

## MINUTES FROM REGULAR COUNCIL MEETING

HELD THURSDAY, JUNE 18, 2020 AT 6:30 P.M

The regular council meeting was held Thursday, June 18, 2020 at 6:30 P.M. with Mayor Gordon presiding and Councillors Mary Jean O'Brien, Chester Adams, Alan Curtis and Kelly Williams present as well as CAO Donna Thomson. Councillors Murphy and Deputy Mayor Duggan were absent.

**The motion was made by Councillor Kelly Williams, seconded by Councillor Chester Adams and carried to make a \$40.00 donation on behalf of the town council to the charity of CAO's choice in memory of her mother who passed away last week.**

Mayor Gordon called the meeting to order.

### **DECLARATION OF CONFLICT OF INTEREST**

Councillor Mary Jean O'Brien declared a conflict of interest with health and Councillor Kelly Williams declared a conflict of interest with fire.

### **APPROVAL OF AGENDA**

**The motion was made by Councillor Mary Jean O'Brien, seconded by Councillor Alan Curtis and carried for the approval of the agenda.**

### **ADOPTION OF MINUTES**

**The motion was made by Councillor Chester Adams, seconded by Councillor Mary Jean O'Brien and carried for the adoption of the minutes from the regular council meeting held March 9<sup>th</sup>, and the special council meeting held May 28<sup>th</sup>.**

### **BUSINESS ARISING FROM THE MINUTES**

**2<sup>nd</sup> reading Bylaw to Manage and Dispose of Records #2020-1**

Council Meeting #2

SECOND READING Date: June 18<sup>th</sup>, 2020

Moved by Councillor Alan Curtis

Seconded by Councillor Mary Jean O'Brien. **ALL IN FAVOR**

Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

Be it resolved that the Bylaw to Manage and Dispose of Records #2020-1, be hereby read a second time.

Council Meeting #2 –

**Bylaw to Manage and Dispose of Records #2020-1**

SECOND READING Date: June 18, 2020

Moved by Councillor Kelly Williams

Seconded by Councillor Alan Curtis. **All In Favor**

Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Bylaw to Manage and Dispose of Records #2020-1 was read a second time at this Council meeting;

Be it resolved that the Bylaw to Manage and Dispose of Records #2020-1 be hereby approved.

Council Meeting #2 –

**Bylaw to Manage and Dispose of Records #2020-1**

SECOND READING Date: June 18, 2020

Moved by Councillor: Chester Adams

Seconded by Councillor Kelly Williams. **All In Favor**

Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Bylaw to Manage and Dispose of Records #2020-1 was read and approved at two separate meetings of Council held on different days;

Be it resolved that the Bylaw to Manage and Dispose of Records #2020-1, be hereby formally adopted.

**2. Bylaw to Regulate Access to Information and protection of Personal Information #2020-2**

Council Meeting #2 –

Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2

SECOND READING Date: June 18, 2020

Moved by Councillor Alan Curtis

Seconded by Councillor Kelly Williams. **All In Favor**

“Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

Be it resolved that the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2, be hereby read a second time. “

Council Meeting #2 –

**Bylaw to Regulate Access to Information and Protection of Personal Information  
#2020-2**

SECOND READING Date June 18, 2020

Moved by Councillor Kelly Williams

Seconded by Councillor Mary Jean O'Brien. **All In Favor.**

"Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2 was read a second time at this Council meeting;

Be it resolved that the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2 be hereby approved."

Council Meeting #2 –

**Bylaw to Regulate Access to Information and Protection of Personal Information  
#2020-2**

SECOND READING Date June 18, 2020

Moved by Councillor Alan Curtis

Seconded by Councillor Chester Adams. **All In Favor.**

"Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2 was read and approved at two separate meetings of Council held on different days;

Be it resolved that the Bylaw to Regulate Access to Information and Protection of Personal Information #2020-2 be hereby formally adopted.

