



MINUTES FOR REGULAR COUNCIL MEETING  
HELD TUESDAY MARCH 14TH AT 7:30 P.M.

The regular council meeting was held Monday March 14th at 7:30 P.M. with Mayor Gordon presiding. In attendance were Councillor Adams, Councillor Curtis (via Zoom), Deputy Mayor Duggan, Councillor O'Brien, Councillor Williams and CAO Donna Thomson. Councillor Murphy was not able to attend due to illness. Jillian Trainor from the West Prince Graphic was also in attendance and Kristin Gardiner joined the meeting in progress.

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

**Declaration of Conflicts of Interest**

Mayor Gordon then noted any conflicts of interest being Councillor Williams for fire, and Councillor O'Brien for Health.

**Approval of Agenda**

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor O'Brien was seconded by Councillor Adams and the motion carried.

**Adoption of Minutes**

Mayor Gordon called for a motion to adopt the minutes from the February 22nd regular council meeting, the March 4<sup>th</sup> Planning Board meeting, the February 24<sup>th</sup> Fire District meeting, and the March 10<sup>th</sup> Public Budget meeting. The motion was made by Deputy Mayor Duggan and was seconded by Councillor Curtis. The motion carried.

## **Business arising from the minutes**

**Digital sign** The owner of the company met with the CAO and picked out a location he thought was most suitable for the digital sign. In keeping with Council's decision from the February 22<sup>nd</sup> council meeting, he looked over the desired location being the East end corner of the Town Hall property. The only possible location that would give exposure to the sign, while not taking away from any decorations etc. would require a small tree to be removed.

Planning board met to discuss a permit and determined that cutting a tree down was not acceptable. The CAO went back to the company with the suggestion of the sign going behind the Welcome sign at the Dock corner (which was originally the second location suggestion in the original proposal). However, he provided those selections based on online maps. After being in the town to meet with the CAO he was hesitant on whether his original proposals would give the necessary time exposure to drivers and he was more in favour of the Town Hall location – but it requires the removal of the tree.

Mayor Gordon asked council what their thoughts were on removing a tree to accommodate the sign. Councillor O'Brien said she thought Alberton had lost enough trees and she wasn't in favour of cutting down another. Deputy Mayor was in agreement with Councillor O'Brien that losing a tree wasn't ideal. The decision was made to go back to the company with the suggestion that behind the Welcome sign was the preferred location.

**Town Hall Truck** Mayor Gordon disclosed he had spoke to someone at the Ford dealership and the town's new truck wasn't even on the schedule to be built until 2023 meaning a possible 2024 delivery time. The hold up is due to Covid and an issue getting parts. He suggested cancelling the tender and changing it over to a heavy duty half ton as those models are easier to get. He asked Council if they were okay with that and everyone was in agreement. He called for a motion to proceed with cancelling tender and retendering for the half ton model. The motion was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried.

**Public Presentations/Petitions/Delegations – nil**

## **Reading of Correspondence**

Council was given copies of correspondence received from Celebrate Canada about Canada funding, a letter from Superior Sanitation about rate increases, as well as a letter from Minister Fox in regard to an increase in equalization payments for 2022/2023.

## **Committee Reports**

### **Police Report – Sgt. Troy MacLean**

RCMP officer Sgt. Troy MacLean read out the highlights on the Police Report



# **TOWN OF ALBERTON MAYOR'S POLICING REPORT FEBRUARY, 2022**

**West Prince RCMP Detachment  
“L” Division  
Prince Edward Island**

Prince District RCMP Members have reported 210 hours providing policing services to the Town of Alberton, during the month of February, 2022.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits.

A total of 22 calls for service were received during this past month and are broken down as follows:

Fraud	4
Mental Health Act	2
Suspicious person/vehicle	2
Theft	2
911 Act	1
Harassing communication	1
Criminal harassment	1
Uttering threats	1
Distribute intimate image	1
Mischief	1
Fail to stop at accident scene	1
Motor vehicle collision	1
Child Welfare Act	1
Well-being check	1
Assist to other police agency	1
False alarm	1

Provincial Statute Charges/Warnings for the month:

Non-moving traffic violation	2
Written warning	1

Police investigated a complaint of shoplifting from a local business. Video surveillance was available but the suspect could not clearly be identified.

Prince District has dealt with an increasingly high number of fraud complaints stemming mostly from scams. Numerous individuals have been victim of these scams and have sent thousands and thousands of dollars in attempts to claim promised prizes; in promise of gainful employment; to assist credit card fraud departments; just to name a few. Police continue to warn the public through print media, radio, and television to create awareness of these scams. The Canadian Anti-fraud Centre website is a valuable tool to familiarize yourself with the various types of scams and schemes that are happening across Canada.

