



Minutes Regular Council Meeting Held Monday June 13th, 2022, at 7:30 p.m.

The regular meeting of council was held Monday June 13th, 2022, at 7:30 pm with Mayor Gordon presiding. In attendance were Councillor O'Brien, Councillor Adams, Councillor Curtis, Councillor Williams, Deputy Mayor Duggan and CAO Donna Thomson. Jillian Trainor from the West Prince Graphic was also present. Councillor Murphy was not in attendance. Sgt Logan from the RCMP joined as the meeting was in progress. Also in attendance was Sharon Arsenault representing the TOPS group.

Declaration of Conflicts of Interest

Mayor Gordon called the meeting to order. He went over the conflicts of interest, Councillor O'Brien for health and Councillor Williams for fire.

Approval of Agenda

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor O'Brien and was seconded by Councillor Williams. The motion carried.

Adoption of Minutes

Mayor Gordon asked for a motion to adopt the minutes from the May 9th regular meeting of council. The motion was made by Councillor Adams, was seconded by Councillor Curtis and the motion carried.

Business arising from the Minutes

Mayor Gordon moved on to business arising from the minutes. Mayor Gordon advised Council that we were not successful in getting funding from the Municipal Strategic Component fund for the washroom at the ball diamond. The CAO said we could try Rural Growth Initiatives and apply for the replacement of lights to

LED at the Fire Hall. Mayor Gordon called for a motion to apply to Rural Growth for these projects.

June 13th, 2022

Moved by Councillor: Deputy Mayor Duggan

Seconded by Councillor: Councillor O'Brien

All in Favour

Whereas the Town strives to be an inclusive community;

And whereas the washroom building at Memorial Field is not accessible;

Be it resolved that the Town of Alberton seek funding to replace the existing building with a barrier free building.

Whereas the Town of Alberton seeks to reduce our carbon footprint;

And whereas LED lights mean fewer light bulbs required resulting in less disposal, and reduced contamination to our landfills;

Be it resolved that the Town apply to Rural Growth Initiatives for the Fire Hall lighting to be changed to LED.

Mayor Gordon announced we were successful in getting funding from the Active Transportation Fund for an Active Transportation plan. He called for a motion to start a tender process for the development of an active transportation plan. The motion was made by Deputy Mayor Duggan, seconded by Councillor O'Brien and the motion carried.

Mayor Gordon then advised that the fountain for the town pond had been ordered and should be delivered shortly.

Public Presentations

Mayor Gordon called on Sharon Arsenault to speak. Ms. Arsenault said she was here on behalf of the TOPS group. She explained that the group was wanting to be able to hold their meetings again in the Council room on Tuesday's. She explained that with Covid, they had to suspend meeting at the hall and she noted

the group was hopeful to resume. Mayor Gordon said he had talked it over with the CAO and office manager, and the decision was made to allow them to meet, but that they would need to use the outside door to the Council room to enter and leave, and not through the lobby. He explained that if the Council needed the room for any reason, their meeting would need to be rescheduled. Mayor Gordon asked the council their thoughts. No one had any objections. Ms. Arsenault left the meeting.

Reading of Correspondence

Mayor Gordon noted copies of the correspondence was in the Councillor packages.



MAYOR DAVID GORDON
PO BOX 153 3 EMMA DR.
ALBERTON PE C0B 1B0

Ottawa, June 2022

Dear MAYOR DAVID GORDON and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at shannon.stubbs@parl.gc.ca, M.P. Kurek at damien.kurek@parl.gc.ca, or M.P. Gourde at jacques.gourde@parl.gc.ca.

Thank you for your time.

Shannon Stubbs, M.P.
Shadow Minister for Rural Economic Development
and Rural Broadband Strategy
Lakeland

Damien C. Kurek, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Battle River—Crowfoot

Jacques Gourde, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Lévis—Lotbinière



PO Box 249 Alberton, PE C0B 1B0

Telephone: (902) 807-9048

Email: jordan@developwestprince.ca

May 16, 2022

Mayor David Gordon
Town of Alberton
3 Emma Drive
Alberton, PE C0B 1B0

Dear Mayor and Council,

My name is Jordan MacDonald, and I am the Executive Director of Develop West Prince. I am writing today to introduce myself and our organization to individuals and organizations with a focus on community and economic development in Western PEI. This includes an overview of our guiding principles, methods of engagement, and areas of work. It is our hope that by working together, at a regional level, various organizations and interest groups will be capable of creating positive impacts throughout the entire region.