### **3. Municipal Emergency Management Program Bylaw**

Council Meeting #2 –

Municipal Emergency Management Program Bylaw #2020-3

SECOND READING Date June 18, 2020

Moved by Councillor Mary Jean O'Brien

Seconded by Councillor Kelly Williams. **All In Favor.**

"Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

Be it resolved that the Municipal Emergency Management Program Bylaw #2020-3 be hereby read a second time. "

Council Meeting #2 –

### **Municipal Emergency Management Program Bylaw #2020-3**

SECOND READING Date: June 18, 2020

Moved by Councillor Kelly Williams

Seconded by Councillor Mary Jean O'Brien. **ALL IN FAVOR.**

"Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Municipal Emergency Management Program Bylaw #2020-3 was read a second time at this Council meeting;

Be it resolved that the Municipal Emergency Management Program Bylaw #2020-3 be hereby approved.”

### **Municipal Emergency Management Program Bylaw #2020-3**

SECOND READING Date: June 18, 2020

Moved by Councillor Alan Curtis

Seconded by Councillor Chester Adams

“Whereas the Province of Prince Edward Island has enacted the new Municipal Government 4 Act (MGA) and the MGA requires the passage of several bylaws by the municipalities governed under the MGA;

And whereas the Municipal Emergency Management Program Bylaw #2020-3 was read and approved at two separate meetings of Council held on different days;

Be it resolved that the Municipal Emergency Management Program Bylaw #2020-3 be hereby formally adopted.

- **Canada Day Festivities.** We received notice that we were approved for \$1,760.00. Due to Covid-19 restrictions the town was given the option from Canadian Heritage to postpone the same event, cancel the event, cancel with expenses or modify the event. We have informed Canadian Heritage that we would be postponing with a modification of our event that has been approved. We told them that we may be doing smaller events that will be leading to bigger events in the fall. We hope to be stocking the town pond with trout and hope to have a fishing derby sometime in August and offer prizes. For Canada Day the CAO suggested that we have a house decorating contest for town residents to show their red and white with the top 3 entries receiving prizes. She also suggested a contest for children with 10 painted rocks hidden throughout the town. Each rock would have a number on the bottom corresponding to a prize. The children would then have to bring the rock into the town hall to receive their prize.

**The motion was made by Councillor Kelly Williams, seconded by Councillor Mary Jean O'Brien to approve the modified plans for Canada Day.**

## CORRESPONDENCE

### 1) Funding approval Canadian Heritage



MAR 23 2020

Ms. Donna Thomson  
CAO  
TOWN OF ALBERTON  
3 Emma Drive; Post Office Box 153  
Alberton, PE  
COB 1B0

Title: Alberton Canada Day Celebration

Dear Ms. Thomson:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$1,760 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2020-2021 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may be in contact with you in the near future to review the terms and conditions related to this funding. As you may already know, the Government of Canada is committed to promoting workplaces free from harassment, abuse and discrimination. I would like to seize this opportunity to remind you of your responsibility to provide a work environment where harassment, abuse and discrimination are not tolerated.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

A handwritten signature in black ink, appearing to read "David R. Burton".

David R. Burton  
Regional Director General  
Atlantic Region

Canada





## 2) Letter from Province regarding taxation



Taxation and Property Records  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

Department  
of Finance

Ministère  
des Finances



Imposition et registre des biens  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

April 2020

Dear Property Owner,

I recognize that this period of public health emergency is a very difficult time for all Islanders, and that due to measures that have been undertaken in order to reduce the spread of COVID-19 in our Province, some of you may have had your hours reduced, have been laid off, or are experiencing difficulty as a small business owner.

The property tax bill provides important information for Island property owners. It allows them to effectively plan for and manage annual property tax expenses. It provides financial institutions the information they need to administer mortgage arrangements on behalf of their clients, and it provides up to date information on market value for property owners who may need the information to determine market conditions, analyze capital gains or for property development planning.

At the same time, the potential for financial hardship is real. That is why a number of **changes have been made to the property tax and property assessment processes for 2020**, in order to assist and reduce financial stresses on Islanders. The following changes **will automatically** be applied to all properties:

- Tax bills will be mailed out to all Island property owners the first week of June.
- Payment due dates will be extended. No property tax payments will be due before December 31<sup>st</sup>, 2020.
- Interest charges will be waived for property charges in 2020 and, in addition, no interest will be charged on any tax arrears from previous years for the period May 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020.
- The property assessment appeal deadline will be extended from August 7<sup>th</sup>, 2020 to December 31<sup>st</sup>, 2020.
- All property tax sales will be deferred to 2021.

