



APPROVED MINUTES FOR REGULAR COUNCIL MEETING
HELD MONDAY MAY 10, 2021 AT 7:00 P.M.

The regular council meeting was held Monday May 10th at 7:00 P.M. with Mayor Gordon presiding. Also present were Councillor Adams, Councillor Curtis, Deputy Mayor Duggan, Councillor O'Brien, Councillor Williams, CAO Donna Thomson, as well as Jillian Trainor from the West Prince Graphic and Alison Jenkins from the Journal Pioneer. Sergeant Logan from the RCMP was present for the beginning of the meeting. Councillor Murphy was unable to attend due to illness.

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

DECLARATION OF CONFLICT OF INTEREST

Mayor Gordon asked councillors to declare conflicts of interest. Councillor O'Brien declared for Health, Councillor Williams for fire, and Deputy Mayor Duggan for the Gordon Memorial rezone request.

APPROVAL OF AGENDA

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor Curtis and it was seconded by Councillor Adams. The motion carried.

ADOPTION OF MINUTES

Mayor Gordon called for a motion to adopt the minutes from the April regular council meeting, as well as the minutes from the April 20th Special Council meeting and the May 7th Planning Board meeting. The motion was made by Councillor O'Brien and was seconded by Deputy Mayor Duggan. The motion carried.

BUSINESS ARISING FROM THE MINUTES

Mayor Gordon asked CAO Donna Thomson to give an update on 2 items from the April meeting. The CAO provided an update on the sweeper. Our maintenance person went out to see the proposed sweeper, but he determined it wouldn't work for the equipment we have. She said we would continue to try and find other options. She also provided an update on the new town truck tender. She stated the tender is closing on May 28th and explained that the reason it was open a little longer was that it wasn't a common item and that it may need to be brought in from another area.

POLICE REPORT

Mayor Gordon welcomed Sergeant Logan from the RCMP to the meeting. He invited him to present the RCMP report as the officer had to attend another meeting. Sergeant Logan went over the police report.



TOWN OF ALBERTON

MAYOR'S

POLICING REPORT

APRIL, 2021

West Prince RCMP Detachment

"L" Division

Prince Edward Island

The West Prince RCMP Detachment responded to a total of 28 calls for service in Alberton during the month of April 2021.

Prince District RCMP Members have thus far reported 162 hours providing policing services to the Town of Alberton during the month.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits and school visits.

The calls for service are broken down as follows:

| | |
|-------------------------------|---|
| Mischief | 5 |
| Assist Provincial Agency | 4 |
| Traffic complaint | 4 |
| Identity fraud | 2 |
| Assault | 1 |
| Flight from police | 1 |
| Fail to comply with probation | 1 |
| Disturbing the peace | 1 |
| Break and Enter | 1 |
| Assist other police agency | 1 |
| Motor vehicle collision | 2 |
| Municipal bylaws – parking | 2 |
| Quarantine Act | 2 |
| False alarm | 1 |

Provincial Statutes for the month:

| | |
|-----------------------|---|
| Speeding violations | 3 |
| Non-moving violations | 3 |

| | |
|---------------------|---|
| Seatbelt violations | 1 |
| Written warnings | 2 |

11 criminal record checks were completed for residents of the town.

Community Involvement

Three Traffic Check Stops and stationary radar checks were conducted in the town during the month. No violations were noted.

The Prince District ATVs arrived and will be engaged in community events, search and rescue, Highway Traffic and Off-Road Vehicle Acts enforcement and awareness. Prince District members are looking forward to utilizing these resources in the upcoming months!!



The Provincial Priority Unit completed planned enforcement initiatives within Alberton during April and posted some of the positive efforts on social media. Illegal and unsafe operation of ATVs on the highway continue to be an issue. Information from the community to support enforcement can directly aid in preventing a tragedy.