Develop West Prince, formerly the Alberton Community Development Corporation, is a non-profit organization seeking to promote positive community and economic development throughout West Prince. In the spring of 2022, the organization officially adopted its new strategic plan, operating name, and bylaws that reflect its regional focus.

Develop West Prince sees the region as a thriving and diverse community with an economy that encourages people to live, work, and prosper. The organization seeks to work with communities and not-for-profit organizations as an advocate, driver, and collaborator that fosters growth and prosperity, facilitating strategic infrastructure and regional initiatives. In its initial operating months, the organization has embarked on projects relating to community and event spaces, tourism development, and gaining a greater understanding of housing throughout the region.

Three pillars guide our work in delivering on our mission and achieving our vision. These pillars are core to how we support growth and prosperity in West Prince.

1. **Advocate:** We seek to promote the region and its communities and advocate for resources and infrastructure.

2. **Drive:** We seek to build capacity within communities and community organizations by fostering leadership, driving innovation, and offering key supports.
3. **Collaborate:** We work to build partnerships with the private sector, municipalities, community organizations, and funders - collaborating on projects that benefit the region.

Develop West Prince seeks to create meaningful partnerships with communities and organizations throughout West Prince to expand the positive impacts already being undertaken or grow the possibilities of local initiatives in ways that benefit the people of West Prince. Examples of support include assistance with proposal development and planning, sourcing funds, assisting volunteers or staff carry out project activities, facilitate idea generation sessions, or acting as a platform and network for various groups to come together and achieve regional initiatives.

Enclosed I have provided a copy of Develop West Prince's recently adopted Strategic Plan which I hope will offer additional information about the organization and the activities it intends to support.

Thank you for your time in reviewing this letter and the documents enclosed. I would welcome the opportunity to meet with you or a member of your organization to discuss areas of shared interest or to provide additional information about our organization as appropriate.

Sincerely,



Jordan MacDonald
Executive Director, Develop West Prince
(902) 807-9048 jordan@developwestprince.ca
DevelopWestPrince.ca
Mailing: PO Box 249, Alberton, PE COB 1B0
Office: 3 Emma Drive, Alberton, PE COB 1B0

Committee Reports

Town resident Kelly Rochford joined the meeting.

Police Report – Councillor Curtis



TOWN OF ALBERTON MAYOR'S POLICING REPORT MAY, 2022

**West Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 231 hours providing policing services to the Town of Alberton, during the month of May, 2022.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits.

Seven Criminal Record Checks were completed for residents of Alberton, during this past month.

A total of 23 calls for service were received during this past month and are broken down as follows:

Mischief	4
Assault	3
Suspicious person	3
Harassing communication	2
Assist Provincial Agency	2
911 Act	2
Uttering threats	1
Disturbing the peace	1
Driving while prohibited	1
Drug trafficking	1
Motor vehicle collision	1
Items lost and found	1
False alarm	1

Provincial Statute Charges/Warnings for the month:

Speeding violations	3
Non-moving traffic violation	4
Written warning	4

One Traffic Check-stop was conducted within the town during the month involving over 20 vehicles. No traffic violations were noted.

While on patrol police conducted a traffic stop for an invalid inspection sticker. The driver was administered the Standard Field Sobriety Test and was subsequently issued a 7-day Provincial Administrative Driving Prohibition along with the vehicle being impounded for three days. Two charges under the Highway Traffic Act were also issued.