The changes for 2020 will be outlined in detail for you when property tax bills arrive in the first week of June. If you have any questions about these changes, please reach out to my staff at Taxation and Property Records by phone at (902) 368-4070, or by email at [taxandland@gov.pe.ca](mailto:taxandland@gov.pe.ca).

It is important that we continue to take steps to ensure that Islanders are cared for, as we continue to combat the COVID-19 pandemic. Rest assured, we will get through this, together.

Yours Sincerely,

Hon. Darlene Compton  
Minister of Finance

### 3) Approval letter- Howlan St. rezoning



Office of the Minister  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8  
13 May 2020

Agriculture  
and Land

Agriculture  
et Terres



Bureau du ministre  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

Donna Thomson, CAO  
Town of Alberton  
PO Box 153  
Alberton, PE C0B 1B0

Dear Ms. Thomson:

**RE: Amendments to Town of Alberton Official Plan and Development Bylaw**  
(MA: AL2020C; MUNICIPALITY: #2-2019)

I am pleased to advise that I have approved the following amendments concerning the property described as PID #31401, 38 Howlan Street:

**Official Plan Map Amendment: #2-2019**

The land use as shown on Appendix "A" Future Land Use Map of Town of Alberton Official Plan is designated as Single Use Residential Uses, excluding the former designation of Commercial.


**Development Bylaw Map Amendment: #2-2019**

The zoning as shown on Appendix "A" Zoning Map of Town of Alberton Development Bylaw is designated as Single Unit Residential (R1), excluding the former zoning of Commercial (C1).

Please note that the effective date of these amendments is the date of my signature. I trust that these amendments provide for the Alberton's continued commitment to orderly development.

Thank you for Council's continued efforts towards effective land use planning.

Yours truly,

  
Bloyce Thompson  
Minister of Agriculture and Land

Encl.

#### 4) Approval letter- Dufferin ST.



Office of the Minister  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8  
14 May 2020

Agriculture  
and Land

Agriculture  
et Terres



Bureau du ministre  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

Donna Thomson, CAO  
Town of Alberton  
PO Box 153  
Alberton, PE C0B 1B0

Dear Ms. Thomson:

**RE: Amendments to Town of Alberton Official Plan and Development Bylaw**  
(MA: AL2020D; MUNICIPALITY: #5-2019)

I am pleased to advise that I have approved the following amendments concerning the property described as PID #19125 (Dufferin Street)(adjacent to 142 Dufferin Street):

**Official Plan Map Amendment: #5-2019**

The land use as shown on Appendix "A" Future Land Use Map of Town of Alberton Official Plan is designated as Commercial, excluding the former designation of Single Unit Residential.


**Development Bylaw Map Amendment: #5-2019**

The zoning as shown on Appendix "A" Zoning Map of Town of Alberton Development Bylaw is designated as Commercial (C1), excluding the former zoning of Single Unit Residential (R1).

Please note that the effective date of these amendments is the date of my signature. I trust that these amendments provide for the Alberton's continued commitment to orderly development.

Thank you for Council's continued efforts towards effective land use planning.

Yours truly,

  
Bloyce Thompson  
Minister of Agriculture and Land

Encl.

## 5) Letter from ACDC regarding office space

**Alberton Community Development Corporation**

3 Emma Drive, Alberton, PE, C0B1B0

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May 15, 2020

**David Gordon**  
Mayor, Town of Alberton

**Donna Thompson**  
CAO, Town of Alberton

**Regarding: Increase Rental of Office Space**

Dear Mayor Gordon,

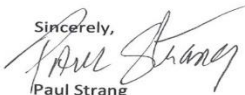
We are expanding ACDC operations to add an administrative position, starting May 18, 2020. The Corporation has enjoyed a great working relationship and tenancy since locating in the Town Hall in September 2019.

The primary office is required for management and I am requesting your consideration to have an office available by no later than June 1<sup>st</sup>, 2020 solely for the new administrative position.

ACDC will agree to immediately increase their rental contribution to \$5000 annually, payable in equal monthly installments June 1<sup>st</sup>, 2020 to May 31<sup>st</sup>, 2021.

Thank you, should there be any questions, please contact me directly.

