



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, NOVEMBER 13, 2017 AT 7:00 P.M.

The regular council meeting was held Monday, November 13, 2017 at 7:00 p.m. with Mayor Murphy presiding and Councillors Duggan, Curtis, Bernard and Tremblay present also Frances Ready, Scott Lundrigan, Coordinator PEI Crime Stoppers, Jillian Trainor-West Prince Graphic, Eric McCarthy-Journal Pioneer and staff Susan Wallace-Flynn.

Mayor Murphy called the meeting to order.

The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

The motion was made by Councillor Bernard, seconded by Councillor Curtis and carried for the approval of the minutes from the last regular council meeting held October 10, 2017.

BUSINESS ARISING FROM THE MINUTES

Nil

PRESENTATIONS OR DELEGATIONS TO COUNCIL

Scott Lundrigan made a presentation on behalf of PEI Crime Stoppers which can be reached at 1-800-222-TIPS. Councillor Cahill arrived at the meeting. Scott Lundrigan explained that you can report tips by web or text message but if a tip is messaged by text they can reply but can't if the tip is made by a telephone call. He said that Crime Stoppers is an excellent tool if you do not want to be involved with the police and that he monitors the software seven days a week.

CORRESPONDENCE

A request was received from the Journal Pioneer to purchase a Christmas greeting ad for \$113.63 plus HST and a No Parking ad for \$37.20 plus HST.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to run an ad in the Journal Pioneer for Christmas greetings with minor changes to the wording.

The ad is to state Merry Christmas and Happy New Year from the Town of Alberton.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to run the same No Parking ad as last year.

A letter was received from the Tobacco Free Program with an offer to receive permanent aluminum outdoor Tobacco Free Property signs for new areas or to replace worn out signs and we can also have our logo on them. Council discussed the offer and said they would work on a policy for smoke free.

A letter was received from Communities, Land and Environment regarding the funding adjustment for streets which were given to the government is reduced by \$11,251.00 to \$21,568.00 monthly for November 1, 2017 to March 31, 2018.

A letter was received to see if there was any interest in Alberton hosting the 55+ regional games in January or February 2018.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried that we host the 55+ regional games in January or February.

Mayor Murphy read the Festivals and Events report (see attached).

A letter was received from a resident living at 130 Dufferin Street stating that she did not want anything else built on the property beside her.

The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried to install signs on town property that state "Persons Undertaking any Activity on this Property do so at their Own Risk".

A request was received from Garth Davey to have his membership fee and bridge fee paid for him to attend a gardening workshop November 29th and 30th in Moncton, New Brunswick.

The motion was made by Councillor Bernard, seconded by Councillor Curtis and carried to pay \$180.00 fee for course and bridge fee for Garth Davey to attend a workshop.

Staff Sgt. Hewitt arrived at the meeting.

A quote was received from Valley View Motors in the amount of \$1,840.00 for painting the ¾ ton truck.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to have Valley View Motors paint the ¾ ton truck.

Additional information was obtained for the heat pumps as requested at the last council meeting. Ramsay's Appliance Repair had a Seer Rating of 25.3, BTU's 15,000 cooling, and 18,000 heating.

F.J. Shea & Sons had a Seer Rating of 18,000, BTU's 6000-22,350 cooling and 4100-25,000 heating.

Councillor Williams arrived at the meeting.

The motion was made by Councillor Curtis, seconded by Councillor Tremblay and carried to purchase the heat pumps from Ramsay's Appliance Repair Inc.

The price as quoted last month was \$9,545.00 including HST.

A thank you card was received from Kids West for the donation.

Only one tender was received for snow removal and ice control for the parking lot by the pond and sides of Main Street from O'Meara's Heavy Equipment Ltd. for \$22,275.00 plus HST.

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to accept the snow removal tender from O'Meara's Heavy Equipment for \$22,275.00 plus HST.

COMMITTEE REPORTS

FESTIVALS AND EVENTS

Councillor Tremblay stated that her report was read by the Mayor.

LIBRARY SERVICES AND PARKS

Councillor Bernard read the library report (see attached).

FIRE AND POLICE

Councillor Curtis read the monthly fire report (see attached).

Staff Sgt. Hewitt read the RCMP report and also said he had meetings with the fire department before Halloween.

RCMP members spent 184 hours providing policing services to the Town of Alberton. Members responded to 17 calls for service which included: 4 -Traffic complaint, 2-Off-road Vehicle Act, 2-Mischief, 2-Assist Provincial Agency, 2-False Alarm, 1-Motor Vehicle collision, 1-Drug trafficking, 1-Trespass Act and 1-Items lost. Thirteen Criminal Record Checks were completed for the residents of Alberton.