Westisle Composite High School liaison police officer, Cst. Kevin MACKAY lead a presentation/discussion with the grade 11 law class regarding the role of policing in Canada. Lots of discussion arose regarding the Criminal Code of Canada and responsibilities of police. A second presentation was held in conjunction with RN, Lindsay Lidstone, regarding sexual consent; examples of what is and is not consent; the age of consent, etc... Cst. Jay BARRY also spoke with the graduating class about prom night and issues around personal safety. The consequences of impaired driving; personal safety and ensuring an adult is aware of activities and your whereabouts; who to call if you are unsafe, and issues around alcohol and drug use.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Fire Report - none submitted

Property Report –

Mayor Gordon reported that PID 30783 – received a clean up notice on May 5th for work to be completed by June 1. The property still has not been brought up to standards. we reached out to our legal team for options. Our legal counsel noted that the original violation allowed him 27 days to clean up, and it should have been for 30, 60 or 90. They advised if there was no compliance at that time, we would have the authority to enter the property and have the necessary work completed and charge it to the owner, or put a lien on the property and order it vacated until it can be assessed for whether the property is in a condition that makes it hazardous or unsafe for the occupant. He asked Council to provide direction on the length of the order. Deputy Mayor Duggan noted that there was extensive work to be done and that 60 days would give the occupant more time to comply.

He asked the CAO to have the Bylaw Enforcement officer write up a notice with 60 days to comply.

Mayor Gordon then asked Mr. Rochford if he would like to address the council. Mr. Rochford said he would like to address them. Mr. Rochford introduced himself and then read from a prepared statement. He said he wanted to discuss his overdue sewer bill. He said he had been into the town office in 2019 to discuss the bill. He said the interim CAO at that time was friendly and willing to help. He said at the second meeting with the CAO she was very confrontational. He said he told her he would not be back until someone could explain to him where his payments went. He said he was willing to pay \$400 for the 2020 billing, and \$400 for his 2021 billings and \$200 for the current 2022 bill. He said he was not paying any interest at all. With the \$1000 paid he said he considered his bill to the Town paid in full until the next 2022 billing in July. He said if Council thought differently, they could dig up his sewer line, that he didn't care and that he had told the same to one of the Councillors in a phone conversation that he had recorded. He said there is money offered and if they don't accept it because of some ulterior motive, to remember that he had told the CAO in 2019 that he wouldn't come back. He said he was trying to get through a difficult time in 2019 and it seemed

that the town council, or the CAO was trying to kick him when he was down. He said that if the council found such an offer unfathomable, and it came down to a split decision, to remember that the Mayor was elected and had concealed his own \$42,800 sewer bill from the electorate while running for office, and that the majority of council had then resigned leaving it to the province to negotiate a 525% reduction of the bill. He said he would leave it, that he wasn't discussing it right now and that from past experience most decisions were made before or after he left the building. He then thanked the council and left the meeting.

Mayor Gordon then moved on to the completion of the committee reports. He called on Councillor Adams to present for Environment.

Environment Report- Councillor Adams

Councillor Adams noted that 48 hour disconnect notices were being issued for 8 properties this week.

Sidewalks and Streetlights – Councillor Murphy

Councillor Murphy was not in attendance. Mayor Gordon noted that once the students start, the lines in the parking lot would be painted and that a new electrical pole had been ordered so streetlights could be installed at the walking track.

Seniors – Councillor O'Brien

Councillor O'Brien said that we had applied to the Seniors Secretariat for funding for seniors. She asked the CAO when the decision would be. The CAO said she thought it would later in the summer perhaps August.

Recreation- Councillor Williams

Councillor Williams announced that the new recreation director/events coordinator had started today. She thanked the CAO for all her work with the process. She thanked Diane Broderick for her work with soccer registrations. Councillor Williams noted that to date we have 14 families (18 children) who benefited from the initiative to waive the fees for town residents.

She then presented the Library report from Branch technician Kelly Gillis. She said in the report was a request for an entry fee of \$20 for the 75th anniversary of the Rural beautification Society, there is a competition for heritage community buildings. The Cao spoke up and said that the librarian would like the town to cover the entrance fee. Councillor Williams made a motion to approve the entrance fee. It was seconded by Deputy Mayor Duggan and the motion carried. Councillor Williams also reported that the library was able to host Family Violence Prevention activities and Nordic walk demonstrations. Councillor Williams also noted that a ‘Plant a seed and see what grows’ event is being held June 18th. She also mentioned a summer reading club that can be held indoors this year. She noted as it is Indigenous month as well as Pride month, that events would be held for both of those.

Alberton Public Library
Monthly Report

Reporting to: Councillor Kelly Williams
Period: Month of May 2022

Operations: it’s looking green out there! As part of the 75th anniversary of the Rural beautification Society, there is a competition for heritage community buildings. There is a \$20.00 entry fee (or \$10 if you want to enter other area competitions) and the judging will take place after September 1st. There is a list of criteria to meet but it would be a nice “feather in the town cap.”

