



APPROVED MINUTES FOR REGULAR COUNCIL MEETING
HELD MONDAY JULY 12TH, 2021 AT 7:00 P.M.

The regular council meeting was held Monday July 12th at 7:00 P.M. with Mayor Gordon presiding. Also, present were Councillor Adams, Councillor Curtis, Deputy Mayor Duggan, Councillor O'Brien, Councillor Williams, CAO Donna Thomson, as well as Jillian Trainor from the West Prince Graphic. Constable Robard from the RCMP was also in attendance. Councillor Murphy was unable to attend due to illness.

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

DECLARATION OF CONFLICT OF INTEREST

Mayor Gordon asked councillors to declare conflicts of interest. Councillor O'Brien declared for Health, Councillor Williams for fire, and Deputy Mayor Duggan for the Gordon Memorial rezone request.

APPROVAL OF AGENDA

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor O'Brien and it was seconded by Councillor Williams. The motion carried.

ADOPTION OF MINUTES

Mayor Gordon called for a motion to adopt the minutes from the June regular council meeting, as well as the minutes from the July 8th Planning Board meeting. The motion was made by Councillor Adams and was seconded by Councillor Curtis. The motion carried.

BUSINESS ARISING FROM THE MINUTES

The next item on the agenda was the 2nd reading of the Nuisance and Noise Control Bylaw #2021-3. Mayor Gordon called for a motion to read the bylaw. The motion was made by Deputy Mayor Duggan, seconded by Councillor Curtis and the motion carried.

DATE: July 12th, 2021

MOVED BY COUNCILLOR: Deputy Mayor Duggan

SECONDED BY COUNCILLOR: Councillor Curtis

Whereas the residents of the Town of Alberton have a reasonable expectation to enjoy their properties free of excessive noise and disturbance;

And whereas violations of this peace need to be contended with;

Be it Resolved that the Nuisance and Noise Control Bylaw #2021-3 be read a second time at this council meeting.

Mayor Gordon then called for a motion to approve the 2nd reading of the Nuisance and Noise Control Bylaw #2021-3. The motion to approve was made by Councillor O'Brien and seconded by Deputy Mayor Duggan.

DATE: July 12th, 2021

MOVED BY COUNCILLOR: Councillor O'Brien

SECONDED BY COUNCILLOR: Deputy Mayor Duggan

Whereas the residents of the Town of Alberton have a reasonable expectation to enjoy their properties free of excessive noise and disturbance;

And whereas violations of this peace need to be contended with;

And whereas the Bylaw #2021-3 a Bylaw with respect to Nuisance and Noise Control Bylaw was read a second time at this council meeting;

Be it resolved that the to Nuisance and Noise Control Bylaw #2021-3 be hereby approved.

Mayor Gordon then called for a motion to adopt the Nuisance and Noise Control Bylaw #2021-3. The motion was made by Councillor Curtis, seconded by Councillor Adams and the motion carried.

DATE: July 12th, 2021

MOVED BY COUNCILLOR: Councillor Curtis

SECONDED BY COUNCILLOR: Councillor Adams

Whereas the residents of the Town of Alberton have a reasonable expectation to enjoy their properties free of excessive noise and disturbance;

And whereas violations of this peace need to be contended with;

And whereas the Nuisance and Noise Control Bylaw #2021-3 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Nuisance and Noise Control Bylaw #2021-3 be formally adopted.

Mayor Gordon then moved on to the next item on the agenda, which was the 2nd reading of the Enforcement and Summary Proceedings Bylaw #2021-4. He called for a motion to read the bylaw for a second time. The motion was made by Councillor Williams, seconded by Deputy Mayor Duggan and the motion carried.

Date: July 12th, 2021

Moved by Councillor: Councillor Williams

Seconded by Councillor: Deputy Mayor Duggan

Whereas The Town of Alberton seeks to appoint a Bylaw Enforcement Officer;

And whereas the Bylaw Enforcement Officer will have the authority to carry out property inspections and enforce the Nuisance and Noise Control Bylaw and the Town of Alberton Development Bylaw, and other such bylaws as may be enacted by the Town and to levy fines to offenders of these bylaws;

Be it resolved that the Enforcement and Summary Proceedings Bylaw #2021-4 be read a second time at this council meeting.

Next Mayor Gordon called for a motion to approve the second reading. The motion was made by Councillor Curtis, seconded by Councillor O'Brien, and the motion carried.

