



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD JANUARY 9, 2017 AT 7:00 PM

The regular council meeting was held January 9, 2017 at 7:00 PM with Mayor Murphy presiding and all Councillors present also Constable Gill, Frances Ready, Nikola Cameron-West Prince Graphic, Eric McCarthy-Journal Pioneer and staff Susan Wallace-Flynn.

The motion was made by Councillor Duggan, seconded by Councillor Cahill and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

The motion was made by Councillor Williams, seconded by Councillor Cahill and carried for the approval of the minutes from the last regular council meeting held December 12, 2016.

BUSINESS ARISING FROM THE MINUTES

Councillor Cahill said on page 4 of the December minutes the spelling of Michael Gaudette should be changed to Gaudet.

PRESENTATIONS OR DELEGATIONS TO COUNCIL

Nil

CORRESPONDENCE

A letter was received from Krystyna Pottier to request that council adopt the same grant policy as Tignish.

An update was received on the lift station replacement from CBCL.

BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT APPLICATIONS

Nil

COMMITTEE REPORTS

FIRE AND POLICE

Constable Gill presented the police report. During the month of December 2016, members spent 187 hours providing policing services to the town with 24 calls for service including - 8-False alarm, 3-Traffic complaint, 3-Mental Health Act, 3-Fraud, 2-Assist Provincial Agency, 2-911 Act, 1-Harassing communications, 1-Motor vehicle collision and 1-Off-Highway Vehicle Act. Councillor Tremblay asked if there were any impaired charges for Alberton during the holiday season. Constable Gill said there were none and left the meeting. Councillor Tremblay reported for fire (see attached).

ECONOMIC DEVELOPMENT

Councillor Bernard said there was nothing new to report this month.

ENVIRONMENT AND SEWER UTILITY

Councillor Curtis said there was nothing to report.

LIBRARY SERVICES AND PARKS

Councillor Duggan gave the library report. It was the same for November and December with nothing new to report.

STREETS AND SIDEWALKS

Councillor Williams said there was nothing to report.

FINANCE

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to pay bills in the amount of \$23,549.42.

CAO REPORT

(See attached).

Resolution for Official Plan

The resolution was made by Councillor Tremblay and seconded by Councillor Cahill and carried that:

Whereas Section 16 of the *Planning Act* allows municipalities to adopt bylaws to implement their Official Plan;

And whereas Council has complied with the process established in Section 18 of the *Planning Act* and with EC 640/97 – *Planning Act Minimum Requirements for Municipal Official Plans*;

And whereas the Zoning and Subdivision Control (Development) Bylaw amendment (Bylaw #1-2016) was read and formally approved at two separated meetings of Council held on two separate days;

Be it resolved that the Zoning and Subdivision Control (Development) Bylaw amendment (Bylaw #1-2016) be hereby formally adopted.

RECREATION

The Mayor reported for recreation. Meetings were held on the 55+ Games and he has the agenda for the events. Mayor Murphy said we are still working on hiring a new recreation director.

Mayor Murphy gave his report for 2016 (See attached).

NEW BUSINESS

Quotes were received from Cooke Insurance for \$26,153.00 including environmental coverage and Hickey and Hyndman for \$24,417.00 without environmental coverage.

The Mayor Murphy left the room for a few minutes and Deputy Mayor Cahill took the chair. Council noted that with environment taken off the quote from Cooke's Insurance it was still lower than the other quote. Mayor Murphy returned to the meeting.

The motion was made by Councillor Williams, seconded by Councillor Curtis and carried to accept the quote for \$26,153.00 from Cooke Insurance.

The motion was made by Councillor Duggan, seconded by Councillor Cahill and carried to guarantee a loan for Jacques Cartier Memorial Arena for \$35,000.00 from CBCL for a new Zamboni.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to go to a committee of the whole.

Councillor Cahill had to leave the meeting.

The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to return from a committee of the whole.

The motion was made by Councillor Williams, seconded by Councillor Curtis and carried to run an ad for a full time maintenance person for 40 hours per week at \$16.00 per hour and follow our hiring policy.

The job description was updated in 2016 and there is a six months' probation period as stated in the hiring policy.

