

## MINUTES FOR REGULAR COUNCIL MEETING

## **HELD MONDAY March 9th AT 7:00 P.M.**

The regular council meeting was held Monday March 9th, at 7 p.m. with Mayor Gordon presiding. Also in attendance were Deputy Mayor Duggan, Councillor Adams, Councillor Curtis, Councillor Williams, Councillor Murphy, Councillor O'Brien and CAO Donna Thomson. Also in attendance was Jillian Trainor for the West Prince Graphic.

## **CALL TO ORDER**

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

# **DECLARATION OF CONFLICT OF INTEREST**

Mayor Gordon read out the conflicts for council: Councillor Williams for Fire, Councillor O'Brien for Hospital, Councillor Adams and Councillor Murphy for item G (iii) on the agenda being the rezoning for Dufferin and Howlan St and Councillor Curtis for item G(i) on the agenda being Permit for the house at 461 Church St.

# **APPROVAL OF AGENDA**

The motion was made by Deputy Mayor Duggan and seconded by Councillor Curtis for the approval of the agenda. The motion to approve was carried.

# **ADOPTION OF MINUTES**

Mayor Gordon called for a motion to adopt the minutes from the February 9th Regular council meeting and the minutes from the Planning Board meeting held March 5th. Councillor O'Brien made the motion to accept the minutes and it was seconded by Deputy Mayor Duggan —and the motion carried.

## **BUSINESS ARISING FROM THE MINUTES**

# 1. EMO Meeting:

We had a meeting with Mitchell from the EMO division of the province. Alberton is one of 10 municipalities who already had an EMO plan so we have a lot of the work already done. However, it does need to be updated. Next steps are to find volunteers in the community to help out in the event of an emergency. Mary Jean and Kelly will be working on this moving forward, but all of council will need to be involved.

# 2. Gas Tax Projects for 2020-2021

Applications need to be submitted by April 17<sup>th</sup> for Capital Investment plans. We need to decide what we are going to be doing for projects.

After a brief discussion, council decided to apply for Gas Tax funding for the UV light project at the Lagoon and a project to complete sidewalk work.

Mayor Gordon called for a motion to apply the Gas Tax to these projects. Councillor Murphy made the motion and Councillor Adams seconded the motion. The motion carried.

# PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS

Nil for this month

## READING OF CORRESPONDENCE

Mayor Gordon read out the letter we received from Minister Ernie Hudson in regards to the Town's request to have liquor store hours extended in Alberton.



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Social Development and Housing

Développement social et Logement



Bureau du ministre C.P. 2000, Charlottetown Île-du-Prince-Édouard Canada C1A 7N8

February 13, 2020

Mayor David Gordon Town of Alberton P.O. Box 153 Alberton, PE COB 180

Dear Mayor Gordon;

Thank you for your letter in regards to the hours of operation of the Alberton Liquor Store. I appreciate the concerns expressed from Council and the recommendation to extend the hours to be in line with those of the other stores in the region.

I have taken the liberty to share your letter with the Minister of Finance, Minister Darlene Compton, for consideration

As MLA of District 26, I look forward to working collaboratively with all stakeholders as we strive to meet the needs of our community members.

Yours sincerely,

Honourable Ernie Hudson

Minister

/SPW

c. Hon. Darlene Compton, Minister of Finance

Mayor Gordon went over the letter received from the Province on Climate Change.



# Prince Edward Island

Legislative Assembly

Office of the Clerk PO Box 2000, Charlottetown PE Canada C1A 7N8

# Île-du-Prince-Édouard

Assemblée législative

Bureau du greffier C.P. 2000, Charlottetown PE Canada C1A 7N8

The Special Committee on Climate Change has begun its work under Motion 37, but much remains to be accomplished before the committee can make its recommendations to the legislature. It would be most appreciated if the written input requested in this letter could be provided at your earliest convenience.

On behalf of the Special Committee on Climate Change, thank you for considering this request.