Date: July 12th, 2021

Moved by Councillor: Councillor Curtis

Seconded by Councillor: Councillor O'Brien

Whereas The Town of Alberton seeks to appoint a Bylaw Enforcement Officer;

And whereas the Bylaw Enforcement Officer will have the authority to carry out property inspections and enforce the Nuisance and Noise Control Bylaw and the Town of Alberton Development Bylaw, and other such bylaws as may be enacted by the Town and to levy fines to offenders of these bylaws;

And whereas the Enforcement and Summary Proceedings Bylaw #2021-4 was read a second time at this council meeting;

Be it resolved that the Enforcement and Summary Proceedings Bylaw #2021-4 be hereby approved.

Mayor Gordon then called for a motion to adopt the Enforcement and Summary Proceedings Bylaw #2021-4. The motion was made by Councillor Adams and was seconded by Deputy Mayor Duggan. The motion carried and the Bylaw was adopted.

Date: July 12th, 2021

Moved by Councillor: Councillor Adams

Seconded by Councillor: Deputy Mayor Duggan

Whereas The Town of Alberton seeks to appoint a Bylaw Enforcement Officer;

And whereas the Bylaw Enforcement Officer will have the authority to carry out property inspections and enforce the Nuisance and Noise Control Bylaw and the Town of Alberton Development Bylaw, and other such bylaws as may be enacted by the Town and to levy fines to offenders of these bylaws;

And whereas the Enforcement and Summary Proceedings Bylaw #2021-4 was read and approved at two separate meetings of council held on different days;

Be it resolved that Enforcement and Summary Proceedings Bylaw #2021-4 be formally adopted.

The next time on the agenda was the 2nd reading of the Bylaw to Amend the Town of Alberton Dangerous, Hazardous & Unsightly Premises #2021-5. The motion was made by Councillor Curtis, seconded by Deputy Mayor Duggan and the motion carried.

Date: July 12th, 2021

Moved by Councillor: Councillor Curtis

Seconded by Councillor: Deputy Mayor Duggan

Whereas the Town of Alberton passed a Dangerous, Hazardous and Unsightly Premises Bylaw (Bylaw #2020-3) on October 13th, 2020;

And whereas this bylaw #2020-3 had been used for the Town of Alberton Municipal Emergency Management Bylaw;

Be it resolved that the Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises Bylaw #2021-5 to correct the numbering be read a second time at this council meeting.

Mayor Gordon then called for a motion to approve the 2nd reading of the Bylaw to Amend the Town of Alberton Dangerous, Hazardous & Unsightly Premises #2021-5. The motion was made by Councillor O'Brien, seconded by Councillor Williams and the motion passed.

Date: July 12th, 2021

Moved by Councillor: Councillor O'Brien

Seconded by Councillor: Councillor Williams

Whereas the Town of Alberton passed a Dangerous, Hazardous and Unsightly Premises Bylaw (Bylaw #2020-3) on October 13th, 2020;

And whereas this bylaw #2020-3 had been used for the Town of Alberton Municipal Emergency Management Bylaw;

And whereas this Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises Bylaw #2021-5 to correct the numbering was read a second time at this council meeting;

Be it resolved this Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises Bylaw #2021-5 be approved.

Mayor Gordon called for a motion to adopt the Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises #2021-5. The motion was made by Councillor Curtis, seconded by Councillor Adams and the motion carried.

Date: July 12th, 2021

Moved by Councillor: Councillor Curtis

Seconded by Councillor: Councillor Adams

Whereas the Town of Alberton passed a Dangerous, Hazardous and Unsightly Premises Bylaw (Bylaw #2020-3) on October 13th, 2020;

And whereas this bylaw #2020-3 had been used for the Town of Alberton Municipal Emergency Management Bylaw;

And whereas this Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises Bylaw #2021-5 to correct the numbering was read and approved at two separate meetings of council held on different days;

Be it resolved that the Bylaw to Amend the Town of Alberton Dangerous, Hazardous and Unsightly Premises Bylaw #2021-5 be formally adopted.

The next item on the agenda was the truck tenders received for a new town truck for the maintenance staff. Council was presented with the three tenders received as well as the tender table showing the comparisons. A brief discussion about the merits of each tender took place, as well as a consensus to keep the existing truck to be available for the recreation departments use. Mayor Gordon called for a motion to accept the lowest tender bid from D.Alex MacDonald in the amount of \$53,310.61. The motion was made by Councillor Williams, seconded by Deputy Mayor Duggan and the motion carried.

