



## **APPROVED MINUTES FROM REGULAR COUNCIL MEETING**

**HELD MONDAY, MARCH 12, 2018 AT 7:00 P.M.**

The regular council meeting was held Monday, March 12, 2018 at 7:00 p.m. with Mayor Murphy presiding and Councillors Duggan, Curtis, Tremblay, RCMP member, Frances Ready, Jim Smith, Jillian Trainor, West Prince Graphic, Eric McCarthy, Journal Pioneer and staff Susan Wallace-Flynn present. Councillor Williams and Councillor Bernard were away.

Mayor Murphy called the meeting to order.

**The motion was made by Councillor Duggan, seconded by Councillor Curtis and carried for the approval of the agenda.**

### **DISCLOSURE OF CONFLICT OF INTEREST**

Nil

### **APPROVAL OF MINUTES**

**The motion was made by Councillor Curtis, seconded by Councillor Duggan and carried for the approval of the minutes from the regular council meeting held February 12, 2018 and public pre-budget input meeting held February 22, 2018.**

### **BUSINESS ARISING FROM THE MINUTES**

Nil

### **PRESENTATIONS /DELEGATIONS TO COUNCIL**

Nil

### **CORRESPONDENCE**

A letter was received from Kathryn Curtis, Chair Alberton Community Walking Track Project stating that the committee had made a decision and would like to use the former CN land. Councillor Cahill arrived at the meeting.

Our Insurance company has requested that the town be named as additional insured with respect to the walking track project on the committee's policy.

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to enter an agreement with Kathryn Curtis and the committee to give use of the former CN Rail property to build a walking track.**

**The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried that the town be named as additional insured on the walking track committee's insurance policy.**

A quote was received from Eastlink with possible cheaper rates but council would like more information.

A letter was received regarding PEI 2018 Law Enforcement Torch Run Final Leg for Special Events and council requested that the events coordinator look at it.

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to renew the membership for North Cape Tourism for \$75.00 plus HST.**

The next Farm Practice Review Board hearing to determine if Westech Agriculture Ltd.'s use of seafood waste and seaweed is a normal practice will be held April 4<sup>th</sup> at 9:30 a.m. at Access PEI in O'Leary.

Council discussed the remuneration of council by-law and Councillor Curtis felt that council's powers were being eroded a bit. An email from Samantha Murphy, Manager of Municipal Affairs confirmed that the amounts of remuneration and any other values including mileage, food claims etc. all have to be in a bylaw.

**The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to submit the present remuneration amounts into a bylaw with the government mileage rate with remuneration to be paid on a quarterly basis.**

**Councillors Cahill, Duggan and Tremblay voted yes and Councillor Curtis voted no.**

A letter was received from Health PEI regarding registration of automatic external defibrillators.

#### **BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT APPLICATIONS**

A request was made from June Neill for a business license for Pasta & Sales & Distributing to be located at 498 Main Street.

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to approve a business license application from June Neill for Pasta & Sales & Distributing at 498 Main Street.**

A property development application was received from Joey Carragher for the Sidewalk Grill to build a deck 7' x 48' on the sidewalk in front of his business. The application has been sent to the government for their input as it may be in the right of way of the government street and they are looking into it.

#### **COMMITTEE REPORTS**

Mayor Murphy read the events report (see attached) and the events coordinator has requested to have a fall festival including a corn maze behind the fire hall. Council would like more information.

## **RECREATION**

Councillor Tremblay had nothing to report for recreation.

## **FIRE AND POLICE**

The RCMP member read the police report. During the month of February, members spent 171 patrol hours in the town and responded to 13 calls for service which are broken down as follows -2-Theft, 2-Mischief, 2-911 Act, 2-False Alarm, 1-Impaired Driving, 1-Fraud, 1-Parking Complaint, 1-Abandoned Vehicle and 1-Mental Health Act. The RCMP member left the meeting.

Councillor Curtis read the fire report (see attached).

## **ECONOMIC DEVELOPMENT**

Councillor Duggan reported for economic development. He said he was speaking to the gentleman constructing the Sidewalk Grill and they hope to be open in 7-10 days.

