



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, FEBRUARY 12, 2018 AT 7:00 P.M.

The regular council meeting was held Monday, February 12, 2018 at 7:00 P.M. with Mayor Murphy presiding and Councillors Williams, Duggan, Curtis, Bernard and Tremblay present also Staff Sgt. Hewitt, Jillian Trainor, West Prince Graphic and staff Susan Wallace-Flynn. Councillor Cahill called and said he was unable to attend as he was working.

The motion was made by Councillor Bernard, seconded by Councillor Tremblay and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Councillor Williams declared a conflict for the fire report, new members and street closure bylaw.

APPROVAL OF MINUTES

The motion was made by Councillor Bernard, seconded by Councillor Williams and carried for the approval of the minutes from the last regular meeting held January 8th, 2018.

BUSINESS ARISING FROM THE MINUTES

Nil

PRESENTATIONS/DELEGATIONS TO COUNCIL

Nil

CORRESPONDENCE

A letter was received regarding the breakdown of taxes for 2017. A letter was received from the Office of Immigration requesting the town commit and sign a Community Endorsement Agreement.

Councillor Tremblay left the room due to a conflict of interest on the next request.

A letter was received from W.J. Phillips Residence Auxiliary with a request for a donation.

Councillor Tremblay returned to the room.

A letter was received from Courtney Jeffery, Silla Beauty Bar requesting a letter of support for a liquor licence.

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to give a letter of support for a liquor licence for Silla Beauty Bar.

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to send a letter of support and sign the Immigration Community Endorsement Agreement.

A request was received from Garth Davey for reimbursement for fees and acquiring trade licenses for and for participation in 4 meetings a year with the PEI Invasive Species Council. Trades licenses include various spray tickets (\$75.00), Integrated Pest Management Certification, (\$135.00) Landscape PEI and I.S.A. membership, Class 1 Drivers License (\$70.00 for three years) and the upcoming Waste Water Management Certification (\$50.00).

The motion was made Councillor Williams, seconded by Councillor Tremblay and carried to reimburse Garth Davey for fees for acquiring trade licenses and for participation in 4 meetings a year with the PEI Invasive Species Council. Trades licenses include various spray tickets (\$75.00), Integrated Pest Management Certification, (\$135.00) Landscape PEI and I.S.A. membership, Class 1 Drivers License (\$70.00 for three years) and the upcoming Waste Water Management Certification (\$50.00).

Mayor Murphy read the festivals and events report from Garth Davey (see attached).

BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT APPLICATIONS

An offer has been received for the purchase of two lots in the Emma Drive subdivision subject to being rezoned to Two Family Residential (R2).

The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried for the process to be done for rezoning of the lots in the Emma Drive subdivision with the public meeting March 12th at 6:30 p.m. followed by the 1st reading at the regular council meeting at 7:00 P.M. and a special meeting March 13th at 2:00 P.M. for the 2nd reading pending the outcome of the public meeting.

COMMITTEE REPORTS

POLICE

Staff Sgt. Hewitt read the RCMP report. During the month of January members spent 161 patrol hours in the town and responded to 15 calls for service which included: 1-Forcible confinement, 1-Harassing communication, 1-Motor vehicle collision, 1-Theft, 1-Break & Enter, 2-Impaired driving, 2-Traffic complaints, 1-Mental Health Act, 2-911 Act and 3-False alarms. Staff Sgt. Hewitt said he was here almost a year and wanted to know what council would like to see done differently or continue to do. He said he has assigned a member to traffic but it depends on calls for service. Jillian Trainor from the West Prince Graphic said that four times recently cars have passed her on double solid lines and it's very dangerous. Councillor Curtis said that the worst place in town for speeders is towards Northport and towards Kildare and also texting while drivng. Councillor Bernard said that there is a lot of drinking and driving. Staff Sgt. Hewitt said he is also working on new reports and then left the meeting.