Programs: Masks were strongly recommended but was able to host a full house for the Family Violence Prevention Week activities and Nordic walking demonstration.

Planning: In partnership with “plant a seed and see what grows foundation”, we are offering a paint and plant event on Saturday June 18 for families and launching our summer reading club (which can be indoors this year!!) on Saturday June 25. It is also Indigenous month and Pride month so will have displays up for both of these. Bring on the Summer!

Kelly Gillis
Branch Technician
Alberton Public Library

Councillor Williams also advised that events were planned for Canada Day July 1st and the DiverCity festival on July 3rd. Mayor Gordon mentioned also that the Prince County exhibition is returning this year at the end of July. She also said she would be available to help out for some of those activities.

Finance

Deputy Mayor Duggan made a motion to pay the bills in the amount of \$140,746.21. The motion was seconded by Councillor Curtis and the motion carried.

Mayor Gordon then called on the CAO, Donna Thomson, to present her report.

CAO Report

CAO Report May/June

Ms. Thomson said that the report was in the council packages. She read out the highlights.

May was a busy month. Now that the nicer weather is here, projects are getting underway. The disc golf course has a new parking area, and I met with representatives from the local disc golf community on how to set the course up now that it will be a 9 nine-hole course. They were very impressed with the location of the course and said it could easily become an 18-hole course in the future.

The trail project is also starting up again and we will soon have students starting who can get going on any cleanup required from wind and snow damage.

The tenders will be going out shortly for the splash pad and work has started on the development of the green space park on Emma Drive. We just received a new play structure for there and a gazebo will be added soon as well.

The security cameras are being installed at the playground/library area. Planning is well underway for Canada Day and DiverCity festival events. We are also planning a day's event in August.

We have 2 EDA workers who started mid May (Doug Doucette working with Donnie and Michelle Peterson working at the fire hall). Corbin Clark and Cole Crockett started back with us today June 13th and students will be starting later this month.

Happy to report that the new Rec/Events Coordinator, Tanya Bottrill started today June 13th. We will be having a staff meeting and getting her up to speed on projects etc.

We were successful in receiving funding for the development of an Active Transportation Plan which will be beneficial moving forward to help develop Alberton's infrastructure.

Also received documents from MRSB to get started in preparation for the audit.

Mayor Gordon then moved on to the next item on the agenda.

Planning Board Recommendations –

Mayor Gordon noted that 5 permits had been issued.

- development permit for Ben Wallace to prepare site for a new house off Elder St
- development permit for a Mini home set up on Oak Lane for Travellers Rest Mini homes.
- Permit for a fence in back yard at 19 oak Lane for Joey Bernard
- Permit for small deck at 9 Oak Lane for Brian Poirier
- Development permit for Province for ventilation work being done at Alberton Elementary

Councillor Williams noted that she would be in conflict with the Ben Wallace permit as she was related to them. The CAO explained these were permits that were already granted as she has authorization to do certain ones as the development officer.

Introduction to New Business

Outdoor Rink Fire Hall

Mayor Gordon said staff had gotten quotes on paving the surface of the rink as well as adding boards to the exterior. The quotes were presented in the council package. Councillor Williams advised she would be in conflict with this one as she is a member of the fire department.

Staff Sergeant Logan joined the meeting.

Mayor Gordon went over the quotes. The paving quote was in the amount to \$24,328.48 and the quote for the boards was in the amount of \$19,738.00. Mayor Gordon asked council for their opinions. Deputy Mayor Duggan said it would nice if we had a long-range plan with regard to recreation. He said we need a plan for the future and that after the Active Transportation Plan was done, we may have

more direction. He said it was a lot of money. Mayor Gordon noted that we still have to replace the washroom building at the ball diamond and that it would be better to put the money there. He asked the CAO if she had received a price for the new washroom. She said according to the engineers it should come in around \$78,000 which would include washrooms, change facilities and that it would house the electronics for the splash pad. Deputy Mayor Duggan asked if the new building was going in the same location. The CAO said she thought it would be going over in the designated area for the splash pad if there was room, and the old building would be moved over to the town hall and be repurposed, possibly to house the community fridge if the initiative was approved. She said they could apply for funding and include the LED light replacements at the firehall and rink. Mayor Gordon called for a motion to allow the CAO to look into potential funding sources and to put the rink on hold for now.