The motion was made by Councillor Williams, seconded by Councillor Tremblay and carried to adjourn the meeting.

December 2016 Fire Report

**MFR: 5
MVC: 2
ICE/Water Rescue: 1
Flue Fire: 2
Electrical Fire: 1
Total: 11**

December was a busy month with calls and ongoing training as the Department is ready for the winter months.

**Chief,
John Ellsworth**

CAO REPORT
December 12, 2016 to January 9, 2016

I looked into funding from several sources for a furnace for the fire hall but was unsuccessful.

The condition of the furnace at the fire hall was worse than expected and the boiler inspector gave 30 days to have it repaired. The fire department found out the repairs were too costly so I prepared a tender for a new boiler with information I gathered from the boiler inspector, fire chief, contractors and Sumner Plumbing Supply. I compiled a list of six plumbers with the required Mechanical contractors license and CRN for boiler with the assistance of the boiler inspector and invited them to tender. A site meeting was held at the fire hall on December 23, 2016 at 11:00 am. The fire chief and I met with the 4 contractors that showed up. The deadline for the tender was December 30th at 11:00 a.m. Tenders were received from Ron's Plumbing & Heating Inc. \$17,800.00, Ricky's Burner Service \$13,837.54, Darryl's Plumbing & Heating \$13,800.00 and Darmac Industries \$13,449.00. The lowest tender was Darmac Industries and the expenditure was within the amount the fire chief can approve without council approval.

Ran the ads again for recreation director with a deadline of January 17, 2017.

Doing year end preparation for audit and updated accounting program for 2017.

Started and completed sewer invoicing for first billing for 2017. Completed 2016 report Sewage Collection and Treatment Utility report.

Applied and received payment for first claim for Clean Water Wastewater grant for the lift station.

Completed and received payment for the two Employment Development Agency employees.

Made several calls starting in November to get the grant in lieu of taxes for Western Hospital for 2016 it finally arrived January 4, 2017.

The lift station project being completed under the Clean Water Wastewater fund is progressing. As outlined in a report from the engineer and in your packages the control panel includes a Cloud based supervisory control and data acquisition system that operates by cellular modem with an operating fee of \$550.00 per year charged to the utility by Xylem. The supply of the hardware is included in the tender package with Ron's Plumbing. This system is a requirement of the Department of Environment.

Community and Cultural Affairs requested additional information for the new Official Plan and I have sent the information and am waiting for approval. I just received another request from Community and Cultural Affairs and another resolution is required before they will send the new Official Plan to the Minister for approval.

Mayor's Report

2016

Land Purchase Purchased land that is zoned industrial around 30 acres.

Storm Drain System The provincial government installed a new storm drain system from Poplar Street to Argyle Street so it is now able to handle 6 times the amount of water it could previously.

Lift Station Replaced old station with new modern one with a warning system. Clean water /waste water grant from the province was \$165,544.00 and the town contributed \$36,956.00.

Sidewalks Received a grant for \$26,000.00 for the installation of new sidewalks from the Phillips Residence on Dufferin Street to Church Street. Work will be done in the spring.

Roads Upgrading was done Howlan Street and Prince William Street and Reid Street.

Library Moved to the Stone Station and for the first time the town is responsible for its operation. Renovations to the Stone Station included a new roof and a newly painted interior. People are pleased with the new location and new hours.

Rink New Zamboni to arrive this month, new LED lighting, new sound system, new bleachers, new elevator, new kitchen area.

Ball Field The upgrades to the ball field, new pitching machine, new fencing, new bleachers, new batting cage, new digital scoreboard were completed late in the 2015 season and the benefits were enjoyed in 2016.

Fire Hall New boiler system

New Official Plan In 2016 the town had an entirely new official plan drafted and approved.

Building Permits The total in building permits for 2016 was \$1,043,200.00 with fifteen permits.

Tax Increase There has not been a tax increase since 2000.

Looking Ahead The Lagoon has received upgrades and more upgrades are being planned with the Gas Tax Fund. Also the town will be lobbying the Provincial Government to get the Reid Street and Church Street storm system done.