[www.antifraudcentre.ca](http://www.antifraudcentre.ca)

Cst. Jamie Perry will be managing the district initiative for fraud awareness. Due to some member illness and recent COVID restrictions, it was difficult to plan some presentations. I have spoken to Cst. Perry and as the restrictions are eased he will engage in future fraud presentations within the district. March is Fraud Awareness month and he has the intention to provide some timely fraud awareness tips during the month.

During the month of February, the RCMP in PEI was very busy planning for demonstrations that were within or went through many of our Prince District Communities. The RCMP have been engaged to ensure citizens' rights to peacefully protest were provided, while maintaining public peace, traffic flow, and to protect the safety of those involved and the local citizens.

On February 23, the Prince District Joint Forces Operation (JFO) Drug Unit arrested two people and seized cocaine, money, contraband tobacco, and drug trafficking paraphernalia as part of an ongoing drug investigation in Bloomfield. RCMP Police Dog Services also assisted with the execution of the search warrant. A 39-year-old man and a 33-year-old woman were later released and will be scheduled to appear in court at a later date. This effort within the community of Bloomfield has a direct impact on the availability and trafficking of controlled drugs and substances within your nearby Town of Alberton.

On February 25<sup>th</sup> an individual was sentenced to two years in jail for Trafficking Cocaine. This brings a drug bust investigation that occurred in Alberton in July, 2018, to a conclusion. A second male was previously convicted in June, 2020 for Conspiracy to Commit an Indictable Offence and Possession of Cocaine and was sentenced to 18 months in jail.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

  
S/Sgt. Troy MacLean,  
District Commander  
Prince District RCMP  
902-436-9300

  
Sgt. Neil Logan  
Operations NCO  
Prince District RCMP  
902-436-9300

### **Property – Mayor Gordon**

Mayor Gordon went over a report from the Bylaw Enforcement Officer. She reviewed our bylaws that would pertain to enforcement and made recommendations for property related definitions in the bylaws, as well as bylaws she is recommending we adopt. Mayor Gordon asked the CAO if there were any new ones we currently don't have. She responded that we have some older bylaws for Animal Control but they need to be reviewed and updated. She said she would review the changes with the bylaw enforcement officer.

### **Economic Development – Councillor Curtis**

Councillor Curtis said we had received a business license request from John Oliver for a mobile food truck called The Oliver Twist with location to be determined. He made a motion to approve the license. The motion was seconded by Councillor O'Brien and the motion carried.

### **Environment – Councillor O'Brien**

Councillor O'Brien reported that the February interest billing and customer statement were sent out to customers with outstanding balances.

### **Sidewalks & Streetlights – Councillor Murphy**

There was no report submitted

### **Recreation – Councillor Williams**

Councillor Williams went over the report submitted from the Library.

Alberton Public Library Monthly Report

Reporting to: Councillor Kelly Williams

Period: Month of February 2022

Operations: All good!.

Programs: All Virtual. Focused on Black History Month. No longer doing contract tracing at the library.

Planning: March Break will be virtual also. Snowshoes and skates to borrow.

Kelly Gillis, Branch Technician

Councillor Williams spoke about the Recreation/Events Coordinator position and how she was hopeful it would be filled soon. The CAO noted that an ad was going to be placed in the Graphic and Guardian hoping to stimulate applications. She also mentioned that while recreation is quiet this time of year, that staff were planning a Pot of Gold treasure hunt for St. Patty's Day and an easter egg hunt for Easter. Councillor Williams thanked staff for putting in extra work to plan these activities.

### **Fire Report – Councillor Adams**

Councillor Adams read out the fire report submitted by Deputy Chief Darrell Graham.

## **Jan-Feb 2022 Fire report**

Jan-Fire- alarm-1

Structure fire -2

MVC-1

1- Fire training

1-medical training

Feb- MFR-4

Mutual aid-1

Flooded basement-1

1 –fire training

1-medical training

In February the Dept. held its annual meeting. The command structure for 2022 is as follows

Chief-Shannon Dumville

Deputy Chief-Darrell Graham

Secretary-Colby Murphy

Captain-Emile Bernard

Captain-Tom Murphy

Captain-Kelly Williams



Captain Steven LeClair

Safety Officer- Derek Williams

Training Officer-Darren Shea

We respectfully forward these names for council approval.

Deputy Fire Chief-Darrell Graham

Councillor Williams left the room as she was in conflict. Mayor Gordon called for a motion to approve the submitted 2022 command structure for the fire department. The motion was made by Deputy Mayor Duggan, seconded by Councillor Adams and the motion carried. Councillor Williams returned to the meeting.