Sincerely,



Paul Strang  
Economic Development Officer  
ACDC

Agreement: Donna Thompson, CAO

Agreement: Paul Strang, EDO

Alberton Community Development Corporation 3 Emma Drive, Alberton, PE, C0B1B0  
902.388.8235 peiwesterndevelopment@gmail.com

## 6) Letter from Province Gas Tax projects approvals



Transportation,  
Infrastructure  
and Energy

Infrastructure Secretariat

75 Fitzroy Street, 3rd floor, Suite 301  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

Transports,  
Infrastructure  
et Énergie



Secrétariat de l'infrastructure

75, rue Fitzroy, 3<sup>e</sup> étage, Suite 301  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

June 3, 2020

Ms. Donna Thomson, Chief Administrative Officer  
Town of Alberton  
3 Emma Drive  
P.O. Box 153  
Alberton, PE C0B 1B0

Dear Ms. Thomson:

The Project Review Committee for the Gas Tax program met on June 3, 2020 to review the Direct Allocation Capital Investment Plans (CIPs). We are pleased to announce that the project(s) listed below are eligible for funding:

**2.5.3 – UV Protection & Sludge Removal in Alberton Lagoon**  
**2.5.4 – Sidewalk Extensions**

A Gas Tax Funding Agreement for these project(s) will follow shortly. When you receive the Agreement, please review it carefully, and if you agree to the terms and conditions therein, have both copies signed and sealed by an authorized representative. Keep one copy for your own files and mail the other to:

Infrastructure Secretariat  
P.O. Box 2000  
85 Fitzroy Street, Suite 301  
Charlottetown, PE C1A 7N8

If there are any conditions placed on the Direct Allocation projects, they are outlined in Schedule "A" of your agreement. Please contact the Infrastructure Secretariat if you wish to discuss these conditions further.

If you have any questions please feel free to call the office at 902-620-3380 or toll free at 1-888-240-4411 and staff will be pleased to discuss the matter with you.

Yours truly,

  
Jesse MacDougall, Acting Project Officer

[www.gov.pe.ca/tir/infrastructure](http://www.gov.pe.ca/tir/infrastructure) Email/Courriel : [cpei-infrastructure@gov.pe.ca](mailto:cpei-infrastructure@gov.pe.ca)

Tel/Tél. : 902 620 3380 Toll-free/Sans frais : 1 888 240 4411 Fax/Téléc. : 902 620 3383

## **NEW BUSINESS**

- The Gas Tax projects have been approved. The Town will need to tender the sidewalk project. The sections of sidewalk to be installed are as follows:
  - **Dufferin St to North Street 151 meters**
  - **North Street to Main Street 200 meters**
  - **Dufferin end by 36 Dufferin to Carrol Street 295 meters**
  - **Carrol/Dufferin intersection to Main Street 84 meters**
  - **Albion from Poplar to Church St 141 meters**

**Alberton School to Travellers Inn on Church Street 160 meters.**

**The motion was made by Councillor Kelly Williams, seconded by Councillor Mary Jean O'Brien and carried to start the tender process for the sidewalk project by advertising in the paper.**

The town has a sewer loan that has come for up for renewal. RBC currently has the loan and sent a quote. CIBC also sent a quote. Tignish Credit union gave a quote of prime plus 2%.

	<b>RBC</b>	<b>CIBC</b>	<b>CREDIT UNION</b>
<b>1 YEAR</b>	<b>2.75%</b>	<b>2.537 %</b>	<b>2.45 % +2% (Prime)</b>
<b>2 YEAR</b>	<b>2.99%</b>	<b>2.821 %</b>	
<b>3 YEAR</b>	<b>3.05%</b>	<b>2.911%</b>	
<b>4 YEAR</b>	<b>3.25%</b>	<b>3.033%</b>	
<b>5 YEAR</b>	<b>3.40 %</b>	<b>3.114%</b>	

Councillor O'Brien asked for a breakdown of what the difference in interest would be between the quotes. The information wasn't available at the time of the meeting so the CAO will contact the banks and get the information and the item will be deferred until the July council meeting.

- The town has received complaints of excess speed in the new section of the Emma Drive Subdivision. The town has reached out to the province for solutions. They sent us their policy on speed hump installations. Stratford and Cornwall use rubber mini speed humps. The CAO contacted Cornwall for an estimate on the cost. The price for a 25 ft strip would be approximately \$1500.00 for the speed humps, hardware, sign posts and traffic signs. The installation was done by their town employees. The town also inquired about the installation of another electronic speed sign at the RTE 152 Montrose entrance to town and are waiting for a response from the province.
- There are an enormous amount of older files that we have been sorting through and determining what need to be archived and what can be disposed of according to the guidelines set out by municipal affairs. The small office shredder was not designed to shred this volume of paper. A mobile shredding company was contacted for a quote.