Sincerely,

Lynne Lund, Chair

Special Committee on Climate Change

/rr

CC

Members of the Special Committee on Climate Change Donna Thomson, Interim Chief Administrative Officer

Tel/Tél.: 902 368 5970

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# **MOTION**

# Creation of a special committee on climate change

Lynne Lund, gives notice that tomorrow she will move, seconded by Hon. Brad Trivers, and Robert Mitchell, the following motion:

WHEREAS the Legislative Assembly has established targets for the reduction of greenhouse gas (GHG) emissions in Prince Edward Island;

AND WHEREAS there are many options available to reduce GHG emissions;

**AND WHEREAS** the province should adopt emission reduction measures that are cost effective in order to reduce, as much as possible, the potential burden on Islanders and Island businesses of reducing emissions;

THEREFORE BE IT RESOLVED that a Special Committee of the Legislative Assembly, consisting of two representatives to be named by the Premier; two to be named by the Leader of the Opposition; and two to be named by the Leader of the Third Party, be created to explore the options available to reduce GHG emissions and to make fully costed recommendations on how the province can best meet its emission reduction targets.

THEREFORE BE IF FURTHER RESOLVED the Committee shall engage with the public and government in its deliberations.

Signed by:

Lynne Lund

Signed by:

Hon. Brad Trivers

Signed by:

Robert Mitchell

July 9, 2019

# **Planning Board Recommendations:**

# 1. Permit for 461 Church St for Duplex

# Town of Alberton

**Planning Staff Report** 

REPORT FOR: Mayor and Council
MEETING DATE: March 9<sup>th</sup>, 2020
SUBMITTED BY: Donna Thomson
PREPARED BY: CAO

REPORT NUMBER: 2-20

SUBJECT: Renovations to Duplex at 461 Church St

# RECOMMENDATIONS

1. approval

# **B**ACKGROUND INFORMATION

Purpose: Applicant has had property rezoned and is looking to do renovations to an existing duplex in a house at 461 Church St.

Context

 PID31583 is zoned Multi Unit Residential. The lot is .38 acres and contains a building that formally housed the West Prince Graphic and a duplex style house which has been vacant for a few years.





This property is considered a non-conforming use as the lot is undersized so any setbacks would be pre-existing.

Description of Application/Request

The finalized house plans were received this week. The original application has been ongoing since October. The rezoning portion was finalized and approved by Government of PEI February 2020.

Supporting Studies Submitted
See attached plans for renovations with comments from Fire Marshall

Official Plan Considerations

As this property was a duplex (and triplex at one time), but has vacant for years, it will fill in a need for rental space in the town.

Bylaw Considerations
Property was rezoned from Commercial to Multiunit residential.

**Environmental Consideration** 

As the property is in close proximity to neighbouring properties the applicant has been advised to pay close attention to garage storage.

Key Opportunities
With the house being renovated, there will a duplex in the house and a 2 unit in the Graphic.
This will help fill a need for much needed residential rentals.

Mayor Gordon called for a motion to grant a permit to the Applicant for the work on the duplex at 461 Church Street. Councillor Murphy made the motion and it was seconded by Deputy Mayor Duggan. The motion carried with Councillor Curtis abstaining from the vote.

2. Permit for setting up 2 lots in the Emma Drive Subdivision for 2 new mini-homes pending the closing of the lot sales on March 28th

The motion was made by Councillor Curtis and seconded by Councillor Murphy. All were in favour of granting a permit to set up the lots pending the closing of the sale on March 28 th

# Town of Alberton

# **Planning Staff Report**

REPORT FOR: Mayor and Council MEETING DATE: March 9<sup>th</sup>, 2020 SUBMITTED BY: Donna Thomson PREPARED BY: CAO

REPORT NUMBER: 3-20 and 3-21

SUBJECT: Lot 18-6 and Lot 18-26 Emma Drive

# RECOMMENDATIONS

1. approve

# **BACKGROUND INFORMATION**

### Purpose

Applicant is purchasing 2 lots in the Emma Drive SubDivision and wants to set up 2 new mini home to be placed on the lots. The mini homes will be placed on lots 18-6 Emma Drive and 18-26 Oak Lane.

## Context

The new mini homes measures 75 (l) x 16 (w) and are new units. They are about 1200 sq ft in size.