Councillor Tremblay asked if the intersection of Dufferin and Main Streets could have more patrols. She stated that speeding is out of control by vehicles coming in from Kildare. Councillor Curtis asked if the police would make a safety recommendation concerning the roundabout to Bloomfield which he said was disorienting and vehicles could mount the curb and go into the parking lot.

ECONOMIC DEVELOPMENT

Councillor Duggan said that there was nothing new in economic development but reported on the meetings he had attended (see attached).

ENVIRONMENT

Councillor Williams read the environment report (see attached).

FINANCE

Councillor Cahill reported for finance.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to pay bills in the amount of \$44,894.44.

Financial statements including balance sheet, income statement and trial balance for general account for September and general and sewer accounts for October were distributed.

CAO REPORT

Susan Wallace-Flynn read the CAO report (see attached).

NEW BUSINESS

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to reconfirm the policies and motions previously made that the mileage rate paid to council members and staff be the government rate, that the CAO can approve expenditures up to \$5,000.00 for sewer maintenance and \$1,000.00 for general maintenance and that the Mayor and CAO have signing authority.

The motion was made by Councillor Bernard, seconded by Councillor Williams and carried to apply for funding for Canada Day.

The motion was made by Councillor Williams, seconded by Councillor Tremblay and carried that the policy for capital assets be a minimum of \$500.00.

The minutes from the Planning Board meeting were distributed and the board made the recommendation that the draft documents be advanced to a public meeting for the public's review.

The resolution was made by Councillor Duggan, seconded by Councillor Tremblay and carried that the request to amend the Town of Alberton's Official Plan (Date: January 24, 2017) as it pertains to the classification of land use zones and dwelling types to ensure compatibility with the new Development Bylaw (See Attached), be advanced to a public meeting.

The resolution was made by Councillor Cahill, seconded by Councillor Bernard and carried that the request to repeal the Town of Alberton's Development Bylaw (Date: March, 2012) in its entirety and replace it with a new Development Bylaw (See Attached), be advanced to a public meeting.

A special council meeting will be held next Monday, November 20th at 7:30 p.m. to make a decision on signing the (MOU) Municipal Funding Agreement.

Mayor Murphy mentioned the flag pole at the cenotaph is in rough shape. He would like the legion to look into purchasing a new flag pole and possibly co-share the cost. He asked Councillor Curtis to bring prices back to council.

Mayor Murphy asked what council thought about a proposed walking park around Maplewood Manor.

Councillor Bernard said that she thought it was a great idea and that the elderly in the Manor would enjoy it and watching people walk around it.

Councillor Tremblay said she disagreed and said that they shouldn't put anything on the lot now. She said there are already lots of places to walk and to leave the land vacant for now.

Councillor Duggan said it would be a real asset and great for the Manor residents. He said could be a memorial park with lighted walking areas and he said the Minister of Rural Development supports this idea. Councillor Tremblay asked about the expansion and costs and who would look after it. Councillor Duggan said that the town would be asked to maintain it.

Councillor Williams said that she was unsure and has heard both sides of it. She's not sure how much land there is to do things. She suggested a petition be put around to get an actual gauge.

Councillor Cahill said he would like to leave it as a green space. He asked if we have to maintain it do we have the resources and also stated that the town doesn't own the property.

Councillor Curtis said he could not comment as his daughter-in-law is involved and it might be a conflict of interest.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to adjourn the meeting.

Festivals and Events

On November 2nd, 2017, the Town of Alberton hosted an event at the Stone Station Park dedicating the installation of a World War Two Memorial Bench donated by Helen (nèe Gray) Peck of Fenelon Falls,

Ontario. During this event, one of the last Vimy Oaks, celebrating Canada's participation at the Battle of Vimy Ridge, was also planted. Leading up to the day, an interview with Mrs. Peck was arranged on CBC Radio's Mainstreet with Angela Walker, and sound clips from the interview were played repeatedly during the afternoon and evening news. The West Prince Graphic and Journal Pioneer also ran extensive articles with photos.

Mayor Micheal Murphy read a speech graciously accepting the donation, and extended the appreciation of behalf of the Town.

Allan Leard of the Bloomfield Legion paid tribute followed by a moment of silence. Jim Landry, director of Landscape NB/PEI, who is responsible for the availability of the Vimy Oaks, spoke of the tree's history and story, while 95 year old World War Two veteran, Art Travers, planted the oak behind the cenotaph. After the singing of O Canada, a small luncheon was served in the Stone Station, during which a poem, written by Mrs. Peck in 1940, was read by Shirley Phillips.

Approximately thirty people attended the event, including five members of the Gray family.