**The motion was made by Councillor Mary Jean O'Brien, seconded by Councillor Kelly Williams and carried to hire the mobile shredding company.**

- A letter was received requesting a change of name of the Jacques Cartier Arena to the Roy Fraser Memorial Arena. Council decided that they would discuss this further with input from the rink committee and that a memorial display instead of a name change might be more appropriate.

Mayor David Gordon  
and Council of  
The Town of Alberton

To whom it may concern: 'CHANGE OF NAME'

Arena

This is an official request for a change of name of the Jacques Cartier  
to: THE ROY FRASER MEMORIAL ARENA.

As a Community we feel we should pay Tribute to Roy for the 25 years he  
was Manager of the Rink as well as coaching several Hockey teams to their  
share of Island Championships. Roy had a great Love for hockey and the  
generations of Children who he served over the years.

Roy was a Leader who would do what it took to be sure the Rink was up  
and running. It was told by his son-in-law that at one point in time  
the Rink was having financial problems, Roy went to the Bank and took  
out a personal loan to keep the Rink operating while finances improved.  
How many of us today would do the same thing?

THANK YOU FOR YOUR CONSIDERATION OF THIS IMPORTANT REQUEST!

ELDA CULBERT



P.S. I have not included signatures as I have not discussed this  
request with the Fraser Family.



## **COMMITTEE REPORTS**

Councillor Alan Curtis read the report for economic development.

### **ECONOMIC DEVELOPMENT**

#### **COMMITTEE REPORT**

Councillor Alan Curtis

- **PARKING ON MAIN STREET COMPLAINTS FROM BUSINESSES**
  - WE HAVE BEEN PUTTING FLYERS ON WINDOWS OF  
  
CARS THAT HAVE BEEN ON MAIN STREET ALL NIGHT  
  
TO REMIND THEM OF THE 2 HOUR PARKING RULE.
  - WE HAVE PUT UP NO OVERNIGHT PARKING SIGNS  
  
**THINGS ARE SLOWLY IMPROVING**

Mayor Gordon read the property committee report.

## **PROPERTY COMMITTEE REPORT**

**Mayor David Gordon**

- WE RECEIVED COMPLAINTS ABOUT A SINK HOLE IN THE BACK YARD OF A PROPERTY. WE CONTACTED THE OWNERS AND THEY ARE AWARE OF THE ISSUE BUT NOTHING HAS BEEN DONE.

AS IT IS ON PRIVATE PROPERTY WE DO NOT HAVE THE AUTHORITY TO GO ONTO THE PROPERTY TO FILL THE HOLE IN WE CONTACTED VARIOUS DEPARTMENTS BUT ALL HAVE THE SAME ISSUE – IT’S A PRIVATE PROPERTY – WE ARE STILL WORKING ON A SOLUTION

LETTERS ARE GOING OUT TO SELECT PROPERTY OWNERS IN REGARDS TO PROPERTIES THAT NEED CLEAN UP

Councillor Mary Jean O'Brien read the report for environment.

## **ENVIRONMENT**

### **COMMITTEE REPORT**

**Councillor Mary Jean O'Brien**

- SEWER INVOICES WILL BE GOING OUT THE FIRST OF JULY
  - WE HAVE NOT APPLIED ANY INTEREST ON OVERDUE BILLS DURING THE COVID PERIOD

**RE: UV project**

From: "Fisher, Darrell" <Darrell.Fisher@stantec.com>  
Date: 06/08/2020 13:36  
To: Donna Thomson <donna@townofalberton.ca>

Hi Donna,

Something has come up and I may not be able to get the proposal completed before the meeting tonight. So, just in case, a short summary:

Scope for the installation of the UV system and building, plus the sludge dewatering:

1. Data collection including latest flow meter reading, survey and geotechnical investigation.
2. Prepare design drawings, specifications, design brief, and estimate of construction costs
3. Submit the design drawings, specifications and design brief to IRAC and PEI Department of Environment for approvals.
4. Create a public bid package
5. Answer questions during the bid period
6. Review bids received and provide recommendation of award.
7. Complete CCDC (Canadian Construction Documents Committee) contracts for signing by the Contractor and the Town
8. Construction Services including:
  - a. On site representation at critical times during construction,
  - b. Review monthly progress claims from contractor and provide recommendation of payment,
  - c. Answer contractor questions and provide clarifications/instructions as needed,
  - d. Review any potential claims from the contractor and provide recommendation,
  - e. Oversee commissioning of the work,
  - f. Complete record drawings,
  - g. Follow up on any warranty issues.