### **Finance – Deputy Mayor Duggan**

Deputy Mayor Duggan made a motion to pay the bills in the amount of \$214,141.95. He noted that this included the fee for Police services as well as a payment on the rink project. The motion was seconded by Councillor Williams and the motion carried.

### **CAO Report – Donna Thomson**

The CAO went over her report.

End of February and beginning of March was spent on preparing the 2022-2023 budget. Leah McGrath, Deputy Mayor Duggan and I met to go over the numbers and came up with a draft budget. The evening of the public consultation meeting, we received a letter from Department of Finance that our equalization payments were changing. Worked on getting that all updated.

Worked on the ACOA projects submitted the first report and I will be meeting with WSP to go over the portions we would like to have them work on.

Sent out interest letters for sewer. Working on a couple of small events for children- one for St Paddy's day and one for Easter. Diane has taken the lead on these and is doing a great job.

Applied for summer students both with the province and with the federal program. Spring can't come soon enough.

Mayor Gordon moved on to the next item on the agenda.

## **Planning Board Recommendations – nil**

### **Introduction to New Business**

#### **Diversity Festival**

Mayor Gordon said the Diversity festival planners are interested in returning for an event in Alberton. They would like Council to pick a date for the event. Dates available were July 3, 17 or 31<sup>st</sup>. He noted that the hope was to be able to section off Main Street from Church to Poplar for the event. He asked council to choose a date for the festival. Councillor Williams thought July 3<sup>rd</sup> would be a good time as it would be a holiday weekend with Canada Day. Deputy Mayor Duggan said he was in agreement. Mayor Gordon called for a motion to approve July 3<sup>rd</sup>, 2022 for a Diversity Festival in Alberton. The motion was made by Councillor Williams and was seconded by Deputy Mayor Duggan. The motion carried.

#### **RBC Loan renewal**

Mayor Gordon called for a motion to go into a closed session to discuss the proposed renewal of a loan with RBC. The motion was made by Deputy Mayor Duggan and was seconded by Councillor Williams. The motion carried and Council went into a closed session as the press left the room.

Council ended closed session and the press returned to the room. Mayor Gordon then called for a motion to renew the loan for a 6-year term with an interest rate of 5.13%. The motion was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried.

## **Municipal Upgrades Project**

Mayor Gordon turned the floor over to the CAO. She said she had spoken to the ACOA project officer to ask if we could use an existing engineering firm we are currently under contract with for other project, for the municipal upgrades project or if we would need to tender to hire. The officer advised that we could use the firm under contract. Ms. Thomson also reached out to WSP who are willing to do this for the Town. Mayor Gordon called for a resolution for the town to retain WSP for the Municipal Upgrades project. The motion was made by Deputy Mayor Duggan, seconded by Councillor Williams and the motion carried.

## **Budget Adoption Meeting**

Mayor Gordon asked Council which date they wanted for the Special meeting to adopt the financial plans for 2022-2023. The dates given were March 25<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup> or 30<sup>th</sup>. He polled the Council and all were in agreement with the date of March 28<sup>th</sup> at 6:30 pm. He called for a motion to set the date. The motion was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried.

## **Inquiries by Members of Council – nil**

## **Introduction and Reading of Bylaws**

Mayor Gordon moved on to the second reading of Bylaw 2022-1 A Bylaw with Respect to Parking. He called for a motion for the second reading. The motion was made by Councillor Williams, seconded by Councillor Curtis and the motion carried.

2<sup>nd</sup> reading:

Date: March 14<sup>th</sup>, 2022

Moved by: Councillor Williams

Seconded by : Councillor Curtis

Whereas the Town of Alberton strives to establish standards with respect to parking;

And whereas the Town wishes to provide guidance for the enforcement of the bylaw;

Be it resolved that the Bylaw with Respect to Parking Bylaw 2022-1 be read a second time at this council meeting.

Mayor Gordon then called for a motion to approve the second reading of the bylaw. The motion to approve the second reading was made by Councillor O'Brien, seconded by Councillor Adams and the motion carried.

Date: March 14<sup>th</sup>, 2022

Moved by Councillor O'Brien

Seconded by: Councillor Adams

Whereas the Town of Alberton strives to establish standards with respect to parking;

And whereas the Town wishes to provide guidance for the enforcement of the bylaw;

And whereas the bylaw was read a second time at this meeting;

Be it resolved that the Bylaw with Respect to Parking, Bylaw 2022-2 be hereby approved.

Mayor Gordon called for a motion to adopt the Bylaw with Respect to Parking, Bylaw 2022-2. The motion was made by Deputy Mayor Duggan and was seconded by Councillor Curtis. The motion carried.

