



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD TUESDAY, NOVEMBER 13, 2018 AT 7:00 P.M.

The regular council meeting was held Tuesday, November 13, 2018 at 7:00 P.M. with Mayor Murphy presiding and Councillors Connie Bernard, Rosetta Tremblay, Blair Duggan, Mayor elect David Gordon and councillors elect Donald Bernard and Claudia Gallant also Frances Ready, Eric McCarthy -Journal Pioneer, Jillian Trainor - West Prince Graphic and staff Susan Wallace-Flynn.

APPROVAL OF THE AGENDA

The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

APPROVAL OF MINUTES

The motion was made by Councillor Bernard, seconded by Councillor Duggan and carried for the approval of the minutes from the last regular council meeting held October 9, 2018.

BUSINESS ARISING FROM THE MINUTES

Nil

Councillor Cahill arrived at the meeting.

PRESENTATIONS OR DELEGATIONS TO COUNCIL

Nil

CORRESPONDENCE

A letter was received from John Dewey; FPEIM regarding the National Building Code that stated the adoption of the code will enhance public safety but represents a significant liability. Section 31 of the Building Codes Act provided reasonable protection however that protection is not explicitly provided to municipal governments. The Federation has requested that section 31 be amended to add municipal governments. A letter was received from Kathryn Curtis regarding signage for Alberton Community Gardens and if it could be bi-lingual.

Councillor Williams arrived at the meeting.

The motion was made by Councillor Bernard, seconded by Councillor Duggan and carried to allow French to the signage for the new Alberton Community Gardens.

Councillors Williams, Duggan, Bernard and Tremblay voted yes and Councillor Cahill voted no.

A letter was received from Municipal Affairs that the Election by-law has been filed with the Province.

A letter was received regarding National Child's Day.

A quote was received from Speedy Door Repair Ltd. to fix the garage door panels in the maintenance building at a cost of \$1,529.50 including HST to replace three panels and \$1,753.75 including HST to replace all panels.

The motion was made by Councillor Tremblay seconded by Councillor Cahill and carried to replace all the panels in the garage door of the maintenance building.

A Municipal Orientation Session will be held on December 1st at a cost of \$50.00 plus HST and newly elected; returning council members and the CAO are encouraged to attend.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to cover the costs for council and CAO to attend a workshop December 1, 2018 at the North Shore Community Centre.

COMMITTEE REPORTS

RECREATION

Councillor Tremblay reported for recreation (see attached).

LIBRARY SERVICES & PARKS

Councillor Bernard reported for library services and parks (see attached).

ECONOMIC DEVELOPMENT

Councillor Duggan said that there was nothing new to report for economic development.

ENVIRONMENT

Councillor Williams apologized for being late and said that there was nothing new to report.

FINANCE

Councillor Cahill reported for finance.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to pay bills in the amount of \$372,539.55.

Honorariums were distributed as well as financial statements for general and sewer accounts, including balance sheets, income statements and trial balances.

CAO REPORT

Susan Wallace-Flynn read the CAO report (see attached).

Council discussed the lagoon project and the email stated that that based on delays of both materials to the site and receipt of discharge approval, the work proposed for the Alberton Lagoon is not able to be completed as per the original schedule. The following alternatives were proposed by Stantec in consultation with Curran and Briggs.

- 1) Completion of work in spring 2019 upon receipt of confirmation from Curran and Briggs of a new start date and no increase in costs as a result of delay. This confirmation was received from Curran and Briggs via email but is contingent on approval to invoice ordered materials in 2018.
- 2) Beginning work in mid-December and completing all site works except the pipe penetration through the Cell 2 berm wall, or completing all work with the use of a water-filled cofferdam (expected price increase of \$63,000.00 + HST).
- 3) Completion of work in spring 2019 and based on Alberton's request, no payment on any materials ordered. This has been relayed to Curran and Briggs and Stantec is awaiting their response.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to go with Option 3 from Stantec.