Numerous complaints of Identity Fraud have been reported throughout the month in Prince District involving a breach of Social Insurance Numbers. Employment Insurance and Canada Pension benefits have been electronically redirected and deposited into unknown bank accounts. Canada Revenue Agency is conducting its own investigation into the incidents and have advised clients on how to protect themselves against further victimization. Police have been documenting the frauds on behalf of the victims and advising them to visit the Canadian Anti-Fraud Centre website at www.antifraudcentre-centreantifraude.ca to become familiar with current scams and frauds.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

S/Sgt. Troy MacLean,

District Commander

Prince District RCMP

902-436-9300

Sgt. Neil Logan

Operations NCO

Prince District RCMP

902-436-9300

READING OF CORRESPONDENCE



PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

April 20, 2021

Mayor David Gordon
Town of Alberton
3 Emma Drive, PO Box 153
Alberton, PE C0B 1B0

PEI Crime Stoppers Request for Financial Support - 2021

Dear Mayor Gordon,

This year marks the 32nd year of operation for PEI Crime Stoppers. We are a PEI based registered non-profit organization, encompassing the community and law enforcement agencies, established to assist in crime prevention and promotion of safer communities across our province. Our Board of Directors is comprised of volunteer community members and police representatives. The program has been very successful on PEI due in part to the strong ties and partnerships that have developed between these two components of the program. Another key to the success of the program is the strong sense of community found in PEI and the desire of Islanders to maintain the high quality of life that exists here.

As our program relies entirely on donations from private citizens, organizations, local business, government and fund raising activities, all contributions are significant. We have been proud of our record in serving communities throughout PEI, and to ensure that we are able to continue to operate our program in the future, we find it necessary to ask for financial support. By working together, we can create safer communities for all Islanders!

Your financial support would help to ensure the continuation of the operation our Crime Stoppers Tip Line as well as numerous programs and initiatives throughout the year such as: the Anti-Bullying school visit with the Charlottetown Islanders hockey players, Fraud Prevention presentation to seniors and the community at large and the Toonies for Youth program. In addition, your financial support would allow us to continue to generate community awareness of PEI Crime Stoppers programs and initiatives through our annual Awareness Guide which is distributed across PEI as well as attending many parades on PEI. As our program continues to grow so do our associated operating costs.

The ongoing financial support of the Town of Alberton for PEI Crime Stoppers is greatly appreciated.

Respectfully,

Mark Pharand
President
PEI Crime Stoppers

Don Rodd
Provincial Coordinator
PEI Crime Stoppers

"Working to make PEI a better place to live, learn and do business"

Mayor Gordon asked Council to see if they were interested in making a donation. Council indicated they would rather donate to local groups and that it wasn't in the budget. Mayor Gordon called for a motion to send them a letter declining to donate but inviting them to submit next year prior to budget preparation. The motion was made by Deputy Mayor Duggan and was seconded by Councillor Adams and the motion carried.

The next item received for correspondence was a request for donation from ME Callagan Jr High for prizes for students.

Merrit E. Callaghan  **Intermediate School**

R.R. #2, Elmsdale, PE C0B 1K0

Tel: (902) 882.7354 • Fax: (902) 882-7364

May 3, 2021

Mr. David Gordon
Mayor, Town of Alberton
Alberton, PEI
COB 1B0

Dear Mr. Gordon:

It is coming close to year-end once again and we are asking for financial help from you to assist us in giving prizes to deserving students in June.

Your support in former years is appreciated and we look forward to it once again. Your donation, however large or small, will be most appreciated.

A receipt will be issued to you in the amount of your donation.

Thank-you!

Sincerely,



Mary Lee Doucette
Principal

Council asked if we had donated in the past. The CAO left to look up past donations. She returned to say we had previously donated \$50. Mayor Gordon called for a motion to donate \$50. The motion was made by Deputy Mayor Duggan and seconded by Councillor Curtis. The motion carried.

Introduction of New Business

Street turn over to Province

During discussions with the province, we found out that when we did a motion to transfer streets to the province, they took the wording as transferring maintenance only. We need to reword the resolution to indicate they are taking ownership.

Date of Motion: May 10th, 2021

Moved by: Deputy Mayor Duggan

Seconded by: Councillor O'Brien **Motion carried**

Whereas, the Town of Alberton and the Province of Prince Edward Island are entering an agreement whereby the Town of Alberton would convey ownership of the inventory of streets in Alberton to the Province of Prince Edward Island;

And whereas, the agreement requires a resolution from the Town Council of Alberton;

Be it resolved that the Council of the Town of Alberton hereby authorize the transfer of ownership of the current inventory of streets in Alberton owned by the Town of Alberton to the Province of Prince Edward Island

Gas Tax Allocation from Rural Municipality of Greenmount-Montrose

Greenmount-Montrose are offering the town a \$2000 portion of their 2021 gas tax top-up for a joint eligible project that will benefit both municipalities. The CAO explained that we needed to allocate the funds to a project and submit a capital investment plan with Infrastructure. After a brief discussion, Council decided to allocate the funds toward green space/park development for the Emma Drive Subdivision entrance. The motion was made by Councillor Adams, seconded by Councillor Curtis and the motion carried.