Date: March 14<sup>th</sup>, 2022

Moved by: Deputy Mayor Duggan

Seconded by: Councillor Curtis

Whereas the Town of Alberton strives to establish standards with respect to parking;

And whereas the Town wishes to provide guidance for the enforcement of the bylaw;

And whereas the Bylaw with Respect to Parking Bylaw 2022-1 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Bylaw with Respect to Parking Bylaw 2022-1 be formally adopted.

Mayor moved on to the next item on the agenda, the second reading of the Amendment to Enforcement and Summary Proceedings Bylaw, Bylaw 2022-2. He called for a motion for the second reading of the bylaw. The motion was made by Deputy Mayor Duggan, was seconded by Councillor Williams and the motion carried.

Date: March 14<sup>th</sup>, 2022

Moved by: Deputy Mayor Duggan

Seconded by: Councillor Williams

Whereas the Town of Alberton are adopting a new bylaw in regard to parking;

And whereas this bylaw contains enforcement guideline;

And whereas Bylaw 2021-4, the Enforcement and Summary Proceedings Bylaw, needs to be amended to include reference to the new parking bylaw;

Be it resolved that a Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2 be read for a second time at this meeting.

Mayor Gordon then called for a motion to approve the second reading of Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2. The motion was made by Councillor Curtis, seconded by Councillor O'Brien and the motion carried.

Date: March 14<sup>th</sup>, 2022

Moved by: Councillor Curtis

Seconded by: Councillor O'Brien

Whereas the Town of Alberton are adopting a new bylaw in regard to parking;

And whereas this bylaw contains enforcement guideline;

And whereas the Bylaw 2021-4, the Enforcement and Summary Proceedings Bylaw needs to be amended to include reference to the new parking bylaw;

And whereas the bylaw was read a second time at this meeting of council;

Be it resolved that a Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2 be hereby approved.

Mayor then called for a motion to adopt the Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2. The motion was made by Councillor O'Brien and was seconded by Councillor Williams. The motion carried.

Date: March 14<sup>th</sup>, 2022

Moved by: Councillor O'Brien

Seconded by: Councillor Williams

Whereas the Town of Alberton are adopting a new bylaw in regard to parking;

And whereas this bylaw contains enforcement guideline;

And whereas Bylaw 2021-4, the Enforcement and Summary Proceedings Bylaw needs to be amended to include reference to the new parking bylaw;

And whereas the Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Bylaw to Amend the Enforcement and Summary Proceedings Bylaw #2022-2 be formally adopted.

### **Appointment to Committees**

Mayor Gordon advised Council he was making changes to the committee structures. Upon discussion with Councillors, he decided to remove the Economic Development Committee as we are now working closely with the Alberton Community Development Corporation who have offices at the Town Hall. Mayor Gordon called for a motion to dissolve the committee. The motion was made by Deputy Mayor Duggan, seconded by Councillor Curtis and the motion carried.

Mayor Gordon then advised he was creating two new committees one for Tourism and one for Seniors. He called for a motion to create these committees. The motion was made by Councillor Williams, was seconded by Deputy mayor Duggan and the motion carried. He then went on to disclose which councillors would chair the committees. The structure is as follows:

SENIORS:	
<b>Chair:</b>	Mary Jean O'Brien
<b>Members:</b>	Alan Curtis David Gordon
FINANCE:	
<b>Chair:</b>	Blair Duggan
<b>Members:</b>	Kelly Williams David Gordon

HUMAN RESOURCES:	
<b>*ALL COUNCIL*</b>	

REC & COMMUNITY:	
<b>Chair:</b>	Kelly Williams
<b>Members:</b>	Blair Duggan David Gordon Mary Jean O'Brien
ENVIRONMENT:	
<b>Chair:</b>	Chester Adams
<b>Members:</b>	Mike Murphy David Gordon

**PROPERTY:****Chair:** David Gordon**Members:** Blair Duggan  
Alan Curtis  
Bill Gillis (Resident)  
Bob Carruthers (Resident)**SIDEWALKS & LIGHTS:****Chair:** Mike Murphy**Members:** David Gordon  
Chester Adams  
Alan Curtis**FIRE:****Chair:** Alan Curtis  
**Members:** Mary Jean O'Brien  
David Gordon**TOURISM:****Chair:** Mary Jean O'Brien  
**Members:** Blair Duggan  
David Gordon

That concluded the items on the agenda. Mayor Gordon called for a motion to adjourn. The motion was made by Deputy Mayor Duggan, seconded by Councillor Adams and the motion carried. The meeting adjourned.