June 13, 2022

Moved by Councillor: Councillor O'Brien

Seconded by Councillor: Councillor Adams

All in Favour

Whereas the Town strives to be an inclusive community;

And whereas the washroom building at Memorial Field is not accessible;

Be it resolved that the Town of Alberton seek funding to replace the existing building with a barrier free building

Whereas the Town of Alberton seeks to reduce our carbon footprint;

And whereas LED lights mean fewer light bulbs required resulting in less disposal, and reduced contamination to our landfills;

Be it resolved that the Fire Hall lighting be changed to LED.

Councillor Williams returned to the meeting.

Municipal Infrastructure Fund

The next item on the agenda was about a potential new funding stream of 5 million dollars with the Federation of PEI municipalities and the Province. The goal of the fund is to help municipalities offset the cost of servicing identified properties that could be used for affordable housing. She noted that the FPEIM had sent out a survey for feedback on how the fund should be structured. She also said that the plan for now was to exclude the larger municipalities and have it open for the rural municipalities. She said she would fill out the survey and when more information was available, she would update council.

Electronic Sign

Mayor Gordon said the electronic sign would be installed shortly. He asked Council if they had any input on what the Town would like on the sign. He said currently it would have a Welcome to Alberton. Councillor Williams noted it would be nice to advertise upcoming events. Mayor Gordon said the CAO thought Canada Day and DiverCity festival would be good to have on there. Deputy Mayor Duggan said we could put a welcome to the new recreation director.

Mayor Gordon paused to welcome the RCMP representative Sgt. Logan to the meeting. He noted that we had already read out the report that was submitted. The officer apologized for being late. He touched on past staffing issues that the department had experienced and said that those positions were now being filled and that the difference reflected in the service hours they were able to provide. He said 2 were leaving for other positions and that 3 would be coming. He also mentioned that at our previous meeting, the officer had noted that the town was supposed to have been consulted when the priorities for the year were set up but that the town had mentioned at that time, that there was no meeting. He said the priorities are set in the spring and a meeting should have been held in January. He said he would send the CAO an email so the town would be aware. He said additions could be made if the Town had any changes. He did note that mental health calls have been increasing. He said Covid was hard for many people and he said he hoped that reduced restrictions would ease the calls. He said there is a mental health response team now from the province and that sometimes an officer accompanies as situations can develop where their presence may be

required. He said normally if they responded to a mental health call , after evaluation they would transport the person directly to the hospital, but now with the mobile team, they can receive potentially diffuse the situation right in the home. He told the council if they had any concerns to please reach out.

Mayor Gordon thanked the officer and the officer left the meeting. Mayor Gordon moved onto the next agenda item.

Tender for Splash pad

Mayor Gordon said our project managers, WSP, want to know if we want to run the tender for the washroom building at the same time as the splash pad tender. Deputy Mayor Duggan said he thought we should. Councillor Williams said we would need somewhere to house the electronics for the splash pad anyway.

Mosquito spraying Disc Golf course

Mayor Gordon advised council the CAO had gotten a quote on the cost of spraying for mosquitos at the disc golf course. The company advised it would cost approximately \$500-600 per spray and it would have to be done every 4 weeks. Mayor Gordon asked council what their thoughts were on the spraying. Deputy Mayor Duggan said it was expensive. He asked if it would be a garlic spray. The CAO said she wasn't sure. Council O'Brien asked if it would still work after heavy rains. Deputy mayor Duggan said it would still be effective after rain. Mayor Gordon said we will leave it for now until we determine how busy the course will be.

Island Community Food Security Initiative

Mayor Gordon asked the CAO to go over the next agenda item. She explained the province is providing grant assistance to support eligible costs for community fridges, gardens and meals. She said staff would like to apply with Councils' approval. She mentioned that funding could be up to 100 % for eligible costs. The motion to apply was made by Councillor Williams and was seconded by Deputy Mayor Duggan and the motion carried.

