



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, APRIL 10, 2017

The regular council meeting was held Monday, April 10, 2017 at 7:00 p.m. with Mayor Murphy presiding and Councillors Curtis, Bernard, Tremblay and Cahill present also Frances Ready, Michael Gaudet and staff Susan Wallace-Flynn. Councillor Duggan was absent due to work commitments.

The motion was made by Councillor Bernard, seconded by Councillor Cahill and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

The motion was made by Councillor Bernard, seconded by Councillor Curtis and carried for the approval of the minutes from the regular and annual council meeting held March 13, 2017.

BUSINESS ARISING FROM THE MINUTES

Nil

PRESENTATIONS/DELEGATIONS TO COUNCIL

Michael Gaudet said he had submitted his second proposal to move his ice cream stand to the gazebo on the grass and asked if he could he rent the power or put it in his name. He will provide garbage cans.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to approve a business license application for I want Ice Cream from Michael Gaudet.

The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried to give approval for Michael Gaudet to take over the power meter by the gazebo.

CORRESPONDENCE

Councillor Tremblay left the room due to a conflict of interest.

Three tenders were received for the installation of new sidewalk on Dufferin Street and price per meter to replace broken pads -

Owen MacDonald Construction - \$26,478.75 and \$284.05 per meter

Perry's Construction - \$24,150.00 and \$690.00 per meter

Curran and Briggs - \$28,175.00 and \$299.00 per meter.

The motion was made by Councillor Bernard, seconded by Councillor Cahill and carried to go with Owen MacDonald Construction for the installation of sidewalk on Dufferin Street and replacement of broken pads.

Councillor Tremblay returned to the meeting.

Two tenders were received for the installation of an asphalt pad for the skateboard park to be completed by June 9, 2017 -

Preston Murphy \$9,085.00 with a completion date of July 15, 2017

Curran and Briggs Ltd \$9,990.00 with a completion date of June 9, 2017.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to go with Curran and Briggs Ltd. because they could meet the required completion date.

Two tenders were received for the sale of the 1997 John Deere Backhoe -

Corcoran Farm Supply \$13,200.00

Preston Murphy \$ 3,000.00 Plus HST.

One tender was received for the 1995 Trackless Snow Removal Machine

Corcoran Farm Supply \$2,600.00.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to sell the trackless snow removal machine and backhoe to Corcoran Farm Supply.

One tender was received for skate park equipment before the April 7th 11:30 a.m. deadline from Canadian Ramp Company in the amount of \$39,991.25 including taxes. A second tender was received at 11:50 a.m. from Kangaroo Playgrounds Ltd. in the amount of \$44,893.36 including taxes.

The motion was made by Councillor Tremblay, seconded by Councillor Curtis and carried to purchase the skate park equipment from Canadian Ramp Company for \$39,991.25 including taxes.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried for approval to put out a tender for culvert replacement, new storm line and survey design.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve the tender as prepared for painting the ¾ ton truck.

BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT APPLICATIONS

Councillor Tremblay left the room due to a conflict of interest.

A property development application was received from ERC Concepts Ltd. to replace the existing deck 8 feet x 24 feet and the addition of an 8 foot x 12 foot gazebo.

The motion was made by Councillor Bernard, seconded by Councillor Curtis and carried to approve the property development application from ERC Concepts Ltd.

Councillor Tremblay returned to the meeting. Sgt. Gill, new District Commander S/Sgt. Derrick Hewitt and Councillor Williams arrived at the meeting.

A property development application was received from Dwayne Gilks to build a new home on the existing foundation.

The motion was made by Councillor Bernard, seconded by Councillor Tremblay and carried to allow Dwayne Gilks to move his house off the foundation so he can build a new house on the same foundation.

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to allow Dwayne Gilks to build a new house on the existing foundation.

A property development application was received from Kerras Jeffery to make two rentals space and an office at 460 Main Street.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to approve a property development application from Kerras Jeffery at 460 Main Street.

A property development application was received from Nicole Saunders Doyle and Cory Doyle to attach a two car garage to the house located at 6 Railway Street.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to forward the application to the planners for consideration.

Councillor Williams left the room due to conflict of interest.