## **FINANCE**

**The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to pay bills in the amount of \$24,806.68.**

## **CAO REPORT**

Susan Wallace-Flynn read the CAO report (see attached).

**The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried that at the end of Garth Davey's 6 month probation on March 18<sup>th</sup> to offer him fulltime work with benefits including Blue Cross cost shared 50-50, an RRSP cost shared at 5% of his salary and one sick day per month.**

## **STREETS AND SIDEWALKS**

The Mayor had a meeting with Steven Yeo and an engineer and they will be replacing the culvert by Wilkie's in the Dock starting the last week of May. The process will take up to 6 weeks to complete and there will be a temporary road for traffic. Mayor Murphy also said that the government will finish paving where it stopped coming into Alberton last year.

Mayor Murphy said the contractors were doing an excellent job on snow removal in the parking lot and on the streets.

Councillor Duggan requested we contact the government to have the ditch infilled at the end of Poplar Street.

There will be a retirement function for Lorraine Kinch Wednesday, March 14<sup>th</sup> at Jacques Cartier Arena at 8:00 P.M. The town has been asked to provide the cake, banner, plates, spoons etc.

The motion was made by Councillor Duggan, seconded by Councillor Curtis and carried to supply cake, banners, plates and spoons for a retirement party for Lorraine Kinch.

#### **NEW BUSINESS**

#### **APPROVAL OF 2017 FINANCIAL STATEMENTS**

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried for the approval of the 2017 consolidated financial statements.

#### **APPROVAL OF BUDGET**

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to adopt the budget for the sewer from January 1, 2018 to March 31, 2019.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to adopt the budget for the town from January 1, 2018 to March 31, 2019.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to approve the budget for January 1, 2018 to March 31, 2019 with revenue and expenditures in the amount of \$959,339.00 for the general account and revenue and expenditures in the amount of \$182,888.00 for the sewer account.

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to set the tax rate for 2018 at .56 for non-commercial and \$1.05 for commercial.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to give Jacques Cartier Memorial Arena Inc. a grant in the amount of \$5,000.00 after the Bylaw to establish Municipal Grants has been adopted.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give Jacques Cartier Memorial Arena Inc. a special grant in the amount of \$10,000.00 to assist with renovations this being contingent upon the Jacques Cartier Memorial Arena Inc. board presenting their minutes from the annual meeting outlining their board of directors and executive to ensure they are following their bylaws, a copy of the invoice when renovations are completed and after the Bylaw to establish Municipal Grants has been adopted.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to give grants to the museum and curling club in the amount of \$2,000.00 each after they submit a copy of their current financial statement from their last fiscal year and after the Bylaw to establish Municipal Grants has been given adopted.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give a grant to Alberton Area Development Corporation in the amount of \$1,500.00 after they submit a copy of their current financial statement from their last fiscal year and after the Bylaw to establish Municipal Grants has been adopted.

**The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to give a grant to Alberton Business Association in the amount of \$1,000.00 after they submit a copy of their current financial statement from their last fiscal year and after the Bylaw to establish Municipal Grants has been adopted.**

**The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give CAO, Susan Wallace-Flynn a cost of living raise in the amount of 1.8%.**

**The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to hire David Hooley and associates from Cox and Palmer to represent the town at the Farm Practices Review Board hearings against Westech Agriculture Ltd.**

**The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried to apply for summer students.**

Mayor Murphy gave first reading to the Official Plan Amendment #1-2018 for Lots 10-35 and 10-48 a portion of PID #30791-000 located at Emma Drive. The land use of PID # 30791-000; located at lots 10-35 and 10-48 on Emma Drive is designated as Medium Density Residential Use, hereby excluding It from its former designation of Low Density Residential.

**The resolution was made by Councillor Cahill, seconded by Councillor Duggan and carried to accept the first reading of the Official Plan Amendment #1-2018 for Lots 10-35 and 10-48 a portion of PID # 30791 located on Emma Drive to be designated as Medium Residential Use, hereby excluding it from its former designation of Low Density Residential.**

**The resolution was made by Councillor Cahill, seconded by Councillor Tremblay and carried to approve the first reading of the Official Plan Amendment #1-2018 for Lots 10-35 and 10-48 a portion of PID # 30791 located on Emma Drive to be designated as Medium Residential Use, hereby excluding it from its former designation of Low Density Residential.**

Mayor Murphy gave the first reading to the Zoning Bylaw Amendment #1 -2018 the zoning of Lots 10-35 and 10-48 a portion of PID #30791-000 located on Emma Drive, as shown of the town of Alberton Zoning Map, is designated as Two Family Residential (R2), hereby excluding it from its former designation of Single Family Residential (R1).

