



APPROVED MINUTES FOR REGULAR COUNCIL MEETING

HELD TUESDAY OCTOBER 13TH, 2020 AT 7:00 P.M.

The regular council meeting was held Tuesday October 13 at 7:00 P.M. with Mayor Gordon presiding. Also present were Councillors Williams, Councillor O'Brien, Councillor Adams, Councillor Curtis, Deputy Mayor Duggan and CAO Donna Thomson, as well as Jillian Trainor from the West Prince Graphic and Staff Sergeant Troy MacLean representing the RCMP. Councillor Murphy was absent.

Mayor Gordon called the meeting to order and welcomed everyone to the meeting.

DECLARATION OF CONFLICT OF INTEREST

Mayor Gordon declared conflicts for Councillor Williams for Fire, and Councillor O'Brien for Health.

He introduced Staff Sergeant MacLean to the meeting. Mayor Gordon then turned the floor over to him to read the police report as he had to attend another meeting in Tignish. Staff Sergeant read out his report. He emphasized the support of the Western region during the search and rescue for the two missing youth. He also praised the efforts of the Alberton fire fighters for their assistance during this time.

APPROVAL OF AGENDA

Mayor Gordon called for a motion to approve the agenda. The motion was made by Councillor Williams and it was seconded by Councillor O'Brien. The motion carried.

ADOPTION OF MINUTES

Mayor Gordon called for a motion to adopt the minutes from the September regular council meeting, the Public consultation meeting for the rezoning of 557 Main street, as well as the Planning Board minutes from October 13th. The motion was made by Councillor Curtis and was seconded by Councillor Adams. The motion carried.

BUSINESS ARISING FROM THE MINUTES

- i. The next item was the 2nd reading of the Bylaw to Amend the Development Bylaw #2020-5

Mayor Gordon called for a motion for the second reading of Bylaw #2020-5 . The motion was made by Councillor

Council Meeting #2

SECOND READING Date: __October 13th, 2020_____

Moved by Councillor: __Deputy Mayor Duggan_ __

Seconded by Councillor: _Councillor Williams_____ **Motion carried**

Whereas amendments to section 4.25.3 and section 4.25.4 of the Town of Alberton Development Bylaw were recommended by Planning Board;

And whereas amendments to section 9.4.1 were recommended by Planning Board;

And whereas these revisions were advertised and a public meeting was held;

Be it Resolved that the Bylaw to Amend the Development Bylaw 2020-5 be read a second time.

Mayor Gordon called for a motion to approve the second reading of Bylaw 2020-5

Council Meeting #2

SECOND READING Date: _October 13, 2020_____

Moved by Councillor: _Councillor Curtis_____

Seconded by Councillor: _Deputy Mayor Duggan_____ **Motion carried**

Whereas amendments to section 4.25.3 and section 4.25.4 of the Town of Alberton Development Bylaw were recommended by Planning Board;

And whereas amendments to section 9.4.1 were recommended by Planning Board;

And whereas these revisions were advertised and a public meeting was held;

Be it Resolved that the Bylaw to Amend the Development Bylaw 2020-5 be hereby approved.

Council Meeting #2

SECOND READING Date: _October 13th, 2020_____

Moved by Councillor: __Councillor O'Brien__ __

Seconded by Councillor: __Councillor Williams__ _____ **Motion carried**

Whereas amendments to section 4.25.3 and section 4.25.4 of the Town of Alberton Development Bylaw were recommended by Planning Board;

And whereas amendments to section 9.4.1 were recommended by Planning Board;

And whereas these revisions were advertised and a public meeting was held;

And whereas the Bylaw to Amend the Development Bylaw #2020-5 was read and approved at two separate meetings of council held on different days;

Be it Resolved that the Bylaw to Amend the Development Bylaw #2020-5 be formally adopted.

The next item on the agenda was the second reading of the Dangerous, Hazardous & Unsightly Property Bylaw #2020-3

Mayor Gordon called for a motion for the second reading of Bylaw #2020-3

Date: __October 13th_____

Moved by Councillor: __Councillor Curtis__ __

Seconded by Councillor: __Councillor Adams__ _____ **motion carried**

Whereas the Town of Alberton has a need to develop a Dangerous, Hazardous and Unsightly Premises bylaw;

And whereas this bylaw needs to be in place to employ a bylaw enforcement officer;

Be it Resolved that the Dangerous, Hazardous and Unsightly Bylaw #2020-3 be read a second time.

ii. Mayor Gordon called for a motion to approve the second reading of Bylaw 2020-3

Date: ____ October 13 _____

Moved by Councillor: _Councillor O'Brien____ _

Seconded by Councillor: __Councillor Williams__ ____ **motion carried**

Whereas the Town of Alberton has a need to develop a Dangerous, Hazardous and Unsightly Premises bylaw;

And whereas this bylaw needs to be in place to employ a bylaw enforcement officer;

And whereas the bylaw was read a second time at this meeting;

Be it resolved that the Dangerous, Hazardous and Unsightly premises bylaw #2020-3 be hereby approved.

