



Minutes Regular Council Meeting  
Held Monday November 14th, 2022, at 7:30 p.m.

The regular meeting of council was held Monday November 14th, 2022, at 7:30 pm with Deputy Mayor Duggan presiding. In attendance were Councillor O'Brien, Councillor Adams, and Councillor Curtis. Councillor Williams and Mayor Gordon sent regrets. Councillor Murphy was not in attendance. Also present were CAO Donna Thomson, Jillian Trainor from the West Prince Graphic and Brian Poirier.

**Declaration of Conflicts of Interest**

Deputy Mayor Duggan called the meeting to order. He went over the conflicts of interest, Councillor O'Brien for health and himself and the CAO for the Tender of the Ford F350 truck.

**Approval of Agenda**

Deputy Mayor Duggan called for a motion to approve the agenda. The motion was made by Councillor Adams and was seconded by Councillor Curtis. The motion carried.

**Adoption of Minutes**

Deputy Mayor Duggan asked for a motion to adopt the minutes from the October 11th regular meeting of council. The motion was made by Councillor O'Brien, seconded by Councillor Curtis and the motion carried.

**Business arising from the Minutes**

**Tenders**

Deputy Mayor Duggan moved on to business arising from the minutes. Deputy Mayor Duggan announced that there had been one response to the tender for snow removal. He said the amount of the tender bid for the Town portions of the contract was \$33,725.00 + HST. He asked for a motion to accept the tender bid

*DM*

*Brian Poirier*

from O'Meara's Heavy Equipment. The motion was made by Councillor Adams and was seconded by Councillor O'Brien and the motion carried. He moved to the tender bid from O'Meara's for the fire hall snow clearing. The bid was for \$5875.00 + HST. He called for a motion to accept the bid. The motion was made by Councillor Curtis and was seconded by Councillor O'Brien. The motion carried.

Deputy Mayor Duggan moved to the next agenda item, tenders for the sale of the 2004 F350 truck formerly used by maintenance. He turned the floor to Councillor Curtis as he was in conflict for one of the tender bids. Mr. Duggan left the councillor chambers. Councillor Curtis went over the bids received. In total five bids were received.

NAME	BID
Matthew Wilkie	\$700.00
St. Felix Golf Course	\$1600.00
Preston Murphy Trucking	\$3900.00
Cody Graham	\$1350.00
Stephen MacEachern	\$1525.00

Councillor Curtis called for a motion to accept the highest tender bid of \$3900. The motion was made by Councillor Adams and was seconded by Councillor O'Brien. The motion carried and Deputy Mayor Duggan returned to chair the meeting.

### **Dog park**

In the October meeting, the CAO was tasked with obtaining a quote to have the entrance to the dog park widened in order to get a ride on lawn tractor into the area. Deputy Mayor Duggan advised council that the CAO was given a quote of \$1800 from Eastern Fencing. He asked for a motion to approve the amount. The motion was made by Councillor O'Brien, seconded by Councillor Curtis and the motion carried.

### **Election**

Deputy Mayor Duggan went over the Election results. He said the Mayor Gordon has been acclaimed. He noted that 6 councillor positions were filled with himself,

Councillor Adams, Councillor Curtis, Councillor O'Brien returning and two new councillors being Krista Murphy and Brian Poirier.

### **Public presentations - Nil**

### **Reading of Correspondence**

Deputy Mayor Duggan noted that a letter from the Province was received in regard to Alberton's gas tax allocations.

### **Committee Reports**

Deputy Mayor Duggan moved to the committee reports. As there was no police officer present, he moved to other committee reports to see if an officer would be joining later.

### **Property – Mayor Gordon**

Deputy Mayor Duggan read out the property report as Mayor Gordon was absent. A report was received from Donna Johnson of PEI Bylaw Enforcement.

TOWN OF ABERTON – October 2022.

- Patrolling around the Municipality and monitoring open files.
- Oct 6 – no new files
- Oct 13 – Travelers Inn grass all cut and all mattresses removed.
- NOV issued to 27/25 Emma Dr. for reports of 2 loose dogs.
- Oct 20 and 27 - no new files.

## Seniors Report – Councillor O’Brien

Councillor O’Brien read out the senior report receiver from the senior’s summer program.



ALBERTON HISTORICAL PRESERVATION FOUNDATION

P.O. Box 512  
Alberton  
Prince Edward Island  
Canada C0B 1B0

### Senior’s Summer Program Report

Alberton Historical Preservation Foundation Inc.