RECREATION

Councillor Tremblay said that Mayor Murphy had already read her report.

ECONOMIC DEVELOPMENT

Councillor Duggan said that there was nothing new in economic development.

LIBRARY SERVICES AND PARKS

Councillor Bernard read the library report (see attached).

FIRE REPORT

Councillor Curtis read the fire report (see attached).

Councillor Williams left the room due to a conflict of interest on the fire slate of officers.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to accept the slate of officers for the fire department - Chief - Shannon Dumville, Deputy Chief - Darrell Graham, Captains - Emile Bernard, Kelly Williams, Jason Milligan, Steven LeClair and Secretary - Jacquie Lidstone.

ENVIRONMENT

Councillor Williams reminded everyone that the Farm Practice Review Board will be holding a public hearing February 21st at 1:00 p.m. at Access PEI in O'Leary to determine if Westech's agriculture use of seafood waste is a normal farm practice as defined by the Farm Practices Act.

Councillor Williams said that the fire chief had invited council to an Occupational Health and Safety information session on February 6th at 7 P.M. and she attended it.

FINANCE

Councillor Williams reported for finance in the absence of Councillor Cahill.

The motion was made by Councillor Williams, seconded by Councillor Bernard and carried to pay bills in the amount of \$104,098.42.

CAO REPORT

Susan Wallace-Flynn read the CAO report (see attached).

A letter was received from Fr. Andrew MacDonald at Sacred Heart Parish regarding where the town property for the lagoon adjoins cemetery property. He requested that the town clean up the trees along the property line. Our maintenance man will be asked to clean it up.

Mayor Murphy called for a 5 minute break.

NEW BUSINESS

RESOLUTION 1:

The resolution was made by Councillor Duggan, seconded by Councillor Williams and carried to accept the second reading of the Official Plan to amend the Town of Alberton's Official Plan (Date: January 24, 2017), as it pertains to the classification of land use zones and dwelling types to ensure compatibility with the new Development Bylaw (see attached).

The resolution was made by Councillor Bernard, seconded by Councillor Curtis and carried to approve the second reading of the Official Plan to amend the Town of Alberton's Official Plan (Date: January 24, 2017), as it pertains to the classification of land use zones and dwelling types to ensure compatibility with the new Development Bylaw (see attached).

The resolution was made by Councillor Bernard, seconded by Councillor Williams and carried to formally adopt the Official Plan to amend the Town of Alberton's Official Plan (Date: January 24, 2017), as it pertains to the classification of land use zones and dwelling types to ensure compatibility with the new Development Bylaw (see attached).

RESOLUTION 2:

The resolution was made by Councillor Duggan, seconded by Councillor Curtis and carried to accept the second reading of the request to repeal the Town of Alberton's Development Bylaw (Date: March 2012) in its entirety and replace it with a new Development Bylaw (see attached).

The resolution was made by Councillor Williams, seconded by Councillor Bernard and carried to approve the second reading of the request to repeal the Town of Alberton's Development Bylaw (Date: March 2012) in its entirety and replace it with a new Development Bylaw (see attached).

The resolutions was made by Councillor Curtis, seconded by Councillor Duggan and carried to formally adopt the request to repeal the Town of Alberton's Development Bylaw (Date: March 2012) in its entirety and replace it with a new Development Bylaw (see attached).

RESOLUTION 211-1-2018 FOR GENERAL BORROWING

The resolution was made by Councillor Duggan, seconded by Councillor Bernard and carried to accept the second reading of the General Borrowing Bylaw, Bylaw #211-1-2018.

The resolution was made by Councillor Williams, seconded by Councillor Duggan and carried to approve the second reading of the General Borrowing Bylaw, Bylaw #211-1-2018.

The resolution was made by Councillor Bernard, seconded by Councillor Curtis and carried to formally adopt the General Borrowing Bylaw, Bylaw #211-1-2018.