CAO Donna Thomson then gave an update about the Canada Post mailboxes that were installed on Emma Drive. She said she had spoken with the representative from Canada Post to tell them it was Councils decision to have them moved to a safer location. The representative said they were willing to move them, but that it may not happen until the fall due to work crew scheduling. She indicated she had also reached out to the province to ensure that the preferred location would be agreeable to their road standards. Councillor O'Brien expressed concern with the timeline set out by Canada Post and said it really was a safety issue and that they should be moved as soon as possible. The CAO said she would contact Canada Post again and stress the urgency.

A quote was received for paving the Independent parking lot and was submitted to council. Council was concerned about the price and that it wasn't in the budget for this fiscal. The CAO indicated it would be part of the municipal upgrades project the town would be submitting, and if they received funding they could look at it then. It was decided to have the CAO reach out to the company and have them do filing of potholes in the interim. When Donnie Bernard returns from vacation next week, the CAO will have him coordinate the job. The motion to patch the potholes was made by Councillor Williams and seconded by Councillor O'Brien. The motion carried.

The final item under Business arising from the minutes was the 2nd reading of Development Bylaw Amendment #2021-2, A Bylaw to Amend the Town of Alberton Development Bylaw. Deputy Mayor Duggan declared a conflict with this item as he is on the Church Board. Mayor Gordon called for a motion for the bylaw to be read a second time at this meeting. The motion was made by Councillor Williams, seconded by Councillor Adams and the motion carried.

Date: July 12th, 2021

Moved by Councillor: Councillor Williams

Seconded by Councillor: Councillor Adams

Whereas an application was received to subdivide PID 30858 at 396 Church St and create a new parcel 21-1 to split the church manse from the main parcel;

And whereas this application requires a rezone of this new parcel 21-1 from Public Service Institutional (PSI) to Single Unit Residential (R1) on Appendix "A" – Zoning Map of the Development Bylaw;

Be it resolved that the Development Bylaw Amendment #2021-2, A Bylaw to Amend the Town of Alberton Development Bylaw was read for a second time at this council meeting.

Mayor Gordon then called for a motion to approve the second reading bylaw #2021-2. The motion was made by Councillor Curtis, was seconded by Councillor Williams and the motion carried.

Date: July 12, 2021

Moved by Councillor: Councillor Curtis

Seconded by Councillor: Councillor Williams

Whereas an application was received to subdivide PID 30858 at 396 Church St and create a new parcel 21-1 to split the church manse from the main parcel;

And whereas this application requires a rezone of this new parcel 21-1 from Public Service Institutional (PSI) to Single Unit Residential (R1) on Appendix "A" – Zoning Map of the Development Bylaw;

Be it resolved that the Development Bylaw Amendment #2021-2, A Bylaw to Amend the Town of Alberton Development Bylaw which was read for a second time at this council meeting be hereby approved.

The final step of the approval was the adoption of the bylaw. Mayor Gordon called for a motion to adopt Bylaw #2021-2. The motion was made by Councillor O'Brien, seconded by Councillor Adams and the motion carried. Deputy Mayor Duggan returned to the meeting.

Date: July 12th, 2021

Moved by Councillor: Councillor O'Brien

Seconded by Councillor: Councillor Adams

Whereas an application was received to subdivide PID 30858 at 396 Church St and create a new parcel 21-1 to split the church manse from the main parcel;

And whereas this application requires a rezone of this new parcel 21-1 from Public Service Institutional (PSI) to Single Unit Residential (R1) on Appendix "A" – Zoning Map of the Development Bylaw;

And whereas the Development Bylaw Amendment #2021-2, A Bylaw to Amend the Town of Alberton Development Bylaw which was read and approved at two separate meetings of council held on different days;

Be it resolved that Development Bylaw Amendment#2021-2, A Bylaw to Amend the Town of Alberton Development Bylaw be formally adopted.

That concluded items under business arising from the minutes.

READING OF CORRESPONDENCE

The CAO gave an update from an email received on the Electric Vehicle Chargers. The supplier of the units was chosen from the tender process by Maritime Electric. The tender for the suppliers closes July 15th. The bidders were invited to tour 8 sites to gauge the amount of work required. It wasn't specified which sites would be visited.

INTRODUCTION OF NEW BUSINESS

An estimate was received for a replacement snowblower chute for the trackless sidewalk machine in the amount of \$21,160.00. There were a few repairs made on the older one to get it through last season, but it needs more work or should be replaced. There is also potential to contract for work for another municipality so if the town takes on more work, a new blower would be an asset. The motion to replace the blower was made by Councillor Adams, seconded by Deputy Mayor Duggan and the motion carried. The CAO will make arrangements with Saunders equipment for the purchase and delivery.