Mayor Gordon called for a motion to adopt the Dangerous, Hazardous & Unsightly Premises Bylaw #2020-3

Date: ____ October 13th _____

Moved by Councillor: ____Deputy Mayor Duggan__ _

Seconded by Councillor: Councillor Adams **motion carried**

Whereas the Town of Alberton has a need to develop a Dangerous, Hazardous and Unsightly Premises bylaw;

And whereas this bylaw needs to be in place to employ a bylaw enforcement officer;

And whereas the Dangerous, Hazardous and Unsightly premises bylaw #2020-3 was read and approved at two separate meetings of council held on different days;

Be it Resolved that the Hazardous & Unsightly Property Bylaw #2020-3 be formally adopted

iii. **Generator Update**

The next item on the agenda was an update on the Generator for the Town Hall.

UPDATE: Ads for the tender were placed October 2nd and October 9th with the close of the tender to take place October 16th.

iv. **Dog park update**

CAO Donna Thomson gave an update on the Dog park. She told council that we were successful in receiving funding from the Rural Initiatives Program to cover 50% of costs. Fencing started on the morning of October 13th and it was expected to be done later this week. Our Recreation Director had reached out to the Grade 5 & 6 classes at Alberton Elementary for those grades to submit names to name the dog park. He narrowed the list to 5 names and the names were given to council to decide to pick the name. The name that was chosen was Bark Park. The winning student will be presented with a certificate and gift cards to the Dollar Store as a prize

v. **Building at the Lagoon**

Mayor Gordon gave an update on the building for the Lagoon that had been discussed at a prior meeting. Stantec has advised they allowed the cost of a building in their proposal, so they will take care of that for the town.

READING OF CORRESPONDENCE

Mayor Gordon went over the correspondence received. It included:

- Letters from Taxation & Property in regard to Grant-in-lieu of property tax for the fire hall, rink and library
- Letter from Health & Wellness for an Arena Support Grant
- Letter from Cascumpec Bay Watershed

INTRODUCTION OF NEW BUSINESS

- **Snow Removal**

Ads for snow removal tender were placed October 8th and October 13th with the tender closing October 15th

- **Halloween**

Council had a brief discussion on the curfew for Halloween. They decided to stay with the 7:30 p.m. curfew. Mayor Gordon called for a motion to set the curfew at 7:30 p.m. and to place an ad in the Graphic stating the curfew time. The motion was made by Deputy Mayor Duggan, seconded by Councillor Williams. The motion carried

- **Request from Recreation Department for funds for the Pumpkin Carving Contest and treats for the children.**

Mayor Gordon went over the request from the Rec Dept for funds for Halloween. Councillor Williams made the motion to approve a \$300 budget for Halloween. The motion was seconded by Councillor Curtis and the motion carried.

- **Video Camera for Sewer work**

Mayor Gordon explained that he had planned on discussing the idea of purchasing our own camera to inspect sewer lines as now we pay our contracted plumbers for 3 hours minimum every time we need an inspection. He was advised prior to the meeting that O'Meara's Heavy Equipment had purchased a camera and a jetty and that they could be contacted for emergency uses.

- **Splash Pad Committee**

Mayor Gordon advised council that planning will be getting started on our splash pad for next year. He said we needed to start a committee for organizing and fund raising. He asked who on council would be interested in being on the committee and helping recruit residents and business owners onto the committee. Council had a discussion and Councillors Williams and Deputy Mayor Duggan said they would be interested in being on the committee and that the Recreation Director Kenan Wilkie should chair the committee with CAO Donna Thomson also on the committee. They decided that 2-3 residents should sit on it as well, and as planning evolved that sub committees could be formed.

- **Survey going out to Residents**

Mayor Gordon said we had been approached by Minister Hudson to develop a survey that could go out to residents with the intention of gauging what type of services and activities residents would like to see developed in the town. Council discussed the draft survey which had a section for senior and a section for Adults and children. Councillor Curtis said it may seem like Ageism to segregate the 2 groups and suggested the survey be amended to target residents and not have the 2 separate groupings. Council agreed that it would be more inclusive to have the survey done this way. The CAO said she would pass that along to Kenan and Diane who were working on the project.

