



MINUTES FOR REGULAR COUNCIL MEETING

HELD MONDAY, July 8th 2019 AT 7:00 P.M.

The regular council meeting was held Monday July 8th, 2019 at 7:00 P.M. with Mayor Gordon presiding and Councillors Blair Duggan and Kelly Williams present. Also present were Donna Thomson Town CAO, Krystyn Pottier, Frances Ready, Randy Rochford, Allan Curtis, Mike Murphy as well as members of the press Eric McCarthy and Jillian Trainor.

CALL TO ORDER

Mayor Gordon called the meeting to order and welcomed town residents, and the press.

DECLARATION OF CONFLICT OF INTEREST

Mayor Gordon declared conflict of interest for Sewer and Councillor Kelly Williams declared a conflict for Fire.

APPROVAL OF AGENDA

The motion was made by Councillor Blair Duggan, seconded by Councillor Kelly Williams for the approval of the agenda. The motion carried to approve.

ADOPTION OF MINUTES

Councillor Kelly Williams made note of a correction to the June 10th meeting. Donna Thomson CAO acknowledged the correction and Councillor Williams moved to adopt the minutes with the correction as well as the minutes from the Special Council Meeting held June 27th. Councillor Duggan seconded the motion and it was carried.

BUSINESS ARISING FROM THE MINUTES

Mayor Gordon asked for a motion to contact Town's lawyer for a legal opinion in the matter of a zoning request received on property ID # 31583 461 Church St. Mayor Gordon mentioned at least 2 different parties are interested in the property if it can be subdivided.

Motion to allow lawyers consultation was made by Councillor Kelly Williams and seconded by Councillor Blair Duggan. The motion carried.

PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS

Nil

READING OF CORRESPONDENCE

Town resident Hubert Lihmann was in to discuss the town having an Electric Vehicle charging station within town limits. He suggested the Old Stone Station where the Library is housed would be a good location.

A letter from Maritime Electric advising us of a program called Trees for Life.

A letter from PEI Infrastructure regarding Gas Tax

A letter from Municipal Affairs outlining the parameters that the town will have to follow due to the issue of quorum. As well as the Order from Fisheries and Communities Minister Fox allowing the town to continue to operate with the Mayor and 2 Councillors.

A letter was received from Communities and Environment acknowledging the receipt of the town's new Grants Bylaw

A letter was received from Cathy Gillis in regards to a location to fly special ceremony flags.

REPORTS FROM STANDING COMMITTEES

See Attached for reports from **Fire, Police, Library, Recreation & Maintenance**

Mayor Gordon read Fire and RCMP reports and Councillor Kelly Williams read the report from Alberton Public library and the events coordinator

Finance

Councillor Blair Duggan reported for finance.

The motion was made by Deputy Mayor Blair Duggan seconded by Councillor Kelly Williams to pay the bills in the amount of \$177,546.02, Motion carried

REPORT FROM CAO

Attached

RECOMMENDATIONS FROM THE PLANNING BOARD/PROPERTY DEVELOPMENT APPLICATIONS

Nil

INTRODUCTION OF NEW BUSINESS

Resolution to begin the By-Election process by appointing Chancey Gaudette as Municipal Elections Officer and Donna Thomson as Deputy Municipal Elections Officer. Motion was made to appoint by Councillor Kelly Williams, seconded by Deputy Mayor Blair Duggan. Motion carried.

Resolution to appoint Donna Thomson Development Officer – Motion was made by Deputy Mayor Blair Duggan and seconded by Councillor Kelly Williams. Motion carried

Resolution to set date for the By-Election to fill the vacant council seats for Sept. 9th, 2019

Motion was made by Councillor Kelly Williams and was seconded by Deputy Mayor Blair Duggan. Motion carried.

Motion to sponsor the Prince County Exhibition \$100 for a horse race blanket.

Motion was made by Deputy Mayor Duggan and seconded by Councillor Kelly Williams. Motion carried.

Resolution to form a planning board with members being Mayor Gordon, Councillor Kelly Williams and Deputy Mayor Blair Duggan.

Motion was made by Deputy Mayor Blair Duggan and seconded by Councillor Kelly Williams. Motion carried

Mayor Gordon read out the new Committee Structures (attached)

INQUIRIES BY MEMBERS OF COUNCIL

NIL

INTRODUCTION AND READING OF BYLAWS GRANTS AND PROCEEDINGS OF COUNCIL

Nil

ANNOUNCEMENTS

Request was received from Cletus Dunn for Council to attend a presentation at Mill River on July 10th at 4 p.m. For the QEH

Rev. W.J. Phillips residence Annual Open House July 13th from 1-3 p.m.

Invitation was received for Mayor Gordon to attend opening ceremonies of the Prince County Exhibition at the Arena July 26 7:30 p.m.

The motion was made by Deputy Mayor Blair Duggan, seconded by Councillor Kelly Williams and carried to adjourn the meeting

Recreation Report

Soccer and Active start are up and operating. Calendars and schedules have been created and our summer student, Elon, is doing a superb job at handling the social media. Both Sydney and Elon are assisting at practices and Refereeing as needed. Our large Active Start Group requires the three of us to facilitate, and we've also had the assistance of two teachers from the primary school.