Library and Parks Report for November 2017

Library Report for the month of October:

- First of all I'd like to start with the weekly cleaning and upkeep is wonderful!!
 - Programs for October was Library Month, Storytime's, Family game night, Lego play, Adult colouring and crafting and book club were all offered free of charge and it was a great turnout for the month of October.
 - For November there is another game day program planned for one of the upcoming PD day's. Children under the age of 10 must be accompanied by a caregiver over the age of 12 so family programs are encouraged.
 - Adult Book club on Wed Nov 29th at 7:00pm
 - Children Family Board Game Day for all ages Friday Nov 17th at 1:00pm
 - Bedtime Storytime ages 3-5 along with family, come in PJs and bring your teddy on Tuesday at 6:30 pm
 - Imagination Station for children of all ages are welcomed to drop in to play, build and create. Every Saturday at 11:00am
- For any questions concerning these programs please contact Kelly at the library 902-231-2090
- Parks Report for the month of October:
- Grounds are kept clean, picnic tables are put away for the winter months.
 - The parks are still being used before the good old snow arrives.

Monthly Fire Report October 2017

Calls: 2-motor vehicle accidents, 7- Medical first responder, Halloween fire, 1 – brush fire, 1 – alarm, 1 – structure fire and 1 – re-kindle.

Monthly training: pump operations, and training on narcan injections for drug overdoses.

Deputy Chief: Shannon Dumville

Economic Development

I attended the semi-annual meeting of the FPEIM on Saturday Nov.4. Topics discussed included regular business of the federation minutes and financial which I have given to Susan, Coastal Communities adaptation, Procurement opportunities for municipalities. Assistance with tendering and procurement, Marijuana Legalization and the implications to municipalities, Small Cities challenge funding, UPEI School of sustainable designs, Municipal Government Act implementation, Population action plan report. Tuesday November 7th I attended an information session with Susan and Councillor Williams on the Municipal Capital Expenditures Grant. Thursday, November 9th Councillor Williams and I attended a training session on “Asset Management & Infrastructure”. There was discussion on Infrastructure inventory, Life span and importance of a Long term plan.

Environment and Sewer Councillor Kelly Williams

On November 2nd, I was able to attend the dedication event of the installation of WW11 Memorial bench donated to the town of Alberton by Helen (Gray) Peck and the planting of the Vimy Oak tree by veteran Art Traverse. This event was a lovely gathering with refreshments and finger foods in the library afterwards. Special thank you to Garth Davey, our maintenance supervisor, events coordinator and development officer for planning, hosting and participating to make this event a success! November 7th, I attended an informational session from 3:30-5:00 at the O’Leary Legion for the PIF grant replacement. The new grant will be referred to as Municipal Capital Expenditures Grant. November 9th, I was able to attend a workshop in Slemon Park from 3:30-8:30 from AIM-Atlantic Infrastructure Management and brought back some information on asset management policy, which we should have. I have left a sample copy for mayor and council packages for all to review. I also informed Susan of a new grant offered to municipalities that was spoken highly of this session.

CAO REPORT OCTOBER 11, 2017 to NOVEMBER 13, 2017

On October 11, 2017 Garth Simmons came and I went with him so he could inspect and photograph our CWWF Storm Water Enhancement project.

Did bank reconciliation for the general account for September and general and sewer for October and printed copies of the balance sheet, income statement and trial balance.

On October 16th the granite bench donated by Mrs. Helen Peck in memory of her six family members that served in World War 2 arrived and was placed in front of the cenotaph.

On October 17th Garth planted the new shrubs in front of the town hall. On October 17th prepared 25 letters for overdue sewer customers with their first notice.

On October 19th I received a complaint from a concerned parent about cars speeding from Main Street to Northport. I passed on the information I was given to the RCMP and recommended that she call them again.

On October 20th Garth cut the long grass on the town lots for sale in the Emma Drive subdivision.

On October 23rd I received a complaint about cars speeding in Main Street heading towards Tignish and two cats had been killed on the road in that area in the last week. I passed the information on to the RCMP.

On October 26th I attended an information session chaired by John Dewey on the new revenue sharing municipal proposal followed by a meeting chaired by Gordon Garrison on the RCMP extended service agreement. We were also told that RCMP costs will be increasing again next year. The cost will increase to \$134,198.00 an increase of approximately 2.5% over the 2017-18 rates.

Congratulations to Kelly Williams and David Cahill for being recipients of exemplary service medals. The medal presentation was the first time in the history of paramedic profession on PEI that the Governor General's Emergency Medical Services exemplary Service medals had been awarded.

On November 3rd I attended a workshop titled Grant Thornton Cloud Solution at CBDC.

On Saturday, November 4th I met Jordan the engineer with CBCL as he inspected the work completed under the CWWF storm water project.

On November 7th I attended a Municipal Capital Expenditures Grant Information Session in O'Leary with Councillor Williams and Councillor Duggan. This is a very exciting new grant and the reason that capital asset policy is on the agenda. I suggest that the policy be a minimum of \$500.00 for a capital asset. Thanks to Diane Broderick for using her photographic skills and talent to redo all the photos of the Mayors and put them in new frames and the other photos in the hall. A much more professional look.