NEW BUSINESS

The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried to reconfirm that the policies and motions previously made that the mileage rate paid to council members and staff be the government rate, that the CAO can approve expenditures up to \$5,000.00 for sewer maintenance and \$1,000.00 for general maintenance, that the Mayor and CAO have signing authority also that the new mayor, David Gordon have signing authority effective December 7th and CAO Susan Wallace-Flynn continue to have signing authority, that Councillor David Cahill, Finance Chairperson be added to the signing authority effective immediately to give the Credit Union time to process the paperwork during the transition between the two Mayors.

Possible future projects that could be applied for under Expressions of Interest for wastewater projects include further lagoon work and possible UV light and extending the sewer line on Dufferin Street.

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to apply for Expressions of Interest Investing in Canada Infrastructure Program for further lagoon work and a sewer extension to the end of Dufferin Street.

The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried to apply for Celebrate Canada funding.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to go to a closed meeting.

The motion was made by Councillor Duggan, seconded by Councillor Cahill and carried to return from the closed meeting.

The motion was made by Councillor Bernard, seconded by Councillor Cahill and carried to adjourn the meeting.

October Recreation & Parks Report

I'm pleased to report our Kid's Fall Festival on October 19 was a huge success with over 70 participants with another 20 on a waiting list. This was a combined effort of the West Prince Chamber, Go West and the Rec Departments of Alberton, Tignish and O'Leary. This first offering has proven the success that may be achieved with the co-operation of the three towns. Next year, the event will be held in either O'Leary or Tignish.

On Sunday, October 21, the Town helped operate the West Prince Bike Run, organized by Tignish Recreation Department.

After school programming continues on Thursday with 21 participants.

The Town began honouring Remembrance Day by installing banners featuring WW1 Veterans sponsored by local businesses and organizations and provided by Bloomfield Legion under the auspices of Councillor Curtis. I've noticed the poor condition of the Town's banners with various rips and tears as well as sun damage. Cost for replacement is approximate \$130.00 each for the 12 lamp-posts in Town. I am wondering if Council would allow me to solicit local businesses for new banners that both advertise and feature the Town name and logo, similar to the banners present in O'Leary.

The Town's sanitary sewers have been flushed for the fall. The majority of picnic tables and benches have been stored at the Exhibition, with a few courtesy items still about Town to be stored during the next few weeks.

Parks Report for Month of October

Nothing new to report other than the parks are still being used by kids and families.

Library Report for Month of October

Operations: Heat Pump was installed and working great. Thank You to Town Council, Mayor and Susan for making this happen. This will help cut the cost of heating in the winter months along with helping our Library be cool and comfy in the hot summer days.

Programs: October was Library month and offered programs for adults and children. Had a visit from Kids West "Bond for Literacy" program along with some up and coming readers.

Planning: After a busy October, November is low key with regular programs such as weekly story time, PD game days on Nov 9th and 23rd and monthly book club. December will have two craft days for tweens and adults.

November Programs:

Adults: Alberton Book Club pick up a copy of "The Nest" by Cynthia D'Aprix Sweeney and join in the discussion Nov 28 at 7:00pm.

Children: A drop in literacy program with books and rhymes and songs for preschool ages 3-5 and their families on Wednesday at 1:00pm

Imagination Station: Climb aboard for Imagination Station for children of all ages on Saturdays at 11:00am.

I'm Not Bored (Board Games) Come check out the new activity car loaded with lots of fun for all ages on November 9 and 23 at 1:00pm.

December Programs:

Book Swap and Sale: Bring in a book or buy a book at great prices to use as stocking stuffers or party gifts. Great idea for children to do some affordable Christmas shopping Dec 4-8th and Dec 11-14th all during regular library hours.

Christmas Crafting: Make a Christmas Wreath and Tree Ornament while enjoying some apple cider. No experience needed. A small fee will be for supplies Dec 11 at 6:30 pm and Dec 12 at 1:00 pm.

Family Story Time: A drop in literacy program with books rhymes and songs for preschool ages 3-5 and their families. On Wednesdays at 1:00 pm.