**The resolution was made by Councillor Duggan, seconded by Councillor Curtis and carried to accept the first reading of the Zoning Bylaw Amendment #1-2018 for Lots 10-35 and 10-48 a portion of PID #30791-000 located on Emma Drive, as shown of the town of Alberton Zoning Map, is designated as Two Family Residential (R2), hereby excluding it from its former designation of Single Family Residential (R1).**

**The resolution was made by Councillor Tremblay, seconded by Councillor Cahill and carried to approve the first reading of the Zoning Bylaw Amendment #1-2018 a portion of PID #30791-000 located on Emma Drive, as shown of the town of Alberton Zoning Map, is designated as Two Family Residential (R2), hereby excluding it from its former designation of Single Family Residential (R1).**

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to adjourn the meeting.**

**FESTIVAL AND EVENTS REPORT  
FOR FEBRUARY, 2018**

On February 16<sup>th</sup>, 2018, the Town of Alberton hosted a Kid's Fishing Derby on the town pond. Even though the wild brown trout remained elusive, fun was had by both kids and adults. Local media from both papers covered the event.

**ALBERTON FIRE DEPARTMENT**

Monthly Fire Report February 2018

Calls: Medical – 6, Motor vehicle collisions – 3, Mutual Aid – 1, Fire Alarms – 2, Vehicle Fire – 1,  
Snowmobile accident – 1      Total – 14

Training: In house training (classroom session on fire behavior. Medical training on hypothermia as well taking vitals and recording information.

New equipment: 1 new helmet

New generator for the heavy rescue.

Report submitted by Chief: Shannon Dumville.

### **CAO REPORT FEBRUARY 12, 2018 TO MARCH 12, 2018**

On February 12<sup>th</sup> from 3 pm to 5 pm I attended training CAO's for on the new Municipal Government Act. The session focused on new requirements in the Act and what we need to do to meet them. There are many changes including the requirement for a separate register of all motions and resolutions. **Please see attached copy of a sample resolution that they would like me to have made in advance of the meeting for you to either use as is or make changes.** Under the new Municipal Government Act there will no longer be a committee of the whole but closed meeting which requires a resolution stating the reason for the closed meeting and the category.

Prepared financial statements, collected sewer revenue, made deposits and other day to day office duties.

Prepared documents and ad for the rezoning for Lots 10-35 and 10-48 in the Emma Drive subdivision.

On February 21<sup>st</sup> at 1:00 p.m. I attended the public hearing with the Farm Practice Review Board at Access PEI in O'Leary with Mayor Murphy and Councillor Williams. Our lawyer requested an adjournment until April 4<sup>th</sup> at 9:30 a.m. Since the hearing I have gathered additional information for the lawyer for the next Public hearing and this has involved a lot of calls and emails.

On March 1<sup>st</sup> we were very excited to welcome a bus tour of 35 people including 25 investors. Mayor Murphy welcomed them to Alberton and asked Susan to speak about all the town had to offer and then presented them with information on the tax incentives, subdivision and industrial land.

On March 8<sup>th</sup> attended a two hour meeting at Western Hospital with Mayor Murphy regarding doctor recruitment and retention.

March 8<sup>th</sup> at 2:30 p.m. attended the presentation of 2017 financial statements by Michelle Burge, MRSB.

Joni Leard completed her EDA project on March 9<sup>th</sup> and we are sorry to see her leave.

According to the new Municipal Act grants cannot be paid out until the bylaw is in place please advise me how you want it completed.

On March 18<sup>th</sup> Garth Davey will complete his 6 month probation period and I recommend that he be offered fulltime work with benefits including Blue Cross cost shared 50-50, an RRSP cost shared at 5% of his salary and one sick day per month.