# **R**EPORT

# Description of Application/Request

Application was received March 3<sup>rd</sup>, 2020. The purchase offers on the lots close on March 28<sup>th</sup> and applicant wants to make sure permits are in place for the set up (well and electricity)

# 3. Bylaw readings for Dufferin and permit for storage barn and Howlan Readings for Howlan St \*Councillor Murphy abstained from voting – he didn't leave room due to mobility issues\* Council Meeting #2 -Development Bylaw Amendment #1-2020 (Howlan St) SECOND READING Date: March 9<sup>th</sup>, 2020 Moved by Councillor: \_\_\_Deputy Mayor Duggan\_\_\_\_\_ Seconded by Councillor: \_\_\_\_\_Councillor Curtis\_\_\_\_\_ All were in favour Whereas an application was received to subdivide and change the zoning of a portion of PID 31401 from Commercial (C1) to Single Unit Residential (R1); And whereas this application also requires an amendment to the Zoning Map (Appendix A of the Development bylaw); Be it Resolved that the Development Bylaw Amendment #1-2020 was read for a second time at this meeting. Development Bylaw Amendment #1-2020 (Howlan St) APPROVAL OF SECOND READING DATE: March 9<sup>th</sup>, 2020 Moved by: Councillor O'Brien

Whereas an application was received to subdivide and change the zoning of a portion of PID 31401 from Commercial (C1) to Single Unit Residential (R1);

And whereas this application also requires an amendment to the Zoning Map (Appendix A of the Development bylaw);

And Whereas the Development Bylaw Amendment #1-2020 was read for a second time at this meeting;

Be it Resolved that the Development Bylaw Amendment #1-2020 be hereby approved.

Seconded by: Councillor Curtis All were in favour

# Development Bylaw Amendment #1-2020 (Howlan St)

ADOPTION OF AMENDMENT
Date:March 9 <sup>th</sup> , 2020
Moved by Councillor:Deputy_Mayor Duggan
Seconded by Councillor:Councillor O'Brien All were in favour
Whereas an application was received to subdivide and change the zoning of a portion of PID 31401 from Commercial (C1) to Single Unit Residential (R1);
And whereas this application also requires an amendment to the Zoning Map (Appendix A of the Development bylaw);
And Whereas the Development Bylaw Amendment #1-2020 was second time at this meeting;
And whereas the Development bylaw Amendment #1-2020 was read and approved at two separate meetings of Council held on different days;
Be it Resolved that the Development Bylaw Amendment #1-2020 be hereby adopted.
Readings for Dufferin St – Councillor Adams removed himself for the next item
Development Bylaw Amendment #19-19 (Dufferin St)
SECOND READING Date:March9, 2020
Moved by Councillor:Deputy Mayor Duggan
Seconded by Councillor:Councillor Curtis All were in favour
Whereas an application was received to subdivide and change the zoning of PID 19125 located on Dufferin Street from Single Unit Residential to Commercial to allow for a storage building to be created on the newly created lot 19-1;
And whereas this application requires an amendment to the Zoning Map (Appendix A of the Development bylaw):

Be it Resolved that the Development Bylaw Amendment #19-19 was read a second time at this

meeting."

# Development Bylaw Amendment #19-19 (Dufferin St)

APPROVAL OF SECOND READING DATE: March 9 <sup>th</sup> , 2020				
Moved by: Councillor Murphy				
Seconded by: Councillor CurtisAll were in favour				
"Whereas an application was received to subdivide and change the zoning of PID 19125 located on Dufferin Street from Single Unit Residential to Commercial to allow for a storage building to be created on the newly created lot 19-1;				
And whereas this application also requires an amendment to the Zoning Map (Appendix A of the Development bylaw);				
And Whereas the Development Bylaw Amendment #19-19 was read a second time at this meeting;				
Be it Resolved that the Development Bylaw Amendment #19-19 be hereby approved.				
Development Bylaw Amendment #19-19 (Dufferin St)				
ADOPTION OF AMENDMENT				
Date: March 9 <sup>th</sup> , 2020				
Moved by Councillor:Councillor Murphy				
Seconded by Councillor:Deputy Mayor Duggan All were in favour				
"Whereas an application was received to subdivide and change the zoning of PID 19125 located on Dufferin Street from Single Unit Residential to Commercial to allow for a storage building to be created on the newly created lot 19-1;				
And whereas this application also requires an amendment to the Zoning Map (Appendix A of the Development bylaw);				
And Whereas the Development Bylaw Amendment #19-19 was read and approved at two separate meetings of Council held on different days;				
Be it Resolved that the Development Bylaw Amendment #19-19 be hereby adopted.				
A permit was also approved for the storage building.				
Councillor Adams rejoined the meeting				

