



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, DECEMBER 10, 2018

The regular council meeting was held Monday, December 10, 2018 at 7:00 P.M. with Mayor Gordon presiding and Councillors Williams, Duggan, Gallant, Councillor Donald Bernard and Councillor Connie Bernard present also France Ready, Jillian Trainor – West Prince Graphic, Eric McCarthy – Journal Pioneer and staff Susan Wallace-Flynn.

CALL TO ORDER

Mayor Gordon called the meeting to order and welcomed the reporters from the West Prince Graphic, and Journal Pioneer as well as the one resident who attended the meeting.

DECLARATION OF CONFLICT OF INTEREST

Councillor Williams declared a conflict regarding payment of an invoice to Alberton Firefighters Club.

APPROVAL OF AGENDA

The motion was made by Councillor Williams, seconded by Councillor Connie Bernard and carried for the approval of the agenda with the addition of a donation to Kids West, staff bonus and closed meeting.

ADOPTION OF MINUTES

The motion was made by Councillor Connie Bernard, seconded by Councillor Duggan and carried for the adoption of the minutes from the last regular council meeting held November 13, 2018.

Councillor Cahill arrived at the meeting.

BUSINESS ARISING FROM THE MINUTES

Nil

PUBLIC PRESENTATIONS /PETITIONS/DELEGATIONS

Nil

READING OF CORRESPONDENCE

A letter was received from Clifford Lee, Senior Advisor, Social Infrastructure regarding affordable accessible housing and he would like to meet with council in the near future.

REPORTS FROM STANDING COMMITTEES

FINANCE

The motion was made by Councillor Cahill, seconded by Councillor Connie Bernard and carried to pay bills in the amount of \$198,589.71.

Financial statements including balance sheets, income statements, and trial balances for the general and sewer accounts were distributed.

REPORT FROM CAO

(See attached)

The motion was made by Councillor Connie Bernard, seconded by Councillor Gallant and carried to apply for funding from Canadian Heritage.

RECOMMENDATIONS FROM THE PLANNING BOARD/PROPERTY DEVELOPMENT APPLICATIONS

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve the property development application from PEI Dept. of Transportation, Infrastructure and Energy for renovation of existing 2nd floor at Western Hospital for a 6 station dialysis treatment suite and other upgrades pending completion of the designation and inspection certificates required by the fire marshal's office.

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to approve the property development application for JC Handyman for an extension 32 feet X 40 feet to existing building for storage subject to conditions from the fire marshal.

INTRODUCTION OF NEW BUSINESS

The motion was made by Councillor Williams, seconded by Councillor Duggan and carried that the Lagoon UV Protection and Sludge Removal in Alberton Lagoon be Priority 1 and Sewer line Extension Dufferin Street be Priority 2 for Expressions of Interest for future projects under the Canada-PEI Infrastructure Program.

The motion was made by Councillor Cahill, seconded by Councillor Connie Bernard and carried for payment of an invoice to Alberton Firefighters Club Inc. in the amount of \$838.50.

Councillors Duggan, Cahill, Donald Bernard, Connie Bernard and Gallant voted yes and Councillor Williams abstained.

The motion was made by Councillor Cahill, seconded by Councillor Gallant and carried to give Kevin Gillis \$500.00 for looking after the town website.

INQUIRIES BY MEMBERS OF COUNCIL

Nil

INTRODUCTION AND READING OF BYLAWS

Nil

APPOINTMENTS TO COMMITTEES

Mayor Gordon said that the committees will be appointed at the January meeting.

Mayor Gordon mentioned the three posts at the end of the walking park and expressed concern about liability. The posts are at each end and the sides are open. Council would also like to meet with the committee.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to send a letter to Kathryn Curtis, Chair of the committee to remove the three posts at each end of the walking park due to liability issues.

Council said that since Kids West no longer does Christmas hampers or adopts a family a donation to the breakfast program at Alberton Elementary would be done in lieu of a council Christmas party.

The motion was made by Councillor Connie Bernard, seconded by Councillor Williams and carried to donate \$300.00 to the Kids Breakfast Program at Alberton Elementary.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to give staff Christmas bonuses to Susan Wallace-Flynn \$500.00, Garth Davey \$200.00 and Diane Broderick \$100.00.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to go with the same size Christmas advertisement in the same papers as last year.

CLOSED MEETING

The motion was made by Councillor Duggan, seconded by Councillor Cahill and carried to go to a closed meeting.

The motion was made by Councillor Cahill, seconded by Councillor Connie Bernard and carried to return from a closed meeting.

ADJOURNMENT

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to adjourn the meeting.

CAO REPORT TO NOVEMBER 14, 2018 TO DECEMBER 10, 2018

I made deposits and other day to day office duties including telephone calls and residents in the office looking for information. Prepared financial statements for general and sewer accounts including balance sheet, income statement and trial balance.

Completed final project claim forms for the grants for fire equipment and heat pump at the library. I applied for a second grant for the library heat pump.

Finally able to complete application for funding for Canada Day the on-line system was not working but after many telephone calls and emails was able to get it completed.

November 27th workshop on "The Respectful Workplace" with facilitator Elizabeth Pederson, Worker's Compensation Board of PEI.

November 28th met with Janeen from Stantec and Chris and Steve from Curran & Briggs regarding the lagoon project which is delayed until spring.

Organized and had swearing in of new council on December 4th followed by an orientation and update on current projects.

Filled out Expression of Interest forms for future projects as per the last council meeting and also filled out one for Jacques Cartier Memorial Arena Inc. at their request.

Spoke to WSP and the Emma Drive Subdivision project will be completed in the spring and I confirmed with the government that the funding could be extended until next year.

Spoke to Daryl at Stantec and he will get back to us with an update on the lagoon project which is also delayed until spring and he will be in contact with the contractor. I called Stantec to let them know that some catch basins and covers have been delivered to the lagoon so I sent a photo, as they were not aware and requested an invoice for the materials onsite.

December 7th went to Credit Union for signing authority for town accounts and Mayor Gordon and Deputy Mayor Cahill also went and signed.

There is an application we can complete for funding under Canadian Heritage for funding for possible funding for Multicultural day if interested please make a motion.

Contacted Kevin Gillis with the names and photos of the new council to update our website and special thanks to Nancy Ashley for the fantastic job of taking the photos.

I would like to wish everyone a very Merry Christmas!