RESOLUTION TO ESTABLISH TAX RATE GROUPS

Councillor Curtis expressed concern over fees being put in the bylaws and the tax rate bylaw. The CAO explained that the tax rate group bylaw did not include the tax rate amount just the group.

The resolution was made by Councillor Duggan seconded by Councillor Williams and carried to accept the second reading of the Bylaw to Establish Tax Rate Groups, Bylaw #212-2-2018.

The resolution was made by Councillor Williams, seconded by Councillor Bernard and carried to approve second reading of the Bylaw to Establish Tax Rate Groups, Bylaw #212-2-2018.

The resolution was made by Councillor Bernard, seconded by Councillor Curtis and carried to formally adopt the Bylaw to Establish Tax Rate Groups, Bylaw #212-2-2018.

RESOLUTION TO ESTABLISH FEES FOR VARIOUS MUNICIPAL SERVICES

The resolution was made by Councillor Williams, seconded by Councillor Bernard and carried to accept the second reading of the Bylaw to Establish Fees for Various Municipal Services, Bylaw #213-3-2018.

The resolution was made by Councillor Bernard, seconded by Councillor Curtis and carried to approve the second reading of the Bylaw to Establish Fees for Various Municipal Services, Bylaw #213-2-2018.

The resolution was made by Councillor Duggan, seconded by Councillor Williams and carried to formally adopt the Bylaw to Establish Fees for Various Municipal Services, Bylaw #213-2-2018.

RESOLUTION TO REGULATE RESERVE FUNDS

The resolution was made by Councillor Bernard, seconded by Councillor Duggan and carried to accept the second reading of the Bylaw to Regulate Reserve Funds, Bylaw #214-4-2018.

The resolution was made by Councillor Bernard, seconded by Councillor Duggan and carried to approve the second reading of the Bylaw to Regulate Reserve Funds, Bylaw #214-4-2018.

The resolution was made by Councillor Williams, seconded by Councillor Bernard and carried to formally adopt the Bylaw to Regulate Reserve Funds, Bylaw #214-4-2018.

RESOLUTION TO ESTABLISH MUNICIPAL GRANTS

Councillor Curtis said that it needed to be reviewed and changed and the part with figures should be eliminated.

The motion was made by Councillor Curtis, seconded by Councillor Duggan and carried to table the second reading of the bylaw to Establish Municipal Grants 215-5-2018 until it is amended.

Councillor Williams left the room due to a conflict of interest on the next item.

Council discussed the street closure bylaw for the Leonard O'Meara subdivision plan. It was recommended by Municipal Affairs staff that it be reviewed by a lawyer.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to hire a lawyer at Cox & Palmer in Alberton that deals with property to look at the street closure bylaw.

Councillor Williams returned to the room and then left the meeting.

Council questioned if the amounts of remuneration have to be put in the bylaw.

A pre-budget public meeting will be held February 22nd at 7:00 P.M. This is a requirement under the New Municipal Government Act.

The resolution was made by Councillor Tremblay, seconded by Councillor Duggan and carried to apply for the Gas Tax Municipal Strategic Component to extend the Emma Drive subdivision and ask WSP to complete the application.

The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to adjourn the meeting.

FESTIVALS AND EVENTS REPORT BY GARTH DAVEY

On January 29, 2018, the Town of Alberton hosted the 55+ Winter Games. Well attended events were hosted at the Western Community Curling Club, Alberton Bowling Lanes, Alberton Arts & Heritage Center and Alberton Elementary School. A reception followed in the council chamber at the Alberton Town Hall.

Parks Report

- Nothing new for Parks report for the winter months.

Library Report

Update on the month of January:

- I'd like to start with the parking lot and steps are well cleaned and salted for the public. A huge Thank You goes out to Garth and Joni for all their hard work. Job well done and much appreciated.

-Many people were out to participate in our Alzheimer Awareness Month along with Family Literacy. The family game night was cancelled due to multiple storms so we will offer this during March Break.