The preparations for the program began the early part of June 2022. This consisted of start & closing dates, activities, contacting presenters and menu for break times. The snacks were mostly nutritional and age appropriate. The program started on July 13<sup>th</sup> with local historian John Cousins. As always John was very well received and started us on the path to success.

The program consisted of music, crafts, games, speakers, indoor picnic and movie. A snack was served at half time.

This year presenters gave their time willingly and we gave a thank-you card ( see enclosed copy) with a \$50.00 gas card. This method kept our expenses down. Each session was served a different nutritional snack and on the last week Elmsdale Corner Gas donated coconut cream pie (really nutritious)

Attendance ranged from 30 to 50 people with more men taking part this year.

The only down side was they would have liked to do another “Magical Mystery Tour”. The problem here was money, lack of any place to go and transportation for so large a crowd. This is something to discuss if program is to continue next year.

I feel this has been a very successful project and much needed for our Senior population. The hall is the right facility as it has an accessible washroom, no steps at the entry, good sound, video and internet facilities, air conditioning, kitchen, and china cups for Seniors

The program this year cost a little over \$1300.00 (bills enclose)

I would like to start earlier and end later if we do it next year but this causes other expenses which would have to be discussed

Thank-you for the opportunity to provide a service to Alberton Seniors

Lynda Curtis

Co- Ordinator Seniors’ Summer Program

She also read out a report from one of the co-ordinators of the program, Isabel Delaney. Councillor O'Brien noted that we had received invoices for expenses of the program which totalled approximately \$1301.53 and said if those were paid out to the seniors grant the Town has received, that a remainder of \$2198.47 was left to spend.

**Alan Curtis**

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**From:** Isabel Delaney <isabelrdelaney@icloud.com>  
**Sent:** Saturday, October 15, 2022 3:39 PM  
**To:** aiac@bellaliant.net  
**Cc:** Isabel Delaney  
**Subject:** Summer seniors social program

End of year report for 2022

The Summer seniors social program, held out of the Alberton arts and Heritage Centre 2022, has come to another successful end. This was the second year for the program, it started on July 13 with historian John Cousins. The events were held from 1 to 3 PM on Wednesday afternoons. Participants were required to pre-register for every event they planned to attend. 2 PM, on those days, a schedule break was planned and refreshments were provided. The Program started with Historian John Cousins, other events such as music with Dwight Kirkham and friends, as well as a games, trivia day, bingo and craft day to name a few. The program seemed very popular with seniors of the area and it was very rewarding to see them making friends, interacting and interested in coming. They always had positive feedback, with the exception of the movie day the choice wasn't anything they would pick, quality wise, but there was still a lot of chatter and laughter. They really enjoyed the building how accessible it was with the large parking. occasionally someone would drive to the door and asked me to park their car, it was too much of a walk, which was no problem at all. Having a well maintained and stocked kitchen proved to be a great asset when providing refreshments. Refreshments were all purchased locally and we offered a variety from strawberry shortcake, to hotdogs on picnic day, with our closing event enjoying coconut cream pie, wonderfully donated by Elmsdale Corner Gas. Hopefully this is a program that will continue because we can never have enough friends, that there isn't room to make more.

Respectfully submitted  
Isabel Delaney  
Sent from my iPhone

A representative from the RCMP joined the meeting. He apologized for being late but Deputy Mayor Duggan advised that the police report had been moved down in the agenda in order for it to be read later.

### **Police Report – Constable Patterson**

Constable Patterson read through the report submitted by the RCMP. He said it was important for the public to report ATV's that were being driven too fast or erratically as the officers often aren't in the area at the time. He also stressed that it was important for the parents of the teens driving the ATVs to teach them how to use the machine properly.



## **TOWN OF ALBERTON MAYOR'S POLICING REPORT OCTOBER, 2022**

**West Prince RCMP Detachment  
"L" Division  
Prince Edward Island**

### Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
2. Traffic – Checkpoints/Traffic Enforcement
3. Police / Community Relations – Police Visibility / Community Events

Cst. Amy Handrahan is volunteering with the Alberton Minor Hockey Association to help coach a young, female hockey team. Cst. Handrahan enjoys the interaction with the players and parents and looks forward to getting to know members of the community as well as having a fun-filled (and successful) season.

