



APPROVED MINUTES FOR REGULAR COUNCIL MEETING
HELD MONDAY OCTOBER 12TH, 2021 AT 7:00 P.M.

The regular council meeting was held Tuesday October 12th at 7:00 P.M. with Mayor Gordon presiding. Also present were Councillor Adams, Councillor Curtis, Deputy Mayor Duggan, Councillor O'Brien, Councillor Murphy, CAO Donna Thomson. Councillor Williams joined the meeting mid way through. Jillian Trainor from the West Prince Graphic, and Constable Jones from the RCMP were also in attendance.

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

Declaration of Conflicts of Interest

Mayor Gordon then noted any conflicts of interest being Councillor Williams for fire, and Councillor O'Brien for Health.

Approval of Agenda

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor O'Brien, was seconded by Councillor Curtis and the motion carried.

Adoption of Minutes

Mayor Gordon called for a motion to adopt the minutes from the September 13th regular council meeting and the September 17th Planning Board meeting. The motion was made by Councillor O'Brien and was seconded by Councillor Adams. The motion carried.

Presentation of Police Report

He then called on Constable Jones to present the police report, as the Officer had another meeting to attend. Constable Jones read over the police report. As there were no questions, the Constable left to attend the Tignish Council meeting.



TOWN OF ALBERTON MAYOR'S POLICING REPORT SEPTEMBER, 2021

**West Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 208 hours providing policing services to the Town of Alberton during the month of September, 2021.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community and school visits.

A total of 24 calls for service were received during this past month. Following is a breakdown of those calls.

Mental Health Act	1
Liquor Control Act	1
Mischief	1
Traffic complaint	4
Trespass Act	1
Fail to comply with Probation	1
Suspicious person	2
Assist Provincial Agency	2
Assault	1
Theft under \$5,000	1
Well-being Check	1
Motor vehicle collision	2
Prohibited driving	1
False alarm	2
Road-side suspension	1
Possession of a dangerous weapon	1



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

Fire Prevention Act	1
---------------------	---

Provincial Statutes for the month:

Speeding violation	7
Seatbelt violation	1
Non-moving traffic violation	5
Written Warning	7

13 Criminal Record Checks were completed for residents this past month.

While attempting to stop a known prohibited driver in a local parking lot, the suspect vehicle collided with a police vehicle causing minor damages. The driver was subsequently charged under the Criminal Code for Driving while Prohibited as well as issued three charges under the Highway Traffic Act. A court date in late November has been set to deal with the matter.

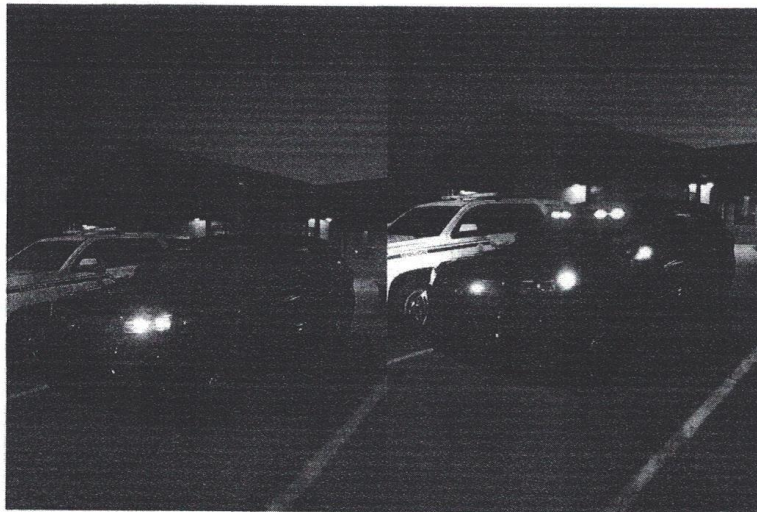
Three Check Stops and stationary radar checks were conducted in O'Leary during the month where close to 100 vehicles were checked. Four charges, one written warning and four verbal warnings were issued under the Highway Traffic Act.