MOU between Municipalities and the Province

The next item up for discussion was the extension of the MOU between Municipalities and the Province in regard to the equalization funding. The CAO attended a meeting recently with representatives from various municipalities, the Federation of PEI municipalities, and the province. The current funding structure expires March 31, 2022 and the meeting was to hear the offer from the province. The parties were given the option to extend the current agreement for 5 years or do a 1-year extension. The CAO wanted direction from council on how they would like to proceed. Other municipalities want to wait until the 2021 census results come in as it would change the number of residents and give a more accurate number. Mayor Gordon called for a motion to sign on for one year if that remains an option. The motion was made by Councillor O'Brien and was seconded by Councillor Adams. The motion carried.

Splash Pad Components

Next on the agenda was the splash pad. The manufacture has advised that due to covid the wait times may be increased, and that pricing may increase as well. They are recommending that we pre order the components. Mayor Gordon called for a motion for the CAO to work with the supplier to order the components. The motion was made by Deputy Mayor Duggan, was seconded by Councillor O'Brien and the motion carried.

Planning Board Recommendations

The first item from planning board was application 13-2021 for a development permit for Pat's Retail for a drive thru at the service station to allow for a coffee shop. Planning board recommended approval. The building permit will come from the province, the town is issuing a development permit only. The motion to grant approval was made by Deputy Mayor Duggan, seconded by Councillor Adams and was carried.

The second item was application 14-2021 for Gordon Memorial United Church. Deputy Mayor Duggan excused himself from the meeting, declaring a conflict as he sits on the board of the Church. The Church is seeking to sever the manse from the property and have it rezoned to single unit residential. Mayor Gordon called for a motion to begin a rezoning process for the property. The motion was made by Councillor Curtis, seconded by Councillor O'Brien and the motion carried.

Committee Reports

Property – Mayor Gordon

Mayor Gordon said we had received a concern about a property having multiple yard sales. The concern is about traffic lining up on both sides of the street and the frequency of the events. Mayor Gordon asked the CAO if there is anything in the bylaws. She replied that she didn't think so but that she could check with the Town Planner. The CAO then went over a request to update the color of the Gazebos at the Library and at the town pond. They are both painted red at the moment and staff were inquiring on brightening them up somewhat. Councillor Curtis remarked that they were painted to blend with the surroundings and that any change in paint color should reflect heritage colors, especially at the Library due to the stone station. Council decided they are open to updating the color but that it should be a color that reflects and compliments the heritage surroundings.

Economic Development – Councillor Curtis

Councillor Curtis had nothing new to report.

Environment – Councillor O’Brien

Councillor O’Brien reported that overdue sewer letters had gone out.

Streets and Sidewalks – Councillor Murphy

Councillor Murphy was not in attendance. Mayor Gordon said there weren’t any issues he was aware of, that there was one streetlight out but it had been reported to Maritime Electric.

Recreation – Councillor Williams

Councillor Williams presented the reports for the Library, as well as the report from the Recreation Director, Kenan Wilkie.

Alberton Public Library
Monthly Report

Reporting to: Councilor Kelly Williams
Period: Month of April 2021

Operations: All good. Things are greening up and nice to have colorful garbage cans around.

Programs: All virtual. Income Tax drop off location was popular. Musical instruments have arrived for lending.

Planning: Nordic Walking session is being planned. An outdoor book sale if weather cooperates.
Promoting mental wellness display.

Kelly Gillis
Branch Technician
Alberton Public Library

May Recreation Report

Kenan Wilkie

Recreation and Events Coordinator

May 10th, 2021

It has been a great start to Spring so far this year. Although the weather has been unpredictable, we have been making the best of it. We are looking forward to an even better, fun-filled Summer. We have opened registration for our Summer soccer and our active start program. There has been a ton of interest so far and we are looking forward to getting these programs started.