# **Introduction of New Business**

# 1. First reading Bylaw to Manage and Dispose of Records #2020-1

Council Meeting #1
FIRST READING Date:March 9 <sup>th</sup> , 2020
Moved by Councillor: Deputy Mayor Duggan
Seconded by Councillor:Councillor Murphy All were in favour
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
Be it resolved that the Bylaw to Manage and Dispose of Records #2020-1, be hereby read a first time. "
Council Meeting #1 –
Bylaw to Manage and Dispose of Records #2020-1
FIRST READING Date:March 9 <sup>th</sup> , 2020
Moved by Councillor:Deputy Mayor Duggan
Seconded by Councillor:Councillor Murphy All were in favour
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
And whereas the Bylaw to Manage and Dispose of Records #2020-1 was read a first time at this Council meeting;
Be it resolved that the Bylaw to Manage and Dispose of Records #2020-1 be hereby approved."

# ${\bf 2.}\ \ \, {\bf Bylaw\ to\ Regulate\ Access\ to\ Information\ and\ protection\ of\ Personal\ Information}$

Council Meeting #1 –
Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2
FIRST READING Date: _March 9 <sup>th</sup> , 2020
Moved by Councillor: <u>Councillor Adams</u>
Seconded by Councillor:Councillor Curtis All were in favour
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
Be it resolved that the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2, be hereby read a first time. "
Council Meeting #1 –
Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2
FIRST READING Date:March 9 <sup>th</sup> , 2020
Moved by Councillor:Deputy Mayor Duggan
Seconded by Councillor:Councillor Adams
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
And whereas the Bylaw to Regulate Access to Information and Protection of Personal Information

#2020-2 was read a first time at this Council meeting;

Be it resolved that the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2 be hereby approved."

# 3. Municipal Emergency Management Program Bylaw

Council Meeting #1 –
Municipal Emergency Management Program Bylaw #2020-3
FIRST READING Date: _March 9 <sup>th</sup> , 2020
Moved by Councillor:Deputy Mayor Duggan
Seconded by Councillor:Councillor O'Brien
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
Be it resolved that the Municipal Emergency Management Program Bylaw #2020-3 be hereby read a first time. "
Council Meeting #1 –
Municipal Emergency Management Program Bylaw #2020-3
FIRST READING Date: _March 9 <sup>th</sup> , 2020
Moved by Councillor:Councillor Curtis
Seconded by Councillor: Councillor Adams
"Whereas The Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;
And whereas the Municipal Emergency Management Program Bylaw #2020-3 was read a first time at this Council meeting;

Be it resolved that the Municipal Emergency Management Program Bylaw #2020-3 be hereby

approved."

## 4. Tractor Tenders

Councillors were presented with 3 tender proposals to trade the New Holland Tractor used by the Maintenance staff of Alberton for a smaller tractor.

There were 3 tenders in total. One was received from Green Diamond, one from Kubota, and one from Kioti. Mayor Gordon read out the tender proposals.

Company	New tractor	Value new tractor	Trade in value	Difference owing
Green Diamond	2018 4052R Compact & Blower	\$ 58,466.32	\$ 48,430.80	\$ 10,035.52 + HST
Kubota	New Kubota L3560 & blower/mower	\$61,400.00	\$51,400.00	\$10,000.00 + HST
Kioti	New Kioti DK5310 forks, box blade, blower & Torro 0 turn mower tractor	\$63670.00 + 500 for the Torro mower	\$60170.00	\$3000.00 + HST

Mayor Gordon called for a motion to accept the lowest tender. The motion was made by Deputy Mayor Duggan and was seconded by Councillor Adams. The motion carried to accept the Kioti proposal.