The PEI RCMP conducted recent traffic enforcement in Pleasant View, Montrose, Alberton, Portage and Tignish, resulting in more than 35 traffic violations being issued. The operation was led by the PEI RCMP's Provincial Priority Unit and members of the Prince District RCMP, with assistance from PEI Conservation officers. On September 24th, police conducted a traffic enforcement operation targeting offences under the Criminal Code, Highway Traffic Act, and Off-Highway Vehicle Act. In total, police set up six check stops where over 300 vehicles, including all-terrain vehicles, were checked. 37 tickets were issued for offences under the Cannabis Act and the Highway Traffic Act. Four drivers were also issued warnings and one driver was given a seven-day driver's license suspension and had

their vehicle impounded for three days. Corporal Andy Cook noted of particular concern are those who routinely drive an ATV on the road in an unsafe manner. Drivers are reminded to drive safely in areas designated for ATVs and to always stop for police when signaled to do so.

12 Criminal Record Checks were completed this month for residents of Tignish.

In September Prince District received a new unmarked Ford Explorer Police Interceptor with reflective subdued RCMP decals. Prince District looks forward to the new enforcement potential and opportunities this vehicle will afford.



A new school year is upon us, and as such, Members of West Prince RCMP have again been tasked to act as School Liaison Officers. For the 2021-2022 School Year, Cst. James Patterson has been assigned to Alberton Elementary School, Cst. Bobby Dowling to St. Louis Elementary School, Cst. Jay Barry to M.E. Callaghan Junior High School, Cst. Dawson McWade to Hernewood Junior High School, and Cst. Kevin McKay to Westisle Composite High School. They will be attending the schools in the near future to review the SAFE School Plan. Prince District RCMP hope for a safe and

uneventful upcoming new school year!

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

S/Sgt. Troy MacLean,
District Commander
Prince District RCMP
902-436-9300


Sgt. Neil Logan
Operations NCO
Prince District RCMP
902-436-9300

Business arising from the minutes

Snow Tender

The snow tender closed on October 7th. There was one tender received from O'Meara's Heavy Equipment. The council were presented with the tender quotes. The quote was for \$26,890.00 + HST for the Town and for the Fire Hall it was \$4,700.00 + HST.

Mayor Gordon called for a motion to grant the snow tender to O'Meara's Heavy Equipment for the 2021-2022 snow season. The motion was made by Deputy Mayor Duggan, seconded by Councillor Adams and the motion carried.

Introduction of New Business

The first item for consideration was to set the curfew for Halloween for 2021. Mayor Gordon noted that last years' curfew was 7:30 p.m. He asked Council's thoughts on the time for the 2021 curfew. Councillor O'Brien made the motion to set it for 7:30 p.m. for this year and to place an ad in the paper noting such. The motion was seconded by Deputy Mayor Duggan and the motion carried.

The second item under new business was the removal of dead or hazardous trees around Alberton streets. Our maintenance man Donnie Bernard has been working with Backyard Tree and Property Services to identify any trees near streets which may be dead and pose a hazard in the event of a high wind event. Once the trees are identified, the next steps would be to clarify who owns the trees depending on their locations. Councillor Murphy asked how much the Province would own. Mayor Gordon said they own 33 feet from the center line. Councillor Murphy said once the trees are identified, to have Donnie measure the distances to see if they are the provinces' responsibility. Mayor Gordon

said once that was done and if they were outside the 33 feet limit, we would need to work to determine if it would fall to the town or to the homeowner. As the operator of the tree service is currently out of town, it was decided to wait until he returned and to have him and Donnie mark any potentially hazardous trees and to proceed from there with the determination of responsibility.

Next for consideration was for Council to allocate the next installment of the gas tax allocation. In the town budget, it is earmarked for the Lagoon project, but we need a resolution for documentation for the province. Mayor Gordon asked Council if that was still the intention for the next round of funds. The motion to allocate \$135,160.67 to the Lagoon project was made by Deputy Mayor Duggan, seconded by Councillor Curtis and the motion carried.

Approval by Council:

Motion:

Date: October 12th, 2021

Moved by: Deputy Mayor Duggan

Seconded by: Councillor Curtis

WhereAs the town of Alberton has gas tax funds to allocate to a project;

And WhereAs the Lagoon project currently has future work to be done;

Be it Resolved that Alberton town council direct the province of PEI to allocate project money in the amount of \$135,160.67 to the UV Project for the Alberton Lagoon.

All were in favour.