Planning for the month of February:

- In partnership with Go West PEI, you can now borrow snowshoes with your library card.

- Family Violence Prevention week will see two programs. One for children and one for adults on how to show kindness and give respect. This will take place on Feb 28th at 11:30 am. There will be a presentation to discuss the value of Friends group for the Alberton Library. It is the goal to support and advocate for programs and presentations that represent community needs of Alberton residents. Everyone is welcome and sandwiches will be provided.

Budget Request for 2018:

It can get very hot in the station during the summer months. There is documented photos of the temperature reaching 30 degrees with no cross ventilation. When both doors are open unwanted bugs fly in and provide an unwelcome environment to the public. With the summer tutoring and a possible robotics camp this summer during closed library hours, doors remain closed to the public and the ceiling fans become a hindrance rather than a relief. Wondering if the town could come up with some sort of solution to help with this issue, it would be greatly appreciated.

Alberton Fire Department

Monthly Fire Report January 2018

Calls: Medical – 14, Flue Fires – 2 Total – 16

Training: 1 member done medical first responder recertification in Wellington.

New equipment: 1 pair of gloves.

Maintenance: Batteries have to be placed in Engine # 3.

Generator has to be replaced in the Rescue Unit.

This is a must piece of equipment as it powers the entire fire hall in case of emergency (emergency shelter) as well as provides power for our auto extrication tools and scene lighting for night operation.

On January 18 2018 our annual meeting was held with 26 members in attendance. Our slate of officers consists of: Chief – Shannon Dumville, Deputy Chief – Darrell Graham, Captains – Emile Bernard, Kelly Williams, Jason Milligan, Steven LeClair and Secretary – Jacquie Lidstone.

We the Alberton Fire Dept. respectfully submit these names for council approval.

Report submitted by: Chief Shannon Dumville

CAO REPORT JANUARY 9, 2018 to FEBRUARY 12, 2018

Did bank reconciliation for the general and sewer accounts for December and worked on preparation for the 2017 audit. Completed reports for average bank balances for general and sewer, employee accruals, sewer revenue reasonability, T4 reconciliation, and wage accrual.

On Friday, January 12th I attended a meeting in Borden-Carleton regarding the extended agreements with the Province. Jennifer Ebert, new RCMP Chief Superintendent and Gordon Garrison chaired the meeting. Chief Superintendent Ebert stated that the RCMP are dropping into the municipal offices on a weekly basis but this has started yet.

On Saturday, January 14th I received one complaint due to a water issue in a driveway at a residence on Main Street and I called the Department of Transportation to check the problem. Luckily there were no water issues on any other streets and water was running in the culverts.

On January 15th we had our first visit from the RCMP due to a break in at the arena. A small amount of cash was taken from the canteen.

On January 15th at 9:00 a.m. met with Mary Hunter, Manager of Immigration Policy to discuss if the town was interested in partnering with the Province to facilitate social, economic and cultural growth. A letter was in last month's correspondence and Community Endorsement information is in tonight's package.

On January 17th I had a conversation with the Manager of Municipal Affairs regarding the bylaw for the closure of the undeveloped dead end of Prince William Street. She emphasized that the advice is only on the structure of the bylaw and not a legal opinion.

On January 29th Alberton hosted the 55+ regional games and I assisted Garth Davey with it and a reception was held in the council room. I sent the results and \$5.00 per participant to the Provincial Office. We had 43 participants!

On January 31st from noon until 1:30 p.m. I attended a HR session entitled Managing Performance and Understanding Progressive Discipline at the Rural Action Centre by HR Specialist Jessica Field.

On Saturday, February 3rd prepared documents for Farm Practices Public Hearing on February 21st.

On February 5th and 6th the auditors were here and the audit is completed.

I completed the annual Effluent Regulatory Reporting information System report. The totals were well within the required limits for the lagoon.