- **Honorarium for Web developer/email administrator**

Mayor Gordon explained that council had inadvertently missed giving the developer his annual honorarium last year with all the changes in staff at the hall. He called for a motion to pay the web developer his honorarium for 2019 as well as for 2020. The motion was made by Deputy Mayor Duggan to pay the web developer \$1000 to cover both years. The motion was seconded by Councillor Williams and the motion carried.

RECOMMENDATIONS FROM THE PLANNING BOARD/PROPERTY DEVELOPMENT APPLICATIONS

- **Application 23-20 to rezone 557 Main Street PID 615039 from Commercial (C1) to Single Unit Residential (R1)**

The public consultation meeting was held October 8th at 7:00 p.m. and no issues were raised during this meeting. As well, no written comments were submitted by the October 9th deadline specified in the ad.

Mayor Gordon then called for a motion for the reading of the Official Plan Amendment #2-2020

Council Meeting #1 OPA # 2-2020

First reading date: __October 13____

Moved by Councillor: __Councillor Williams__

Seconded by Councillor: __Deputy Mayor Duggan __ **Motion carried**

Whereas an application was received to rezone PID 615039 located at 557 Main Street from Commercial (C1) to Low Density Residential (R1);

And whereas the owner is relocating the commercial business that was at this location;

And whereas the owner is turning this property back into a house;

And whereas this application requires an amendment to the Official Plan Future Land use Map from Commercial to Low Density Residential;

Be it resolved that the Official Plan Amendment #2-2020 to amend the Official Plan Future Land Use Map be hereby read a first time.

Mayor Gordon then called for a motion to approve and adopt the Official Plan Amendment #2-2020

Council Meeting #1 OPA # 2-2020

First reading date: __October 13____

Moved by Councillor: __Councillor Curtis____

Seconded by Councillor: __Councillor Adams____ **Motion carried**

Whereas an application was received to rezone PID 615039 located at 557 Main Street from Commercial (C1) to Low Density Residential (R1);

And whereas the owner is relocating the commercial business that was at this location;

And whereas the owner is turning this property back into a house;

And whereas this application requires an amendment to the Official Plan Future Land use Map from Commercial to Low Density Residential;

Be it resolved that the Official Plan Amendment #2-2020 to amend the Official Plan Future Land Use Map be hereby approved and adopted.

Mayor Gordon went over the reading of Development Bylaw Amendment # 2020-6

First Reading Date _October 13_____

Moved by Councillor ____Councillor O'Brien_____

Seconded by Councillor ____Councillor Williams_____

Whereas an application was received to rezone PID 615039 located at 557 Main Street from Commercial (C1) to Single Unit Residential (R1);

And whereas the owner is relocating the commercial business that was at this location;

And whereas the owner is turning this property back into a house;

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Commercial to Single Unit Residential;

Be it resolved that the Development Bylaw Amendment #2020-6 be read a first time.

Mayor Gordon called for a motion to approve the first reading of Development Bylaw Amendment #2020-6

Development Bylaw Amendment # 2020-6

First Reading Date ____ October 13 ____

Moved by Councillor ____ Councillor Adams ____

Seconded by Councillor ____ Councillor Curtis ____ **Motion carried**

Whereas an application was received to rezone PID 615039 located at 557 Main Street from Commercial (C1) to Single Unit Residential (R1);

And whereas the owner is relocating the commercial business that was at this location;

And whereas the owner is turning this property back into a house;

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Commercial to Single Unit Residential; Be it resolved that the Development Bylaw Amendment #2020-6 be hereby approved.

- **Solar Panels at 590 O'Brien Drive**

Mayor Gordon called for a motion to approve or deny a permit for the installation of solar panels on a residence located at 590 O'Brien Dr. Planning board recommended approval.

The motion to approve was made by Deputy Mayor Duggan and was seconded by Councillor Williams and the motion carried.

- **Change in permit for Irving's Permit #24-20**

This is in reference to a permit issued to install a mini home on a lot in the older section of Emma Dr being lot 10-30. The applicants have decided to go with a bungalow and would like the permit updated. Planning board recommends approval.

Mayor Gordon called for a motion to approve or deny the request. The motion to modify the permit was made by Deputy Mayor Duggan and seconded by Councillor Curtis. The motion carried.