Mayor Gordon then moved to discuss a parking bylaw for the Town. He noted that parking continues to be an issue, and with snow season coming up, overnight parking will be a concern. Councillor O'Brien asked if there is any way the town can fine the violators. The CAO said we do have an enforcement bylaw, but with a parking bylaw it will more clearly determine what is a violation and that it would also help when the Electric Vehicle charging stations go in at the town pond

parking lot area. Councillor O'Brien asked if there are other areas they can be parking. Mayor Gordon noted that we have the town pond parking lot area that they could be using. Deputy Mayor Duggan said that there are signs posted on Main Street. The Cao said there are currently 2 hour parking limit signs, and No Overnight Parking signs, but that cars often are parked overnight right under the signs. She noted that notices have been left on cars advising them that they are in violation, but without the bylaw its hard to enforce. Mayor Gordon then asked for a motion to authorize the CAO to have a parking bylaw drafted. The motion was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried.

The next item on the agenda was brought forward by the maintenance staff. Mayor Gordon asked the CAO to go over the issue. She explained that the 2016 John Deere lawn tractor has needed over a \$1000 in repairs over the summer and that it is in need of further repairs in order to have it be safe to use for next season. She questioned how much more money Council wanted to put into the machine. She said maintenance had received a quote to replace the machine with a 2021 model. She noted the quote was in the council package, but that John Deere had offered a trade in value of \$1250 and that the price for a new model would be \$6,602.32 and that they had one in stock currently. She did note that prices would be increasing in the spring. Deputy Mayor Duggan noted that it wasn't unusual for a machine that received as much usage to wear out in 5 years. Councillor O'Brien said it didn't make sense to keep pouring money into an aging unit. Mayor Gordon called for a motion to proceed with replacing the 2016 model with a 2021 model. Councillor Murphy made the motion, and it was seconded by Councillor Adams. The motion carried. Deputy Mayor Duggan noted that we should ask them to negate any outstanding bills

for parts that were currently ordered for the 2016 model. The CAO said she would do so.

Mayor Gordon moved on to the next item on the agenda. He went over a project update on the Alberton Trails. He explained that progress had been made with cutting back some of the trails and that a tender for the base of the trails had been done. He asked Council's thoughts on tendering for an Engineer for the sidewalk portion of the trail, for work to be done in the spring. He mentioned we had also approached the province to see if they might look at widening shoulders on that section, but we hadn't heard anything back yet. The CAO mentioned we also needed to have someone to survey the older sections of the cross streets to ensure we were within the boundaries. Deputy Mayor Duggan said he figured that would be in another phase of the project, but that it hopefully would be done later this fall. Councillor Murphy asked where those streets were. The CAO explained they would have been streets that would connect Poplar to Argyle and Argyle to College. She said they hadn't been utilized if ever, but that they had been designated as streets at one point, and that they weren't included in the inventory transfer to the province. She also mentioned she didn't think they would have been proper width of 66 ft, but that she hadn't been able to get that information from the province. Deputy Mayor Duggan said he figured they would probably be similar in size to Pope and Lorne Streets. He said there are some pins down there if we could work off those. The CAO said that a planner had been contracted to help plan out the router and that as he had only been available for a short time, we had to move on getting him. She also said a mulcher had been down working there as well to open up some of the areas we knew were within the boundaries.

Mayor Gordon called for a motion to start a tender process for an engineer to plan out the sidewalk portion of Poplar Street. The motion

was made by Deputy Mayor Duggan, seconded by Councillor Murphy and the motion carried.

Closed Session

Mayor Gordon called for a motion to go into a closed session to discuss the loan for the Jacques Cartier arena. The motion was made Deputy Mayor Duggan, seconded by Councillor Murphy and the motion carried. The representative from the Graphic left the council room.

The motion was made by Councillor O'Brien, seconded by Councillor Curtis to return from the closed meeting.

The CAO called Jillian Trainor back into the council room to continue the meeting.

The final item under New Business was an email the CAO had received on October 12th advising the lease on the existing photocopier rental would be expiring soon. Council were presented with a copy of the email detailing the proposed changes to the rates. She noted that the company was offering to write off the existing copier, and transfer ownership to the town to dispose of as they liked. She explained that we had been dealing with this company since 2013, and that this lease had been in place since 2016. She went over the rates for council's consideration. Councillor O'Brien said she thought we should get another quote. She asked if we could get a quote from the company that the Province used, Ricoh. Mayor Gordon called for a motion to authorize the CAO to get other quotes for a similar lease. The motion was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried.