Some other things we are working on/have done are:

- Ordered more disc golf baskets. We currently have a 3-hole course and were looking to add onto it. It is a growing sport, and we look forward to enhancing our course. The baskets should be in within a week or two and once they are in, we will have the course up and running as soon as possible.
- Put up our wheelchair swing. The swing is located at the Alberton Stone Station Park. We have been getting a lot of good feedback about it, and the members of the community are very supportive of the addition to our park.
- Met with Kim St. Pierre from ABC Recreation. We had Kim observe our two possible locations for the Splash Pad. He advised that we construct the pad at the Memorial Ball Field. He also suggested that we have another well pump installed in order to make the distance the water has to travel shorter from the well to the pad.
- Met with Joanne Wallace to discuss constructing some walking trails in Alberton and down to the shore. Joanne gave us some tips and some numbers for approximately how much it would cost to have some trails constructed. We are looking at connecting French Lane, Poplar Street, and more.
- Maintenance on our ball field. Softball is starting back up and Western Ball and Westisle Composite Highschool have been looking for fields to use. We have done some work to our Memorial ballfield to have it up and ready for the season. We have already hosted a couple of practices and try-outs.
- Put on a "Come Try Softball" event. We teamed up with Garth Campbell from Softball PEI and hosted a "Come Try Softball" event, on April 25th, at Alberton Elementary. We had a great turnout, and the kids had a blast.

- Weekly basketball, walking, and pickleball. Our weekly recreational sports have been going well. We have until the end of May until these programs will come to an end and we will be looking to have more activities outside for the public to participate in.
- Presented Tom Murphy with the Myles Getson Volunteer of The Year award. We had a little ceremony and presented Tom with the award for all the amazing work he has done for the community. Whether it be helping at the fire hall, helping with our vehicles at the Town Hall, or taking the lead on the major project of our outdoor rink this winter, Tom was there for us. He is more than deserving of the award.

Although it looks as if we will still be under tight covid restrictions this summer, we intend on making the most of it. We are looking to make this a Summer for Alberton to remember. Thank-you council for all the support and aiding in making Alberton the best community it can be.

Fire Report – Councillor Adams

Councillor Adams read out the Fire Report submitted by the Alberton Fire Department

Alberton Fire Department Report for April-2021

3 training session were held during April- 1 medical training

1-fire training

1-rescue boat training

The 2 dry hydrants have been flushed and tested.

3 members have written and passed their level 1 firefighter exams.

The following equipment has been added to our inventory.

3 water rescue suits

3 cold water rescue suits

All the electronics for the new rescue boat have arrived. Due to unforeseen circumstances our rescue boat will not be arriving until July. Some of the parts for the boat were held up in the Suez Canal due to a large ship being grounded.

Submitted by Fire Chief Shannon Dumville

Deputy Chief Darrell Graham

Finance – Deputy Mayor Duggan

Deputy Mayor Duggan made a motion to pay the bills in the amount of \$104,894.97. The motion was seconded by Councillor Adams and the motion carried.

CAO Report – Donna Thomson

CAO Donna Thomson presented the CAO report

CAO REPORT

April 13- May 10th

April continued to be very busy at the Hall. Work began on preparation for the Audit. I have been working with Leah to get the requirements for the audit team. I participated in several zoom meetings, including an update on Building Status for housing. I also worked with the Rink board on the rink project. Renovations have now begun so that is very exciting.

I “attended’ the Federation of PEI Municipalities Annual meeting via Zoom. I also attended an in-person meeting in Charlottetown with Municipal Affairs regarding the Memo of Understanding between municipalities and the PEI government about equalization. The government want municipalities to sign a 5-year extension but it looks like the other municipalities are leaning toward a one-year extension to allow for the 2021 Census data to be reported which will give a more accurate

representation of the actual numbers of residents in each municipality. The municipalities will meet on our own in June to discuss strategy.

We have an EDA worker starting May 17th who will be working on Maintenance with Donnie. Elon Wilkie will also be returning this year in Recreation and his start date is also May 17th. We also received funding for a federal student and hopefully will hear soon on the other summer students. We will have lots to keep them busy this year.

Still waiting on decisions on a few funding applications and I have been busy getting applications ready on other projects. We are getting ready for growing some flowers in our greenhouse to get ready to spruce up some of the beds around town, as well as preparing our new Sunflower patch to attract bees and birds. With the seeds given out for Mother's Day, we will have a bright cheery town for all to enjoy.

That concluded the items on the agenda. Mayor Gordon called for a motion to adjourn. The motion was made by Councillor O'Brien and was seconded by Deputy Mayor Duggan. The meeting adjourned.