During this past month, Prince District RCMP organized an in-house, staff Clothing Drive, in support of the *Clothing GiveAway* that was being put on by the PEI Family Violence Prevention Services. Our staff were able to fill a backseat of a patrol car with clothing donations! On October 25<sup>th</sup>, 2022, Cst. Jay Barry with the RCMP, dropped by to provide the donations to Organizer Karen MacCarville, who was delighted! See photo.



One traffic check-stop was conducted within the town involving over 50 vehicles. No violations were noted.

Prince District RCMP Members have reported 178 hours providing policing services to the Town of Alberton, during the month of October, 2022. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits.

A total of 18 calls for service were received during this past month and are broken down as follows:

Disturbing the peace	2
Mental Health Act	2
Off-highway Vehicle Act complaint	2
Theft	1
Mischief	1
Traffic complaint	1
Child pornography	1
Motor vehicle collision	1
Family Law Act	1
Fire Prevention Act	1
Assist general public	1
Sudden death	1
911 Act	1
False alarm	2

Eight Criminal Record Checks were completed for residents during this past month.



Police responded to two traffic complaints involving dirt bikes and ATVs. In one incident, a dirt bike and an ATV were racing on Pope Street at very high rates of speed. The complainant was afraid for the safety of the public as well as for the safety of the young drivers whom appeared to be only 13 or 14 years old. In these occurrences, the more information that is provided to assist in identifying these young drivers could potentially prevent serious or fatal collisions.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Acting S/Sgt. Neil Logan  
District Commander  
Prince District RCMP  
902-436-9300

ROYAL CANADIAN MOUNTED POLICE  
CPL. NICK DOYLE  
REGIMENTAL #5578

  
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**Recreation:**

**Library Report – Councillor Williams (absent)**

Deputy Mayor Duggan went through the library report.

Alberton Public Library  
Monthly Report

Reporting to: Town Council  
Period: Month of October 2022

Operations: New Outdoor lighting is much brighter and quieter than previous lights. Thank you

Programs: Library Month in October was well received with attendance at craft and children's events.

Planning: A Christmas craft event is slated for November 25 for Tweens. Regular programming for storytime, adult book club and Saturday no- screen programs. As election time is nearing, I wish to thank present Mayor and Council for their continued support of the Alberton Public Library. Although you may have been a little "shy" to come in, you believed in the essential service offered in the Town. Thank you.

Kelly Gillis  
Branch Technician  
Alberton Public Library

## Fire Report – Councillor Curtis

Councillor Curtis read out the fire report.



### Oct 2022 fire report

#### Responses:

House full of smoke-2

Alarm-2

Medical first responder-2

Structure fire-1

Halloween related calls-3

#### Training:

1 fire training-ground search and rescue.

1 medical training-triage.

2-Rescue Boat training-night operations, recovery operations.

Respectfully submitted Deputy Fire Chief: Darrell Graham.

### **Environment – Councillor Adams**

Councillor Adams informed council that the tender for the UV light at the lagoon has been posted by Stantec and will close November 23<sup>rd</sup> at 2 pm.

### **Finance – Deputy Mayor Duggan**

Deputy Mayor Duggan asked for a motion to pay the bills in the amount of \$173,714.46. He said there were a few higher expenses included such as the Albion Sewer line replacement and the components for the splash pad, as well the RCMP quarterly contract. The motion was made by Councillor Adams, and was seconded by Councillor Curtis. The motion carried.

### **CAO – Donna Thomson**

Ms. Thomson read out the highlights of her report. She mentioned it had been very busy and that she had logged 34.5 hours overtime since the last meeting.

#### **NOVEMBER 2022**

It's been quite busy at the Hall. I spent time with the election office open for nominations on October 12<sup>th</sup>, 15<sup>th</sup> and 19<sup>th</sup>. Once we had the nominated candidates then I started getting ready for the election. We held an advance poll on Saturday November 5<sup>th</sup> from 10 am – 1 pm and the election on November 7<sup>th</sup>. I'd like to thank Diane Broderick, Eileen Kinch, Alan Broderick, Esther Saunders and Priscilla Handrahan for their help with the election.

We had an event on October 29<sup>th</sup>. Diane and I had our Halloween Rock Hunt. This year we hid 70 rocks painted with Halloween scenes. For the event, we closed off Main Street from Church to Poplar.. The Beach Goats proved to be a hit with the crowd. We also had a Poker Walk with about 10 participants. Congratulations to Sandra Gaudette on her winning hand. Overall the event went over very well.