Planning Board Recommendations (None)

Committee reports

Fire Report – Councillor Adams

Sept 2021 Fire Report

1- Structure fire

1-Brush fire

1-m.v.c

1-Smoke in basement

2- Rescue boat training sessions

1- fire training

1-Medical training.

The Fire Dept. will be hosting an open house on Oct-9 from 1pm until 3 pm to showcase our new rescue boat to the community.

Respectfully submitted

Deputy Fire Chief Darrell Graham

Councillor Williams joined the meeting. She apologized for being late but she was held up at work.

Property – Mayor Gordon

Mayor Gordon asked Council what they thought about contacting some of the properties that have done renovations in the past that were unpermitted, and doing inspections to ensure they are paying the proper sewer charges. The CAO said that under IRAC regulations we do have the authority to inspect. She also mentioned that one property is near a sewer line that we know is having issues. Mayor Gordon said he thinks we should be doing this as we need to know exactly what is going into the sewer system. The CAO said she would contact the legal team to have them draft up a notice of inspection letter to send out to any properties that would be affected.

Economic development – Councillor Curtis had nothing to report

Environment- Councillor O'Brien

Councillor O'Brien noted that fall sewer line flushing had taken place Monday October 11th and earlier today. She said a line on Albion wasn't moving as it should be and that this line has had issues in the past. She advised that Ron's Plumbing was coming up next week to look at it.

Sidewalks & streetlights – Councillor Murphy

Councillor Murphy reported all was good.

Recreation- Councillor Williams

Councillor Williams noted that the Library report was in the Council packages.

Alberton Public Library
Monthly Report

Reporting to: Councillor Kelly Williams
Period: Month of September 2021

Operations: Nothing new to report.

Programs: Very quiet September.

Planning: October will also be quiet. The public library does not require vaxpass to enter and there has been a slight increase in people needing assistance and wanting their vaccination records printed off which we do free of charge.

Kelly Gillis
Branch Technician
Alberton Public Library

Councillor Williams also noted that she wanted to thank Donna and Diane for organizing the Town yard sale as part of Good Neighbour Week. She said she had to work that day, but she heard many good things about the event. She also mentioned that she had received many comments from residents as well on how lovely the fall decorations look around the town.

She asked if there was any update on the staffing for the recreation director position. The CAO noted that there hadn't been any suitable applications to date after it had ran a month and a half. She asked if the council wanted to consider raising the salary range or to run it in another paper off Island. Councillor O'Brien asked where it had been listed. The CAO said it was on the Job Bank, Indeed, Work PEI and CDS.

She said she was going to rerun the posting.

Finance – Deputy Mayor Duggan

Deputy Mayor Duggan made a motion to pay the bills in the amount of \$24,210.66. The motion was seconded by Councillor Williams and the motion carried.

CAO Report

The last report was from CAO Donna Thomson, who presented her report.

September 14th - October 12th

September was a relatively quiet month. Work on the trail project has started with identifying areas to include in the first phase. As the funding notice came late, time is getting limited to start work in the fall. We met with Transportation representatives from the Province, who presented us with a checklist of what is needed for sidewalk work now that the Province has ownership of the streets. We will probably not be able to complete the sidewalk work this fall but we hope to get the engineering portion completed.

The Audit was completed the first week of October by MRSB as the deadline of October 15th from the Province was fast approaching. So that was a busy few days at the hall getting everything prepared for that. MRSB will be meeting us later this week to go over their report.

Rink work continues and we should see the first of the invoices for the work that has been completed start to roll in. Our new tenants have moved in. MRSB is located in the front office with Leah McGrath and Alex Grant sharing the office space. Jordan MacDonald has taken over interim duties in the Western PEI Development office. We welcome them to the building.

We met with Mitchell Myers from PEI EMO and have our Emergency Measures Plan just about completed. It will be done for the November meeting for Council to adopt and then can be submitted to the Province to meet the December deadline.

I am also working on an updated Human Resources policy and hope to have that completed for November's meeting as well. I am working on letters for property owners that border the new trail system to advise them of the work that will be happening this fall and in the spring. We already met with Westech to discuss it with them as they have fields that border French Lane.

Heading into fall lets hope this beautiful weather continues.

That concluded the meeting. Mayor Gordon called for a motion to adjourn. The motion was made by Deputy Mayor Duggan, was seconded by Councillor Williams. The motion carried and the meeting concluded.