Baseball and softball are being played at Veteran's Fields. I've created contacts with all three leagues...initial issues with securing the washrooms have been solved and I've requested monitoring to prevent further vandalism. Lime for the fields is costing the Town approximately \$30.00 per week.

Canada Day Celebrations went well despite the inclement weather. The Super Heroes/ Princesses were a great draw with the kids. Numbers seemed to be up over the previous year.

The Senior's Communita was held on June 28 and attended by 16 people. Discussion was largely around the creation of a Senior's clubhouse, possibly in a location like the Heritage Centre, that could have programming created through the day. With Council's permission, I would like to look into senior specific grants for funding.

Preparation the DiverseCity Festival on July 21 is ongoing.

Maintenance is ongoing through the Town...Main Street light posts have been freshly painted, the hanging baskets are up and the handicap parking spots have been refreshed. We've also being installing dahlias throughout for a splash of colour. I have a student volunteer assisting in weeding the gardens towards a bursary from UPEI, and Sharon Gallant from ACDC has provided us with occasional use of the student from Camp Kildare.

RCMP Report

The West Prince RCMP Detachment responded to a total of 22 calls for service during the month of June, 2019.

Prince District RCMP Members have thus far reported 98 hours providing policing services to the Town of Alberton, during the month of June 2019. It should be noted that many of the shifts were filled by members on overtime from other detachment areas due to staffing shortages and those hours are not included here as they have not been reported due to a lack of awareness on how our hours are documented for ESA's. We are working on a way to better track those hours.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits and school visits.

The calls for service are broken down as follows:

OCCURRENCES	June 2019
False alarm	2
Mischief	4
Impaired driving	2
Theft under \$5,000	3
Fail to comply	2
Possess stolen property	1
Disturbing the peace	1
Traffic complaint	1
Liquor Act	1
Assault	1
Harassing communications	1
ATV complaint	1
Suspicious per/veh	2

PROVINCIAL STATUTES	JUNE 2019
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Driving while suspended	2
Speeding	4
Non-moving traffic violations	6
Other moving traffic violations	1
Written Warnings	2

Involvement with the Community:

Police responded to a traffic complaint and subsequently stopped a vehicle that was reported to be driving erratically. Three charges were issued under the Highway Traffic Act for Driving While Disqualified, No Registration and No Insurance.

A driver was administered the Approved Screening Device following a complaint from the public of possible driving while impaired. A Driving Prohibition was issued and the vehicle was impounded following a "failed" result.

During a routine traffic patrol, a known suspended driver was identified behind the wheel. A traffic stop was effected and three charges issued under the Highway Traffic Act for Driving While Suspended, and having no valid registration or insurance for the vehicle. The vehicle license plate was seized and the vehicle was towed.

An individual was charged with Possession of Stolen Property when the vehicle being driven was found to be displaying a stolen plate. The vehicle was subsequently towed and a court appearance set for late August to deal with the matter.

Twelve Criminal Record Checks were completed for residents of Alberton during the month of June. Should

you have any questions or concerns regarding this report please feel free to contact me to discuss.

Derrick HEWITT, Staff Sergeant Commander,
 Prince District
 Ph: 902-436-9300



Fax: 902-432-6515

CAO report June 27th-July 8th

I attended the Special Council Meeting held June 27th and was officially appointed to the position.

I spent the first few days of my employment getting orientated with the duties required in the CAO position.

I responded to inquiries from Hubert Lihрман about the town having electric vehicle charging stations. I also responded to a resident complaint regarding dirt piles left on the street on Weeks drive. Our facilities crew went over and scrapped some of the dirt off the road to the resident's satisfaction.

Made inquiries with Mark Wilson from Hyndman and Company in regards Insurance for the ball field and the walking track. He indicated the town would be covered for both.

I reached out to the Chancey Gaudette CAO in Tignish for guidance and tips in the CAO position.

Met with Diane Broderick in regards to her working in the Receptionist position for 3 days – schedule will change as needed for up to 21 hours a week.

Spent time getting organized and reading by-laws, reviewing the Municipality Act and Alberton's Town Plan.

We were fortunate to be able to send 2 summer students for first aid training on July 5th. This will be very beneficial for them to have the training as they are working with children and in the public.

Prepared minutes and gathered information for the next meeting package.

ECONOMIC:

Chair: Blair Duggan

Members: Kelly Williams
David Gordon

FINANCE:

Chair: Blair Duggan

Members: Kelly Williams
David Gordon

HUMAN RESOURCES:

ALL COUNCIL

REC & COMMUNITY:

Chair: Kelly Williams

Members: Blair Duggan
David Gordon

ENVIRONMENT:

Chair: Blair Duggan

Members: Kelly Williams
David Gordon

FIRE:

Chair: David Gordon

Members: Blair Duggan

PROPERTY:

Chair: David Gordon

Members: Blair Duggan
Kelly Williams

SIDEWALKS & LIGHTS:

Chair: Kelly Williams

Members: David Gordon
Blair Duggan