Mayor Murphy read a list of recommendation from Derek French, MCIP regarding the subdivision plan form Leonard O'Meara. The recommendations were as follows -

1. The proposed lot(s) configurations that David Morris is suggesting should suffice.
2. Mr. Morris is aware that no lands are to be land locked.
3. All lots are to have frontage on a public street(s).
4. The subject survey plan shall show any wetland buffer zones.
5. The subject survey plan shall show any improvements on the subject land, ie: wells, septic systems, buildings, driveways, power lines, etc.
6. The subject survey plan shall show any portion of road(s) that are intended to be closed. This information will be required in order for legal descriptions to be prepared for the proposed road closures.
7. Once a survey plan has been prepared with the above items, I would recommend the Town of Alberton provide a letter to the Applicant indicating that the survey plan will be approved once the Municipal Government Act is proclaimed.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to follow the above recommendation from Derek French, MCIP.

Councillor Williams returned to the meeting to the meeting.

A business license application was received from Wilson Corrigan for Hammer on Construction located at 579 O'Brien Drive.

The motion was made by Councillor Bernard, seconded by Councillor Williams and carried to approve the business license application from Wilson Corrigan for Hammer on Construction.

A business license application was received for Silla Beauty and Spa Aesthetics to be located at 460 Main Street.

The motion was made by Councillor Tremblay, seconded by Councillor Williams and carried to approve the business license for Silla Beauty and Spa located at 460 Main Street.

COMMITTEE REPORTS

ENVIRONMENT

Councillor Curtis said there was nothing to new to report for environment and we are still waiting for the lift station to be finished.

ECONOMIC DEVELOPMENT

Councillor Bernard reported for economic development (see attached).

FIRE AND POLICE

Councillor Tremblay reported for fire and police. Councillor Tremblay read the police report. The Sgt. reported that the members spent 187 hours providing policing services to the Town of Alberton. Members responded to 16 calls for service which are broken down as follows: 2 -Traffic complaints, 2 - Disturbing the peace, 1 - Harassing communications, 1 - Criminal harassment, 1 - Drug possession, 1 - Break & Enter, 1 - Uttering threats, 1 - Driving while disqualified, 1 - Mental Health Act, 1 - 911 Act, 1 - Crime Prevention, 3 - False alarm. The breakdown of the Provincial Statutes for the month: 3 - Speeding violations, 6 Non-moving traffic violations, 1 - Driving while license is suspended, 7 - Written warnings.

STREETS AND SIDEWALKS

Councillor Williams reported for streets (see attached).

FINANCE

Councillor Cahill reported for finance.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to pay bills in amount of \$60,194.86.

CAO REPORT

Susan Wallace-Flynn read her CAO report (see attached).

RECREATION

Mayor Murphy said we are still working on recreation; Susan is getting ready for softball registration. He said the meeting for the 55+ games is this week and that Susan will be attending. Mayor Murphy said that it is Lorraine Kinch's 40th year working at the arena and it would be nice to mark the anniversary. He suggested that council and the rink board could meet to make plans. Councillor Tremblay offered to set up something for Janet Charchuk to show her metal and Councillors Williams and Bernard offered to help and to work with the exhibition committee.

CORRESPONDENCE

A letter was received from ERC Concepts Ltd. to inform council that they have made a verbal agreement to purchase property number 19125 for future expansion and to move forward on the purchase request that the property be rezoned to Public Service and Institutional.

Councillor Tremblay left the room due to a conflict of interest.

A letter was also received from Betty Jeffery and Fenton Jeffery to request that the lot containing a house located at 126 Dufferin Street and situated next to the Rev. W.J. Phillips Residence be rezoned from Residential to Public Service and Institutional.

Mayor Murphy reported that the Planning Board had met and recommended to proceed with the rezoning.

The motion was made by Councillor Bernard, seconded by Councillor Curtis and carried to go ahead with the rezoning process for PID # 19125 located at 126 Dufferin Street next to the Phillips Residence.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to start the rezoning process as requested by the letter from of Betty (Elizabeth) Jeffery and Fenton Jeffery.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to pay \$100.00 fee to be a member of the FPEIM Law legal referral service.

A letter was received from Canadian Heritage with approval of a grant in the amount of \$1,275.00 for Canada Day activities.

The Province gave a one-time grant for snow clearing and other winter costs in the amount of \$15,000.00 while waiting for a new revenue sharing formula.