## 5. **COVID-19**

Councillor O'Brien spoke about whether we should get information from Health PEI for the website and facebook page on awareness of the Covid 19 virus. The CAO will reach out to Health PEI and get the information.

# 6. **Journal Pioneer flyer boxes**

Journal Pioneer are no longer going to be doing deliveries to houses. They reached out to see if the Town would be interested to having boxes around the town in strategic locations. Council discussed where the boxes could go. They identified a few locations such as on Main Street by the Pharmacy, at the Independent store entry and possibly near the Post office. Donna will follow up with the Journal and give them the locations.

7. Epilepsy Awareness Month – Purple Day March 26<sup>th</sup>.

Epilepsy Group reached out to see if the council would do a proclamation to promote awareness. The CAO read out the proclamation and Mayor Gordon signed it = declaring March 26<sup>th</sup> Epilepsy Awareness Purple Day.

# 8. Rink Project

The Jacques Cartier Arena will be undergoing renovations in the next year. They have reached out to engineer/architect companies for proposals. Due to the high volume of projects with affordable housing funding, and other rink projects ongoing, they only received one proposal. The rink committee is seeking direction from council to hire this company to get the project underway. Mayor Gordon called for a motion to allow the rink to hire this firm. The motion was made by Councillor Murphy and seconded by Deputy Mayor Duggan to give the rink the go ahead to hire this firm. The motion carried.

# **Committee Reports**

Sidewalks/Streetlights - nothing to report

## **Environment**

Stantec will be working with Paul from Ron's plumbing and Garth to determine what is needed for the Flow meter readings – once we have monthly readings for a year- the engineers will be able to determine what size UV light will be needed for the Lagoon. Stantec recommends applying for the project with this round of gas tax intakes. They have sent an estimated cost of the project.

# **Planning Board/Property**

We've had one lot sale in the Emma Dr Subdivison and 2 more are set to close the end of March.

# Recreation

The Dance Party classes have been running for 6 weeks as of tomorrow. There will be a break in them as the instructor has vacation plans, but we have funding for 4 more free classes.

Stay tuned for a schedule for new 'Come Try this sport' events – these will be funded by a grant we were successful in receiving to help retain women in sports. The events will allow women to try on a sport for an evening to see if it suits their lifestyle.

We will also be applying for a grant from the PEI Seniors Secretariat. We will be partnering with the Alberton Arts & Heritage Centre to try and provide more activities for seniors.

A suggestion we received was perhaps the Town could purchase an Electronic sign that could be centrally located to advertise events going on within the town. There are many programs already ongoing, but perhaps they aren't well advertised and people aren't' aware of them.

# **Finance Report**

Deputy Mayor Duggan made a motion to pay the bills in the amount of \$31,454.76. Councillor Murphy seconded the motion and it carried.

# **Library Report**

# Alberton Public Library Monthly Report

Reporting to: Councillor Kelly Williams Period: Month of February 2020

Operations: Snow blowing has been a blast (literally) and the addition of Donnie Bernard improving the door and new display shelving has been great.

Programs: With the partnership with Go West PEI, the borrowing of the snowshoes has been steady and it has been hard to keep the snowshoes available. A "mind-body connection" presentation was well attended to celebrate family violence prevention week and a fun "Leap Day" event was held (once every 4 years) and time capsules were made to be opened at next leap year event. (Do you think Gas will be \$1.12 in 2024?)

Planning: March Break events are the focus for next month with "marble madness" games on Wednesday March 18 and crafts on March 20<sup>th</sup> both starting at 1 p.m.

Kelly Gillis Branch Technician Alberton Public Library

<b>Police Report</b> – Councillor Adams read out the RCMP report as the Officer had to leave the meeting to go on a call



# TOWN OF ALBERTON MAYOR'S POLICING REPORT FEBRUARY, 2020

West Prince RCMP Detachment
"L" Division
Prince Edward Island

The West Prince RCMP Detachment responded to a total of 14 calls for service during the month of February, 2020.

Prince District RCMP Members have thus far reported 165 hours providing policing services to the Town of Alberton during the month.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits and school visits.