- **Preliminary approval of permit #19-20 for a work shop at 36 Dufferin St.**

This application had been set aside until the changes in accessory size buildings was amended in the Development Bylaw. As this bylaw has received 2nd reading this evening, but won't take effect until Ministerial signoff, Mayor Gordon asked for preliminary approval as recommended by Planning Board to grant the permit once the bylaw amendment is approved, to avoid a longer wait time for the resident. The motion was made by Deputy Mayor Duggan and Councillor Adams to grant the permit once the Development bylaw is approved by the Minister. The motion carried.

COMMITTEE REPORTS

PROPERTY

Mayor Gordon reported for Property Committee. The only thing to report was a concern of rodents possibly being in a house that has quite a bit of debris etc. in the yard, with a out building that has the doors open. He commented that until the Dangerous, Hazardous and Unsightly Property Bylaw 2020-3 is approved by the Minister, there isn't much we can do to force the owner to clean up the property and eliminate the rodents.

ENVIRONMENT

Councillor O'Brien had nothing to report

STREETS/SIDEWALKS

Councillor Murphy was not present to give an update. Deputy Mayor Duggan commented that the corner of Albion and Poplar where we put new sidewalks may need to be looked at as big trucks are causing build up of dirt and going up over the corner of the sidewalk when turning there. He suggested the CAO contact Department of Highways to see if they can pave from the edge of the road to the sidewalk.

FIRE/POLICE

Councillor Adams went over the report from the Fire Department. The police report was read earlier by Staff Sergeant MacLean

Alberton Fire Department monthly fire report Sept 2020

- Fire calls: 1 MVC
 - 1 Sight and smell of smoke
 - 1 Water Rescue
 - 2 Assistance to RCMP
 - 1 MFR
 - 1 Fire Alarm
 - 1 Mutual Aid

Total: 8 Calls

New equipment: 2 New Portable Radios

- Training: On Sept 1 2020 pump operations was conducted, relay pumping from truck to truck at the dry hydrant at the town pond. On Sept 29 2020 training was held at the fire hall with training props practicing saving your own skills along with search techniques
- New business: nothing to report

Report submitted by Chief Shannon Dumville

The West Prince RCMP Detachment responded to a total of 19 calls for service during the month of September, 2020.

Prince District RCMP Members have thus far reported 313 hours providing policing services to the Town of Alberton during the month.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits and school visits.

The calls for service are broken down as follows:

Traffic complaint	4
Impaired driving	2
911 Act	2
Suspicious person	2
Mischief	1
Harassing communication	1
Disturbing the peace	1
Well-being Check	1
Family Relations Act	1
False alarm	4

Provincial Statutes for the month:

Speeding violation	1
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Community Involvement

Three Traffic Check Stops were conducted in the town during the month involving

close to 80 vehicles and resulting in two verbal warnings. Police responded to a 911 call of a motor vehicle collision. Fortunately, no one was injured but one driver exhibited signs of impairment and was brought to the Detachment and administered the breathalyzer. Subsequently, the driver is now facing charges for impaired driving and will appear in court in November.

RCMP would like to take this time to thank the members of the Alberton Fire Department for their assistance with the search for the youth involved in the boating accident. As well, a thank you to the many, many local residents that assisted with the search on the water and by foot, provided refreshments, and supported RCMP members and the responding organizations throughout this terrible tragedy.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



S/Sgt. Trey MacLean,
District Commander
Prince District RCMP
902-436-9300

FINANCE

Deputy Mayor Duggan reported for finance and called for a motion to approve the bills in the amount of \$81,020.56. The motion was made by Councillor O'Brien and seconded by Councillor Curtis. The motion carried.

RECREATION

Councillor Williams read out the Recreation Report submitted by Kenan Wilkie

Alberton Recreation

Kenan Wilkie

Recreation and Events Coordinator

October 13, 2020

As we have entered the fall season, we are looking to make the most of what is left of the nice weather. With Halloween approaching, we are looking for some financial assistance (more info below) to help pay for activities for the children and make this Halloween a memorable one, even if it may look/feel a little different due to covid-19. We have also been focussing on the seniors/adults in the community as well. Providing activities/events for all ages in the town is a priority for us. Some of the things we have been working on are:

