



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, JANUARY 14, 2019 AT 7:00 P.M.

The regular council meeting was held Monday, January 14, 2019 at 7:00 P.M. with Mayor Gordon presiding and Councillors Donald Bernard, Connie Bernard, Claudia Gallant and Blair Duggan present also Krystyna Pottier, David McKenna, Staff Sgt. Hewitt, Jim Smith, Frances Ready, Jillian Trainor - West Prince Graphic, Eric McCarthy - Journal Pioneer and staff Susan Wallace-Flynn. Councillor Williams was away on vacation.

Mayor Gordon welcomed everyone including the RCMP, press and town residents, wished everyone a Happy New Year and called the meeting to order.

DECLARATION OF CONFLICT OF INTEREST

Councillor Gallant declared a conflict of interest regarding the property development application to be discussed later for the building that was directly in front of her property.

APPROVAL OF AGENDA

The motion was made by Councillor Gallant, seconded by Councillor Donald Bernard and carried for the approval of the agenda.

APPROVAL OF MINUTES

The motion was made by Councillor Duggan, seconded by Councillor Connie Bernard and carried for the adoption of the minutes from the last regular council meeting held December 10, 2018.

BUSINESS ARISING FROM MINUTES

Nil

PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS

Nil

CORRESPONDENCE

A letter was received from the Alberton Memorial Hockey tournament organizers to request a donation.

Councillor Cahill arrived at the meeting.

The motion was made by Councillor Connie Bernard, seconded by Councillor Gallant and carried to amend the donation by-law.

The motion was made by Councillor Duggan, seconded by Councillor Cahill and carried to add a \$250.00 donation to Alberton Memorial Hockey Tournament to the Municipal Grants by-law.

A letter of understanding was received from Hon. Paula Biggar, Minister, Department of Transportation, Infrastructure and Energy for Direct Allocation for Municipalities with the estimated amounts for the next 5 years from 2019 to 2024.

REPORTS FROM STANDING COMMITTEES

Mayor Gordon said the committees have just been put in place and will have reports at the February meeting and if there are any issues with the committees he will make changes if necessary.

Staff Sgt. Hewitt said the RCMP hours are down and he has started a new shift schedule which should help the hours. Mayor Gordon said he received a lot of complaints about black marks on Main Street over the summer. Sgt. Hewitt said they got a video but it was hard to see as it was night time. Mayor Gordon asked if there was anything council could do. Sgt. Hewitt said they asked for the public to come forward if they witnessed anything but nobody came and residents can report anonymously.

The motion was made by Councillor Duggan, seconded by Councillor Gallant and carried to pay bills in the amount of \$86,561.30.

Financial statements including balance sheets, trial balances and income statements for general and sewer accounts were distributed.

REPORT FROM CAO

See attached.

RECOMMENDATIONS FROM PLANNING BOARD/ PROPERTY DEVELOPMENT APPLICATIONS

Councillor Gallant left the room due to a conflict of interest.

The property development application for 472 Church Street for renovations for multiple occupancy was discussed. The property is zoned commercial and communal housing is not permitted in that zone.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to deny the property development permit for 472 Church Street.

Councillor Gallant returned to the meeting.

INTRODUCTION OF NEW BUSINESS

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve a \$30.00 cell phone allowance for Mayor Gordon.

Mayor Gordon said the Planning Board will consist of Robert Carruthers, William Gillis, Councillor Claudia Gallant, Councillor David Cahill and Mayor David Gordon.

The motion was made by Councillor Duggan, seconded by Councillor Connie Bernard and carried to pay the \$75.00 membership fee for the North Cape Coastal Drive.

The motion was made by Councillor Connie Bernard, seconded by Councillor Gallant and carried to apply for a Mini Family Violence grant.

Insurance quotes were received from Hyndman Insurance Group for \$26,974.00 and Charlie Cooke Insurance for \$27,203.00.

The motion was made by Councillor Duggan, seconded by Councillor Connie Bernard and carried to go with the lowest tender for insurance providing that the coverage is the same as what we have now.

Mayor Gordon said that Western Hospital was closed over the holidays and he met with Minister Murphy today and two new doctors are coming. He said that the hospital closures are not just happening here in Alberton but in other areas as well and that down east is closed more than here. He said we should write a letter to the doctor in charge in Charlottetown. Krystyna Pottier said that there are no anticipated closures for January or February.

INQUIRIES BY MEMBERS OF COUNCIL

Councillor Duggan said that the arena has a number of free programs but they are not well advertised so the information will be put on the Alberton Recreation Facebook page.

INTRODUCTION & READING OF BY-LAWS

Nil

Mayor Gordon said he met with Clifford Lea this afternoon and the government will loan new home owners 5% of the down payment interest free for 10 years.

APPOINTMENTS TO COMMITTEES

David Gordon – Mayor
David Cahill – Deputy Mayor
Environment & Sewer Utility – David Cahill
Finance – Blair Duggan
Fire & Police – Claudia Gallant
Recreation & Community Involvement – Kelly Williams
Economic Development – Connie Bernard
Sidewalks & Street Lights – Donald Bernard
Property – David Gordon
HR – All Council

ENVIRONMENT AND SEWER UTILITY - David Cahill, Blair Duggan, David Gordon

FINANCE - Blair Duggan, Connie Bernard, David Cahill

FIRE AND POLICE - Claudia Gallant, Donald Bernard, Blair Duggan

RECREATION AND COMMUNITY INVOLVEMENT - Kelly Williams, Donald Bernard, Connie Bernard

ECONOMIC DEVELOPMENT - Connie Bernard, Kelly Williams, David Cahill

SIDEWALKS AND STREET LIGHTS - Donald Bernard, Claudia Gallant, Kelly Williams

PROPERTY - David Gordon, Blair Duggan, David Cahill, Claudia Gallant

ADJOURNMENT

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to adjourn the meeting.

CAO REPORT DECEMBER 10, 2018 TO JANUARY 14, 2019

I made deposits and other day to day office duties also prepared financial statements for general and sewer accounts including balance sheet, income statement and trial balance.

Took some vacation days between Christmas and New Year's.

Got the accounting programs rolled over to 2019.

Prepared and mailed the January billing for the sewer invoices and prepared the annual sewer report.

Made several calls and sent emails regarding PID 30734 located at 472 Church Street which had applied for a property development application last year but was not approved due to not being zoned properly for communal housing or multiple occupancy. As required for applications other than residential I emailed a copy of this application to the fire marshal's office and they forwarded it to Joshua Collins, Chief Building Standards Officer for Communities, Land and Environment, Inspection Services and he responded that based upon the limited information in the application it would have to have an architect and potentially a professional engineer (both licensed to practice in PEI) to be retained by the owner as the project falls under the scope of the their respective Acts.