Imagination Makers Club: Climb aboard for Imagination Station of all ages and use your imagination while using craft supplies, recycled materials, blocks, felt cut outs and Lego, great family time Saturdays at 11:00 am.

O' Christmas Tween: Create different crafts using recycled books, cards and paper. Save money, help recycle and bring an awesome craft home for the holidays for ages 10-12 and takes place on Dec 8 Sat at 11:00 am.

CAO REPORT OCTOBER 9, 2018 TO NOVEMBER 13, 2018

I made deposits and other day to day office duties including telephone calls and residents in the office looking for information. Prepared financial statements for general and sewer accounts including balance sheet, income statement and trial balance.

On October 10th I met with Boyce Murphy from RBC to finalize the paperwork on the loan renewal that was approved by Council at the August council meeting. I also opened and closed the lagoon for the surveyor for the subdivision project as Garth was off sick. I talked several times to Morley Foy, Department of Environment and Janeen from Stantec regarding the lagoon project.

October 10th at 1:00 pm I went to the lagoon to meet Janeen from Stantec and Curran & Briggs to discuss the final details of the lagoon upgrades.

October 18th at 7 pm I attended the fire department's meeting to offer my assistance and to explain the process to tender for a new fire tanker. I answered a few questions and send them some links to the government website to find tenders.

October 19th was the deadline for nominations for council. I prepared the ad and ordered the ballots in preparation for the November 5th election.

On October 25th I attended an Information session entitled How to Complete the Record of Employment Form at the boardroom of the Rural Action Centre from 10 am until 11:30 am.

On October 26th I attended a Community Partnership meeting at Western Hospital from 9 am until noon.

On October 29th from 3 pm to 5 pm I attended a Municipal Election training session Part 2 meeting at the Vanier Centre in Wellington.

On October 30th I was called to a meeting by Morley Foy, Approvals and Compliance Engineer with the PEI Department of Environment. The meeting was held in Charlottetown at the Kent Street boardroom with 19 present including representatives from Environment Canada, DFO, CFIA, PEI DCLE, PEI AA and 2 other towns and the city regarding projects. I told them performance at our lagoon was good however we wished to be proactive and take advantage of available funding to make improvements. Further in this report you will hear further details and that approval did not happen for a planned discharge.

On November 1st I attended an AMA in North Milton and heard presentations from ACOA and CMHC on funding opportunities.

On Saturday, November 3rd I swore in the returning officer and got the ballots and boxes ready for the advance poll which was from 9 until noon and then I closed up until Monday.

On Monday, November 5th the poll opened at 9 am and closed at 7 pm. Around 6 pm we had 2 employees from Municipal Affairs drop in to observe our set up and running of the election and they

said everything looked good. Following the count of the ballots I emailed the results to Municipal Affairs completed the paperwork and left the town hall just after 11 pm.

On November 9th I completed the paperwork for the 3rd quarter of the MCEG grant.

After many discussions with Janeen from Stantec and environment I was told on Friday that the lagoon project will not be proceeding this fall due to the failure to get permission from the Department of Environment for a planned discharge to lower a cell at the lagoon and unable to get the cofferdam in time for an alternative solution. I am very disappointed that the government does not have a quicker system in place to get approvals for government projects being funded by the federal and provincial governments. The approval is from one department and long delays by another government department. Janeen had the contractor order the materials for the lagoon and is asking that even though the project is not proceeding until spring that we pay for them in advance and keep them in storage in St. John and Charlottetown. I told her I had serious concerns with this in case the fire, theft, or the companies go out of business and asked her to work it out with the contractor. In the meantime the contractor has sent an email today which is in your boxes.

Garth had an accident and damaged 3 panels of the shop roll up door in your boxes is a quote. The door still works but I am concerned in case it jams in the future please let me know if you would like me to proceed to get this fixed as the amount is the limit I can approve.

November 13th prepared 31 cheques for the fire department members' honorarium and prepared for the meeting tonight.