- Halloween events for the children. We are planning a number of things. One idea is a scavenger hunt with painted Halloween themed rocks. Once a child finds a rock, they can come into the town hall and exchange it for a treat bag. We also have advertised a pumpkin carving competition. There are two age groups (5-9 and 10-13). Pumpkins can be dropped off and added to our display for the town to observe. There will be 1st, 2nd, and 3rd place prizes awarded for each age group. Lastly, we are looking to host a costume party. This will be held outside (weather permitting) the town hall to ensure we can have as many children as possible involved. The party will consist of Halloween themed games and activities with treats for everyone. We are looking for some financial assistance to help pay for supplies, treats, prizes, etc. We are proposing between \$200.00 - \$300.00. This would aid in providing an incredibly fun and memorable experience for the children after a quiet summer due to covid-19. We appreciate the consideration.
- Started construction of the dog park. The fence has started going up today (October 13) and will be finished within a couple days. We have started purchasing items for the dog park such as a waste station and are awaiting arrival. We contacted Alberton Elementary and have students brainstorming ideas for a name for the dog park. We will review the names and will select the best name for the park and provide that student with a prize.
- The disc golf course is up and running. We have setup our 3-hole disc golf course and also have received 12 discs from the "Island Disc Golf Company" for the residents to borrow if they do not have their own discs.
- We started a "Walking Wednesday" group. On Wednesdays we will be meeting at the Stone Station Park at 5:30pm for group walks. We hosted our first walk last Wednesday (October 7) and had a great turnout. There were 18 of us and we are expecting more in

the weeks to come. For the upcoming weeks, we will be doing a draw at the end of each walk and provide a prize for the winner of the draw.

- Looking into hosting yoga classes. We are in the process of setting up date and times that best fit the instructor's schedule and finding out how many people can attend each class while still respecting social distancing and the covid-19 restrictions. Once this is decided we will advertise the yoga sessions to the public.

We have a great team here at the Town Hall. Everyone works well together and have the common goal to make Alberton the best town it can be. We are happy with the steps we are taking to include both seniors, adults, and youth this month and are only looking to build off it and produce even more events/activities for everyone to enjoy. We are looking forward to the rest of the fall season and excited to get brainstorming for the winter season as well.

Councillor Williams also read out the Library Report submitted by Kelly Gillis

LIBRARY

Alberton Public Library Monthly Report

Reporting to: Councillor Kelly Williams
Period: Month of July 2020

Programming: Limited access to the Library began July 21st with browsing and 30 minute computer access. There has been an increase in circulation and visitations in the last 10 days of July, but numbers are understandably low. No programming or seating available at this time, and limit of 6 persons at any one time. Donations of books as well as sale of used books are also on hold.

Operations: Plexiglass barrier is now in place and traffic flow arrows for entering and exiting the library.

Planning: Still in a holding pattern in regards to future programming at the library. I will be taking a couple of weekends off in August for vacation.

Kelly Gillis
Branch Technician
Alberton Public Library

ECONOMIC DEVELOPMENT

Councillor Curtis had nothing to report

CAO REPORT

SEPTEMBER 15TH-OCTOBER 13

The weather sure has changed – fall is definitely in the air. September continued to be a busy month. Diane and Kenan have done a great job decorating the hall. We received many positive comments from residents on how lovely it looks. And Minister Hudson even used it a backdrop on his Thanksgiving message which we thought was a wonderful idea.

The auditors were here on October 1st and everything went well. We started the tender process on the generator for town hall and for the snow removal – both are closing the end of this week.

Clean up for fall has begun with the sewer lines being flushed. Donnie is working to get the picnic tables and benches put away for the winter with Kenan's help. Its great to see everyone working together to achieve things in the town.

The fencing for the dog park is in progress and we have a contest underway to name the park. We reached out to the Elementary school to get the grades 5 & 6 classes to submit names and the winner will win a small prize. Great idea from our Rec director to engage the community on a town project.

Halloween will look a bit different this and we will follow Covid protocols with any activities we come up with. Hopefully we don't get locked down again with all the increased cases in our bubble province of New Brunswick. But if so we will adapt and be ready.

Lots in the subdivision continue to sell and it sure didn't take long for Wallace's new duplex to go up. Great to start seeing more families moving into the area. Overdue sewer accounts are starting to see some payments coming in and we are willing to work with people with a payment schedule.

Can't believe we are almost into November – I'm sure Remembrance Day will also look different this year, but I hope we get the banners up as we did last year. Next thing we know we will be talking about Christmas and New Year's!!

That concluded the committee reports. Mayor Gordon called for a motion to adjourn the meeting. The motion to adjourn was made by Deputy Mayor Duggan and seconded by Councillor Adams and the motion carried to adjourn the meeting.