The calls for service are broken down as follows:

Mischief	4
Suspicious person/vehicle	2
Impaired driving	1
Publish defamatory information	1
Motor vehicle collision	1
Traffic complaint	1
Off-road Vehicle Act complaint	1
Mental Health Act	1
Well-being check	1
False alarm	1

Provincial Statutes for the month:

Non-moving traffic violations	2
Liquor Control Act violation	1
Written warnings	3





Seven Criminal Record Checks were completed for residents of Alberton during the month of January.

# **Involvement with the Community:**

Police conducted three traffic Check Stops within the town during the month. Over 100 vehicles were checked which resulted in two charges, and three written warnings under the Highway Traffic Act.

While conducting routine patrols, two parked vehicles parked at a local business were checked. Open liquor was seized from one vehicle and destroyed. The driver of one vehicle was charged under the Liquor Control Act.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Sgt. Neil Logan,

**Acting District Commander** 

Prince District RCMP

902-436-9300

# Monthly Fire Report February 2020

■ Fire Calls: MFR – 12

MVC - 1

Structure Fire – 1

Water/Ice Rescue - 1

Total: 15

 Training: In February the AFD held 2 training sessions, 2 fire training. On February 4 2020, Ice Rescue training was held on the river off the Cascumpec Bridge. Various scenarios were conducted on removing victims who have become trapped in ice flows.

On February 25 2020, fire training was held at the hall. Various stations were set up and the firefighters practiced different search techniques as well as different techniques to get themselves out of trouble should they ever become trapped or lost.

 New equipment: The Firefighters club has built a variety of training props that can be quickly assembled to practice numerous different scenarios.

- In February 2020, we had 1 member step down and 2 other move to the auxiliary roles at the fire department. Therefore we do have 3 names on the waiting list to join the department. Those names were brought up for discussion at our monthly meeting in February, we will conduct interviews with these people. If all checks out the names will come forward in the March meeting to be voted on.
- As always I would like to thank everyone involved in making our fire department the best that we can provide. It gives me great pleasure to see a group of people work together to make something great.
   Again thank you!!

Report submitted by: Fire Chief Shannon Dumville

# **CAO Report Donna** read out the CAO report

# **CAO Report**

# February 11- March 9th

It continues to a busy time at Town Hall. I spent a lot of time getting the new mandatory bylaws ready for the Council meeting in March. At the same time, budget preparations are underway to get it ready to be adopted March 31<sup>st</sup>. We met previously with business owners and on March 12<sup>th</sup>, we are meeting with any residents to allow them to provide input as to what they identify as needs for the town for the 2020-2021 fiscal year.

I met with the manager of the rink and a representative from the province in regards to the upcoming renovations. Town Hall was happy to provide host a Home Alone Course on February 16 as well as a Babysitting course on March 7<sup>th</sup>. We also provided space for a POP up Store for Little Black Dress on March 6<sup>th</sup>. It's nice to see that more organizations and residents are reaching out to Town Hall for events. We have a very nice building and it's great to see it being used more by locals for events.

I also had a meeting with Bill Schurman from West Prince Sports Council about some upcoming events that the Town received funding to facilitate. Preparations are underway to draft a job description for an Events Coordinator who will take on the role of recreation and events. We hope to be able to undertake a staffing process in the coming months. I have also had requests to meet with potential newcomers so we will be arranging meetings in the near future.

We have Donnie Bernard with us for an EDA assignment and he has been very busy painting as well as waxing and buffing the floors in the Hall. He is also busy building new benches and organizing the Maintenance shop by building storage areas.

My training in SAGE is ongoing and I thank Leah McGrath for all her help and patience. I will be tackling updating policies once it quiets down in April. Development continues to be ongoing in the town and it's great to see some older buildings get facelifts.

I'm excited about spring – who isn't getting tired of winter!!

**Economic Development** – Councillor Curtis asked if anyone knew what was happening in the old Myrick's building. Mayor Gordon said he thought that they were removing Asbestos from the ceiling and that they never applied for any permits to do the work..

Mayor Gordon called for a motion to adjourn the meeting. The motion was made by Councillor Murphy and seconded by Deputy Mayor Duggan. The motion carried and that concluded the March Regular council meeting.