Our fee for items 1-7 (up to the start of construction) is \$42,500 plus HST. The fee for item #8 is dependent on the successful contractor's schedule. However, based on an estimate of 8 weeks of construction, I would anticipate a construction fee in the \$22,000-\$27,000 range plus HST.

A preliminary schedule:

June 15	design start (8 weeks)
August 14-Sept 3	tender period (3 weeks)
Sept 14	construction start (8 weeks)
Oct 30	construction complete

I hope this helps, I will follow up with a memo and our standard contract by tomorrow.

Let me know if you have any questions,

Darrell Fisher

Mayor Gordon read the report for sidewalks and lights.

## SIDEWALKS & LIGHTS

### COMMITTEE REPORT

- A TENDER NOTICE WILL BE GOING OUT FOR SIDEWALK WORK

- STREETS IDENTIFIED FOR NEW SIDEWALKS WILL BE

- Dufferin to North 151 meters

- North street 200 meters to Main

- Dufferin end of existing south to Carol 295 Meters

- Carol /Dufferin to main 84 Meters

- Albion poplar to church 141 M

- Alberton Elementary school to Traveller's Inn on Church St 160 meters

AS WELL AS ANY REPAIRS THAT NEED TO BE ADDRESSED

Councillor Kelly Williams read the recreation and community report.

**RECREATION & COMMUNITY  
COMMITTEE REPORT  
Councillor Kelly Williams**

- WE RECEIVED 74 APPLICATIONS FOR THE RECREATION/EVENTS COORDINATOR JOB
  - HOPE TO START INTERVIEWS IN THE NEXT WEEK
  
- WE ARE EXCITED TO BE STARTING WORK ON A DOG PARK IN ALBERTON
  - WE RECEIVED OVER 15 LETTERS OF SUPPORT FROM RESIDENTS
  - POSSIBLE LOCATION – NEXT TO THE BALL DIAMOND
  
- NEW WHEELCHAIR ACCESSIBLE SWING AT LIBRARY PLAYGROUND BEING INSTALLED IN NEXT FEW WEEKS

**We need to make a decision on our soccer program. Due to the Covid restrictions, it is a lot of extra work for a summer student. “Thoughts” on postponing until the Rec Director position is filled??? We could still have day programs???? It was decided to hold off on the programs as it is a lot to put on a student. Once the Rec/Event person is hired, then we can look at it again.**

- THE LIBRARY HAS REOPENED WITH A CURBSIDE PICKUP IN PLACE UNTIL COVID RESTRICTIONS EASE UP

Mayor David Gordon read the finance report.

## **FINANCE COMMITTEE REPORT**

- BUDGET FOR 2020-2021 WAS FINALIZED AND PASSED AT A MEETING ON MAY 28<sup>TH</sup>
  
- MOTIONS TO PAY BILLS:
  - FROM MARCH 10<sup>TH</sup> - APRIL 14<sup>TH</sup>
    - \$106,416.52
  
  - FROM APRIL 15<sup>TH</sup> – MAY 11<sup>TH</sup>
    - \$48,611.95
  
  - FROM MAY 12<sup>TH</sup> – JUNE 8<sup>TH</sup>
    - \$ 13,520.51

**The motion was made by Councillor Williams , seconded by Councillor Curtis and carried to pay bills from March in the amount of \$106,416.52.**

**The motion was made by Councillor Adams, seconded by Councillor Williams and carried to pay bills from April in the amount of \$48,611.95.**

**The motion was made by Councillor Curtis, seconded by Councillor Adams and carried to pay the bills from May in the amount of \$13,520.51**

Councillor Chester Adams reported for Fire and Police



**TOWN OF ALBERTON  
MAYOR'S  
POLICING REPORT  
MAY, 2020**

**West Prince RCMP Detachment  
“L” Division  
Prince Edward Island**



The West Prince RCMP Detachment responded to a total of 14 calls for service during the month of May, 2020.