Next on the agenda was a request from the Jacques Cartier Arena to approve a loan to help the rink with cost overages on the rink renovation project. Due to Covid, prices were substantially higher when the tender bid came in. They received quotes for a \$400,000 loan that the town will guarantee. Quotes were submitted from Tignish Credit Union and CIBC. After a brief discussion on rates and terms, Mayor Gordon called for a motion to go with CIBC who had the lowest rate. The motion to accept a 5-year term at 2.866% was made by Councillor Adams, seconded by Councillor Curtis and the motion carried.

Mayor Gordon then called for a motion to rescind a previous resolution from the April Council meeting that Council had made to guarantee a loan from Tignish Credit Union as no paperwork had been signed to date. The motion was made by Councillor Williams and was seconded by Deputy Mayor Duggan. The motion carried.

PLANNING BOARD RECOMMENDATIONS

At the June meeting, council had discussed rezoning several of town owned properties to recreation and open spaces use. The application 22-2021 to rezone was sent to planning board for recommendation. The planning board met on July 8th. The board were given the breakdown of the properties that the town were interested in having rezoned. The board voted to recommend to council that the rezoning process be started for PID 19117, a 28.6-acre lot located next to 590 Main Street from its current zoning of Industrial to Recreation and Open Spaces. As well, PID 920892 a 5.84-acre lot located on Albion Street across from Western Hospital to be rezoned from its split zoning of Multi-Unit Residential and Single Unit Residential to Recreation and Open Spaces. PID 852897, a 1.2-acre parcel located at 622 Main which houses the Firehall is being requested to subdivide the parcel leaving the firehall portion as Industrial and the new parcel to be zoned Recreation and Open Spaces. Also included in the application is a rezone of lot 11-4 in the Emma Dr Subdivision forming part of PID 30791 from Single Unit Residential to Recreation and Open Spaces to create a small park area.

Mayor Gordon called for a resolution to allow the CAO to start the rezoning procedure for these lots. The motion was made by Deputy Mayor Duggan, seconded by Councillor Williams, and the motion carried.

COMMITTEE REPORTS

POLICE REPORT –

As Constable Robard was present at the meeting, Mayor Gordon called on him to present the Police Report.



**TOWN OF ALBERTON
MAYOR'S
POLICING REPORT
JUNE, 2021**

**West Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 177 hours providing policing services to the Town of Alberton during the month of June, 2021.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community and school visits.

A total of 25 calls for service were received during this past month. Following is a breakdown of those calls.

Traffic complaint	7
Mental Health Act	3
Disturbing the peace	2
Assault	2
Sexual interference	1
Possession for the purpose of trafficking	1
Unsafe storage of a firearm	1
Criminal harassment	1
Harassing communication	1
Flight from police – Off-highway Vehicle	1
Theft	1
Motor vehicle collision	1
Off-highway Vehicle Act complaint	1
Dog Act	1
False alarm	1

Provincial Statutes for the month:

Non-moving traffic violation	6
Speeding	2

Ten Criminal Record Checks were completed for residents of Alberton this past month.

Six Traffic Check Stops were held within the town during the month with close to 150 vehicles checked and two charges issued under the Highway Traffic Act. A driver was administered the Approved Screening Device and registered a pass and a vehicle was pursued by police when it suddenly turned to avoid the Check Stop.

A request was sent to Highway Safety for driver re-examination following a traffic complaint from a member of the public. The driver was located and agreed to be picked up and have the vehicle taken driven home. No charges were issued.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



S/Sgt. Troy MacLean,
District Commander
Prince District RCMP
902-436-9300

Sgt. Neil Logan
Operations NCO
Prince District RCMP
902-436-9300

PROPERTY: MAYOR GORDON

Mayor Gordon had nothing to report.

ECONOMIC DEVELOPMENT: COUNCILLOR CURTIS

Councillor Curtis had nothing to report.

SIDEWALKS AND STREETLIGHTS: COUNCILLOR MURPHY

Councillor Murphy was absent, and there was no report.

ENVIRONMENT: COUNCILLOR O'BRIEN

Councillor O'Brien reported that the July sewer invoices have gone out. She also mentioned that Municipal Affairs have recommended that municipalities with older sewer bylaws should have an updated sewer bylaw. Alberton's bylaw was drafted in 1988. A consultant sent the CAO a new bylaw that she will review and bring to the August meeting.

RECREATION: COUNCILLOR WILLIAMS

Councillor Williams submitted the reports for the Library and from the Recreation Director

LIBRARY REPORT

Alberton Public Library
Monthly Report

Reporting to: Councillor Kelly Williams

Period: Month of June 2021

Operations: Heat pump working great for those hot days in June.

