received a note back from 428 Church which stated that the resident had written on the notice of violation "dealing with advanced

diabetes now” and no reference to the notice of violation itself. Acting Duggan said that the town had given him 15 days notice to deal with this matter. Mr. Duggan called for a motion to tender for someone to do the cleanup. The motion was made by Councillor O’Brien, seconded by Councillor Poirier and the motion carried.

Public Safety – Councillor Poirier

Councillor Poirier said he had met with Minister Hudson and they had discussed areas in the town that need to be looked at by Highways. He said Minister Hudson had told him he would look into it.

Library- Councillor Poirier

He said there was no report sent. He said he had bought a change table for the library as per her budget request. He said he had assembled it only to find it wouldn’t fit where the Librarian had wanted to put it. He then took it back apart and returned it. He said he told Ms. Gillis to find one suitable and let the CAO know.

Seniors and Tourism- Councillor Murphy

Nil report

Recreation – Councillor Poirier

Councillor Poirier said there had been a request from the Bocce ball group. He said he had spoken to the chair of the group and he indicated the general area where it would be set up. He said there would need to be fill brought in to make it level. Acting Mayor Duggan said to get an estimate and then go from there. The CAO advised she would get Mr. Bernard to speak to someone local to get a cost.

Acting Mayor Duggan advised there was a request from the Alberton Elementary School to look at the fence around the field. He said it was in pretty bad shape. The CAO said she would get Donnie Bernard to have a look and get an estimate.

Fire Report -Deputy Mayor Curtis

As Mr. Curtis was absent, Acting Mayor Duggan went over the submitted fire report.

April-2023 fire report

Emergency Responses:

Alarm-5

Hay Bale Fire-1

MVC-1

Vehicle fire-1

Total-8

Training:

1 –Electric School Bus

Medical Training-Soft tissue trauma.

1-Rescue Boat Training.-Grid Searches

One member completed Medical first responder training.

New Equipment:

1 -3000 Gallon Drop Tank

1- Nozzle for electric vehicle fires.

Our members attended the west prince mutual aid meeting held in Wellington.

Respectfully submitted Fire Chief: Darrell Graham

Sewer - Councillor Adams

Councillor Adams said the interest letters had gone out for April. He noted that overdue accounts also received letters.

Economic, Community and Business – Councillor O’Brien and Deputy Mayor Curtis

Finance- Acting Mayor Duggan

Acting Mayor Duggan called for a motion to pay the bills in the amount of \$31,895.71. Councillor Adams made the motion , it was seconded by Councillor Poirier and the motion passed.

CAO Report –

Its been busy since the last meeting. I attended the Hospital joint meeting, as well as an informal meeting with Chief of fire Darrell Graham. I applied for funding for seniors with Senior Secretariat. We also had a meeting with WSP about ideas for developing land for housing.

Worked with the auditors to help them prepare our yearly gas tax audit. It involved a lot of photocopying. Thanks to Diane for her help. We have held interviews for students and have 2 lined up who will be running our soccer program.

The province is hosting a police contract meeting on Wednesday May 10th in Charlottetown that I will be attending. We had a preliminary meeting via Zoom this morning.

On a personal note, I adopted a fur baby who comes to work in the mornings with me. He's pretty popular around here 😊

Planning Board Recommendations

Acting Mayor Duggan said that there was item from the Planning Board meeting, but they had asked the applicant for more information.

Introduction to New Business

Mr. Duggan advised that the Agrispirit funding had opened up until May 15th. He said that a suggestion of solar lighting on the trails might be good. He said we had made contact with a company for a quote. Acting Mayor Duggan called for a motion to apply for funding for solar lighting. The motion was made by Councillor O'Brien and seconded by Councillor Poirier. The motion carried.

RCMP contract meeting

The Cao said there was a meeting on the contract with the province and opportunity for municipalities to give feedback. She said she had been on a Zoom meeting and only Alberton and Stratford were on the call.

Community Pantry

Acting Mayor Duggan said that the Community Pantry was broken into and the door was kicked resulting in it needing a new door. The CAO said they had reached out on social media to see if anyone had one to donate, but no one had that size. She said Maintenance had received a quote of \$750 + installation. She said that they had submitted a quote to the RCMP for restitution, but that she doubted they would ever see that money from the individual who broke in. Councillor Poirier said he was concerned about it happening again. Councillor O'Brien asked if it was a steel door. Acting Mayor Duggan said if it had a dead bolt it would be more secure. He called for a motion to go ahead with the quote. The motion was made by Councillor Poirier, seconded by Councillor Adams and the motion carried.

Subdivision concept

Mr. Duggan said that he had met with WSP to go over possibilities of town owned land to be used for developing an affordable subdivision. He said it was early stages and that as more information came out, he would update at that time.

Inquiries by members of Council

Councillor O'Brien asked about the town website and what should be updated on it. The CAO explained that she sends any updates to the webmaster and then it gets updated when he has time. She said that staff would love to have an updated site that they could do the updates at any time. She said previously they had asked a company who had created other municipalities' sites for a quote, but that they never had any response. The CAO said they could do a tender asking for quotes. Councillor O'Brien said that she noticed that Tignish had done a nice job of their new sign into town and wondered if we could do something as well. Acting Mayor Duggan said that it cost \$80,000 and that it was donated by someone who had ties to the community. She said was there anything that we could do to improve our signs. The CAO said that staff would be happy to look into alternatives for the current signs.

Councillor Adams said he had gotten complaints about pallets stacked close to the intersection of Main and Reid streets. He said it was restricting the line of sight. Councillor O'Brien also noted that there was garbage accumulating on a vacant lot near Church/Central streets and wondering if it could be cleaned up. Councillor Poirier said that once the maintenance summer staff came on that Mr. Bernard would have them clean it up. Councillor Poirier asked about the sign on the way into Alberton that said Traveller's Rest Motel and noted it was confusing for people not from the area. The CAO said that a letter had gone to the owner asking for the sign to come down. She said the owner had wanted to wait until spring, and now that it was spring, it should come down. She said a few Notice of Violations had gone to the property management firm in NB about garbage accumulating. She said when you call the property manager that it goes to voicemail, but that the mailbox is full so you can't leave a message.

Acting Mayor Duggan called for a motion to go into a closed session of Council to discuss an HR item. The motion was made by Councillor Poirier and seconded by Councillor Adams and carried. The meeting guests, the CAO and the reporter from the Graphic left the room.

The motion to come out of the closed session was made by Councillor Poirier and seconded by Councillor Adams and carried.

Acting Mayor Duggan called for a motion to start a request for proposals for land owned by the town off Wilkie Lane. The motion was made by Councillor O'Brien and was seconded by Councillor Poirier and carried.

Acting Mayor called for a motion to give the 3 fulltime staff a cost of living raise of \$1.00/hour. The motion was made by Councillor Poirier and seconded by Councillor O'Brien. The motion carried.

Introduction and reading of bylaws – NIL

Acting Mayor called for a motion to adjourn the meeting. The motion was made by Councillor O'Brien and seconded by Councillor Poirier and the meeting adjourned.