Prince District RCMP Members have thus far reported 161 hours providing policing services to the Town of Alberton during the month.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits and school visits.

The calls for service are broken down as follows:

Fraud	1
Flight from police	1
Harassing communication	1
Disturbing the peace	1
Traffic complaint	1
Off-highway Vehicle Act complaint	1
Fail to comply with probation	1
Suspicious person/vehicle	1
Assist Provincial Agency	1
Assist general public	1
Items lost and found	1
Fire Prevention Act	1
False alarm	2

Provincial Statutes for the month:

Speeding violation	4
Non-moving traffic violation	2
Written warnings	4

### Community Involvement

Two traffic Check Stops were conducted in the town during the month. Over 100 vehicles were checked during a stationary radar check resulting in five Highway Traffic Act charges and one written warning being issued. In another Check Stop 25 vehicles were checked with no violations noted.

Police are continuing to conduct COVID-19 quarantine checks on individuals self-isolating after returning to P.E.I. from interprovincial and international travel as well as responding to complaints of non-compliance of COVID-19 physical distancing measures.

Due to the current measures in place related to COVID-19, RCMP remind the public that front counter services remain suspended at RCMP Detachments. This includes criminal record checks, vulnerable sector checks and general inquiries. Although reports of crime and/or non-emergency complaints are still accepted, it is asked, for your health and safety and the health and safety of our employees, to please call the detachment whenever possible instead of going in person. For emergencies, please call 911.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Sgt. Neil Logan,  
Acting District Commander  
Prince District RCMP  
902-436-9300

## CAO Donna Thomson read the CAO report

### CAO REPORT March -June 2020

When we had our council meeting in March and had a brief discussion on Covid 19, none of us could have anticipated the effect it would soon have on everything we took for normal.

We locked the office down to staff only early on and once things ramped up, I was working from home. We continued to try and keep spirits up for residents with an Easter display of a Bunny made from a hay bale and Diane made flowers for spring for the street lights out in front of the hall. A lot of positive feedback from town residents 😊

We have reopened the hall adhering to the limits on number of people allowed to be inside and the extra sanitizing procedures.

A few updates since we last met:

- We received funding for 4 summer students – 3 for the hall and 1 for the fire hall.
- We received funding for 1 post secondary student, and we pleased to welcome Elon Wilkie back for our recreation student. He will be working with other recreation departments to figure out what our sports programs are going to look like this year.
- We also have Doug Doucette back for the spring/summer as an EDA worker. He and Garth are enjoying the new Kioti tractor and the new lawn tractor.
- We received 74 applications for the Recreation/Events Coordinator position, and I have started the process of screening the applicants and hope to be interviewing in the next 2 weeks.
- We received the new wheelchair swing for the Library playground and that will be installed in the next few weeks.
- We now have 2 new mini homes in the Emma drive sub-division and we have sold 5 lots to date. There will also be a new duplex going up in the original section – great to see development in the town.
- We still have work to do updating the EMO plan for the town and now that restrictions for meeting have been lifted, we will be getting going on that soon.

- We now have our cameras all up and working so the added security around the Hall is great.
- I applied for a couple of grants and we are waiting to hear if we were successful. One was for native PEI trees for the subdivision and the other was for an AED for the town hall.
- I also applied for a Seniors grant in conjunction with the Albertain Heritage board- still waiting on that one as well.
- Permit requests are coming in fairly steady since the province eased restrictions. We approved a garage extension, a parcel consolidation at the Phillips residence for expansion of their parking area, a pool and fence, and a duplex in the subdivision. We also received notice that 2 rezoning's from earlier this year were approved.
- We were able to have 2 meetings in regard to the Budget – new technology for some of us but we managed to pull it off. Very pleased with the budget – excited for the dog park. We had 15 letters of support from residents for it.

Have to say it is nice to start getting back to some degree of normal. Can't believe that the end of this month marks a year on the job for me!!!

## **ADJOURNMENT**

**The motion was made by Councillor Adams, seconded by Councillor Williams and carried to adjourn the meeting.**