Programs: Virtual for the month of June – children's story times, and end of school year events/ kick off to Summer.

Planning: Summer Reading Club will be offered outdoors on a weekly basis with health protocols. Thanks to the loan of a summer recreation student for a morning. This is great news!! It's been 15 months since a live in-person program at the library. Yippee! Family story walks posted outside the library and gazebo. Adult virtual reading bingo. Hopefully a newcomer "learn to love your library" event welcoming new residents to the library in conjunction with Western Community Navigators.

Kelly Gillis
Branch Technician
Alberton Public Library

RECREATION DIRECTOR REPORT

Kenan Wilkie

Recreation and Events Coordinator

July 12, 2021

We have gotten off to a great start for the Summer of 2021. Our Summer programs are up and running. People are excited about getting things started up again, but they are also happy with the covid restrictions being eased. You can feel a positive energy around the town. We are looking forward to the rest of the Summer. Some things we are working on/have worked on are:

- We hosted a Diversity Festival put on by “DiverseCity” on Sunday, July 11th, at the Alberton Prince County Exhibition Grounds. The festival consisted of different ethnic singing, dancing, and performances. It was a well put together show and a successful event.
- We had a Canada Day celebration on Thursday, July 1st. The original plan was to have it at the Memorial Ball Field but due to the weather, we had to reroute and have it at the Alberton Fire Hall. Sending out a huge thank you to Tom Murphy, Derek Williams, Kyle Rafuse, and the rest of the fire crew for being fast on their feet and making this day possible. The celebration consisted of a petting zoo, bouncy castle, Fire Truck tours, lawn games, a BBQ, and cake. A big thank-you to our staff as well (Donna, Diane, David, Elon, and Sydney) for all their help with getting things set up, BBQing, passing out food, and supervising!
- Last week we started our soccer, active start, and basketball league. All of these programs have gotten off to a great start and the children/parents are having a blast!
- We continue to have daily maintenance on our ball field. Last week we realigned the Homeplate, bases and pitcher’s mound. We got new “Hollywood Bases” and put them in as well.
- We had a “Fun Day” for the students at Alberton Elementary on Friday, July 25th at the Memorial Ball Field. The day consisted of a petting zoo, T-Ball, relay races and popsicles.
- Last week we lined both soccer fields and hosted the first week of games for all the soccer groups in the West Prince area. We hosted u8 Thursday, u10 on Wednesday, and u13 on Tuesday.
- We added a freshwater station to our dog park.

We are looking to do some fun, and new activities this Summer for our residents. With the guidelines seeming to continue to ease we are looking forward to having even more participation in our events. Thank you, council members for your continued support!

FIRE/POLICE REPORT: COUNCILLOR ADAMS

The police report was already submitted and the fire department did not submit a report.

FINANCE: DEPUTY MAYOR DUGGAIN

Deputy Mayor Duggan made a motion to pay bills in the amount of \$36,636.75. The motion was seconded by Councillor Williams and the motion carried.

CAO REPORT

CAO Donna Thomson submitted her report.

CAO REPORT JUNE 15TH-JULY 12TH

I spent time getting project submissions prepared, gathering quotes, filling out paperwork. We had 4 new students start with the town – Welcome to Dakota Gallant, Dylan Gallant, Lucas Skerry and Sydney Rennie.

I attended a meeting in Charlottetown set up by the PEI Federation of Municipalities. Spent a day preparing the July sewer invoices. Interesting to note how many properties have changed ownership since the January invoices.

Worked with Municipal Affairs to update the Alberton Sewer bylaw as ours was originally drafted in 1988. The new bylaw will be ready for first reading for the August meeting. I also attended a meeting with the Rink Fundraising committee to get an update on the campaign. We are working with the Alberton Heritage Center to help provide transportation to upcoming events via a grant we received from New Horizons. The goal is to have the transportation supplied via Transportation West.

Prepared paperwork to start a rezoning process for the town to rezone several parcels of land to plan for future recreational uses. Helped set up for Canada Day festivities. Great job by Kenan, Diane, Elon, Doug, Donnie, Corbin and Cole. The children certainly enjoyed the day.

Hope to be able to take some time off in August (fingers crossed).

ADJOURNMENT

That concluded the items on the agenda. Mayor Gordon called for a motion to adjourn. The motion was made by Councillor Williams, was seconded by Councillor O'Brien and the motion carried to adjourn the meeting.