I met with Michelle Burge from MRSB to go over the consolidated financials statements. The town is in good condition fiscally speaking. Our Municipal Upgrades project is starting to wrap up. The cameras at the playground are installed, and the work at the Disc Golf course is done. The park at Lot 11-4 has a new gazebo and the concrete is in place for the play equipment to be installed in the spring (we have the equipment in storage). We have ordered the splash pad equipment and hope to have the well dug this fall so everything is in place for the installation in the spring. The community fridge is progressing and should be

ready for opening soon. I have been working on the project claims to ACOA and the Province. We were honored to received an award from Community Inclusions for being inclusive in our hiring of students and workers.

I want to take a moment to thank the current Council on behalf of Diane, Donnie and I. You have always been so supportive of our ideas for improvements in the Town.

You should all be proud of what you have contributed to the Town during your term. Our streets are safer for walking with the installation of new sidewalks. The Dog Park is a great addition for the residents and visitors to the town. The Trail system is seeing a great number of walkers and is a proverbial feather in the cap for Alberton. It will draw visitors to the area as well. The Emma Drive Subdivision brings more families and tax dollars to the area.

The rink improvements ensures the community has place to gather for sports for future generations. The disc golf course provides a fun activity for residents and visitors. The Fountain in the town pond has been very well received and the painting of the gazebo at the pond makes the area even more inviting. Council are also working on reducing our carbon footprint with the installation of the Electric Vehicle charging stations. The addition of the rescue boat allows our fire department to be more prepared for emergencies on the water. Those are just a sample of this Council's commitment to the Town. So a big THANK YOU to you all.

### **Recreation**

Deputy Mayor Duggan provided an update on the trails. He said that he and Donnie Bernard had met with Kevin Arsenault from Environment with the Province. Mr. Arsenault advised that extending Poplar to water could not be done due to the wet lands it would need to pass through. He did say we could put a seating area at the end of French Lane and do along the beach cleanup with a permit from Environment. Deputy Mayor Duggan said there still needs to be signage go along the various trails as well. He said he and Donnie had been talking about cutting back an area next to the trail for parking for 1-2 cars.

## **Planning board recommendations - NIL**

### **Introduction to New Business**

#### **Fire Honorariums**

Deputy Mayor Duggan moved onto the first item under new business. He said we had received the honorariums from the Deputy Fire Chief for the members. He asked for a motion to pay the 33 members a total of \$29,000. The motion was made by Councillor Curtis and was seconded by Councillor O'Brien. The motion carried.

#### **Canada Games 2023**

Deputy Mayor Duggan gave an update on the event planned for Canada Games Torch run for November 25<sup>th</sup>. He said we are having a free skate at the Arena from 5-6 pm. The CAO said the time had changed since the first planning but that this was the final result. She said they were going to send them through the trails but then we found out a lead car was going to be involved so we changed the route. Ms Thomson said Diane Broderick had the route mapped out with the runners passing the torch at various intervals. Deputy Mayor Duggan asked if it went around the Philips. Councillor O'Brien said it would be nice if it could go past the manor. The CAO said they would look to see if it could be added to the route.

#### **Date for Public meeting**

Deputy Mayor Duggan told council that they needed to pick a date for a public meeting to have the development bylaw amendment for the allowable size that could be split in the Agriculture zone. The CAO asked council if they wanted to book it for December, that she needed at least 10-12 notice to get it in the paper. She gave council the option of waiting till the new members of council came on and move the meeting to January. Councillor O'Brien said that December could be very busy for people. Deputy Mayor Duggan asked how long the readings would take. The CAO said it needed to go through 2 separate meetings of council, which could be monthly or could be via a special meeting. Council agreed to wait until January.

### **Inquiries by members of Council**

Deputy Mayor Duggan read an email which had been received earlier in the day from Federation of Pei Municipalities about the possibility of exploring opportunities with PEI Housing Corporation. The Corporation are looking for municipalities with land that could be used for modular homes or for single family homes. Deputy Mayor Duggan suggested the CAO contact the town planner to come and review the land the town has available and help determine the cost of utilizing the land. The motion to allow the CAO to work with the planner was made by Councillor O'Brien and was seconded by Councillor Adams. The motion carried.

**Introduction and reading of Bylaws – Nil**

**Appointment to Committees – Nil**

### **Adjournment**

Deputy Mayor Duggan called for a motion to adjourn. The motion was made by Councillor O'Brien and seconded by Councillor Curtis and the meeting was concluded.