New private road name

The next item under new business was for a new private road that was going in off Elder Street to provide access to a subdivided lot. As this is a new road, the

name as to be approved by Council. Councillor Williams declared a conflict for this agenda item as she is related to the applicant. The preferred name is Wendell Lane. The CAO remarked she had given the name to the 911 office and they approved it. The motion to name the road Wendell Lane was made by Deputy Mayor Duggan and seconded by Councillor Adams. The motion carried and Councillor Williams returned to the meeting.

Funding requests:

We received a funding request letter from Merrit E. Callaghan for assistance with end of year awards. Mayor Gordon noted we gave them \$50.00 last year. He asked if council wanted to support the school again this year. The motion to grant them \$50.00 was made by Councillor O'Brien and was seconded by Councillor Williams. The motion carried.

The Mayor also noted a request from the W.J. Phillips Residence for funding assistance to be used to provide prizes for the residents. He asked council if they wanted to support the request. The motion was made by Deputy Mayor Duggan to approve a donation of \$50.00. Mayor Gordon called for a seconder. Councillor Adams made the motion to second the request. The motion carried.

Inquiries by Members of Council - nil

Introduction and Reading of Bylaws

Mayor Gordon called for a motion for the second reading of the Bylaw for Municipal Elections Proceedings, Bylaw #2022-4. The motion was made by Deputy Mayor Duggan and seconded by Councillor Curtis. The motion carried.

Date: June 13th, 2022

Moved by councillor: Deputy Mayor Duggan

Seconded by councillor: Councillor Curtis

Whereas the Town of Alberton has an elected council and whereas the province of Prince Edward Island has a requirement for municipalities to have an election bylaw;

And whereas the current election bylaw needs to be updated;

Be it resolved that a Bylaw for Municipal Elections Proceedings, Bylaw #2022-4 be read a second time at this council meeting

Mayor Gordon then called for a motion to approve the second reading of the Election bylaw. The motion was made by Councillor O'Brien, seconded by Councillor Williams. The motion carried.

Date: June 13, 2022

Moved by councillor: Councillor O'Brien

Seconded by councillor: Councillor Williams

Whereas the Town of Alberton has an elected council and whereas the province of Prince Edward Island has a requirement for municipalities to have an election bylaw;

And whereas the current election bylaw needs to be updated;

And whereas a Bylaw for Municipal Elections Proceedings, Bylaw #2022-4 was read a second time at this council meeting;

Be it resolved that a Bylaw for Municipal Elections Proceedings, Bylaw #2022-4 be hereby approved.

Mayor Gordon then called for a motion to adopt the bylaw. The motion was made by Councillor Adams and was seconded Councillor Curtis. The motion carried.

Date: June 13th, 2022

Moved by Councillor: Councillor Adams

Seconded by Councillor: Councillor Curtis

Whereas the Town of Alberton has an elected council and whereas the province of Prince Edward Island has a requirement for municipalities to have an election bylaw;

And whereas the current election bylaw needs to be updated;

And whereas a Bylaw for Municipal Elections Proceedings, Bylaw #2022-4 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Bylaw for Municipal Elections Proceedings, Bylaw #2022-4 be hereby adopted.

Appointment to Committees

Mayor Gordon said we had received a request from West Prince Housing Initiative looking for a representative from the town to sit on their advisory committee. He also noted a request from Community Partnership for someone to sit on their committee that was formed for doctor recruitments.

He asked council if anyone wanted to sit on these boards. The CAO advised council if they weren't able, that she could do so. Councillor O'Brien asked what the first request was about. The CAO said this was a new initiative from the former ACDC board, which is now called Develop West Prince. She said the letter of introduction was included in the council package. Councillor O'Brien asked if terms of reference were drawn up. The CAO said that yes, she had received all that information. Councillor Williams asked if the CAO was okay with sitting on the committees. Ms. Thomson said she had no problem doing that.

Mayor Gordon then said Council would go into a closed session to discuss a financial matter. The motion to go to a closed session was made by Deputy Mayor Duggan and seconded by Councillor Williams. The reporter for the West Prince Graphic left the council room.

The closed session ended and the meeting resumed. The reporter for the West Prince Graphic came back into the Council room. As that concluded the agenda items, Mayor Gordon called for a motion to adjourn. The motion was made by Councillor O'Brien, seconded by Deputy Mayor Duggan and the meeting concluded.