A letter was received from Jason Gallant to request 96 pins for six bowlers going from P.E.I. to Ottawa.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to give 96 pins to Jason Gallant for six bowlers going to Ottawa.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to sponsor the Miss Alberton pageant in the amount of \$500.00.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to approve the cost of registration and mileage for anyone wanting to attend the FPEIM meeting on April 24, 2017.

Councillors Cahill, Curtis, Bernard and Tremblay voted yes and Councillor Williams abstained.

A letter was received from John Lane, Cascumpec Watershed Association to request office space and a donation. Mayor Murphy stated that the fire department donated to Willkie's Pond and the budget is set for 2017 but free office space is available as per a previous motion for non-profit organizations.

Mayor Murphy gave first reading to the remuneration bylaw.

The motion was made by Councillor Williams, seconded by Councillor Cahill and carried to accept the first reading of the remuneration by-law to increase the honorarium to \$8,000.00 per year for the Mayor and \$4,000.00 for Councillor.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve the first reading of the remuneration by-law law to increase the honorarium to \$8,000.00 per year for the Mayor and \$4,000.00 for Councillor.

Two options were received for updating the bylaws –

Option 1 is to convert PDF to word file, minor formatting, text changes and the required public meeting for a cost of \$3,000.00.

Option 2 is all of Option 1 plus greater focus on formatting, best practise research and potential regulation amendments at a cost of \$6,840.00.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to accept Option 1 from Planners Jesse and Greg at a cost of \$3,000.00.

The motion was made by Councillor Williams, seconded by Councillor Tremblay and carried to add Councillor Cahill to the Planning Board.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to go to a committee of the whole.

The motion was made by Councillor Cahill, Seconded by Councillor Tremblay and carried to return from a committee of the whole.

The motion was made by Councillor Tremblay, seconded by Councillor Curtis and carried to hire a temporary recreation and events planner at \$13.00 per hour to organize summer events, sports and other duties as required and to offer up to \$15.00 per hour for a permanent fulltime person depending on experience and qualifications.

The motion was made by Councillor Tremblay, seconded by Councillor Williams and carried to recognize volunteer (name not release yet) of the year.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to send the extra bill for the lift station back to the engineer.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to adjourn the meeting.

Economic Development Report for March-April 2017

I will have to start with Business is Booming in Alberton and still room for more. We still have very few vacant spots on Main Street for new business's to come, along with the land that the town owns located behind Alberton Fire department on Main St. for newly constructed businesses.

The town would like to welcome Silla Beauty & Spa (Aesthetics), Located at 460 Main Street. Operating Hours are Monday –Saturday 9-5 and 9-7. Opening date is hoped to be May 1st. Silla Beauty & Spa is operated by Courtney Jeffery and the building is owned by Kerras Jeffery. Kerras also has one more spot for rent in his building which is 475 square feet and will be adding a second bathroom for this area as well. If needing any more information on this please contact Kerras at 853-3644.

The town would like to welcome Hammer on Construction, located at 579 O'Brien Drive. Operating hours are Monday-Saturday 8-8. Hammer on Construction is owned and operated by Wilson Corrigan.

March Fire Report

2-medical first responder call

Training: we had 1 member recertify their medical first responder training.

Also held 2 regular monthly training sessions in-house (1 fire training- 1 medical training)

1 member attended Level 1 field training in Charlottetown at the fire school.

Equipment: we have ordered 3 sets of bunker gear as part of our ongoing program to meet the N.F.P.A standard for bunker gear replacement (10 yrs.)

Respectfully submitted

Shannon Dumville

Deputy Chief

Streets and Sidewalks

I am at work today and may perhaps get to the meeting if I get to log out on time as discussed on Friday. Please send along my regrets to Mayor, council and yourself. I do not have anything new to report other

than what is already scheduled to be discussed for Streets. I know you have the tender for culvert replacement and new storm line and survey design ready to present and I thank you for that. I apologize in advance if I don't make it to the meeting to make the motion for this tender. I also am excited to hear about the outcome of the tenders for the sidewalk work as well as sale of maintenance equipment. Again thank you for all the extra time you have put into these applications and the process to make these projects reality.

I would like to sign up for the 2017 FPEIM annual meeting on April 24.

CAO Report

Did the general and sewer bank reconciliations and printed off reports for the general and sewer accounts for February and March.

Collected sewer revenue in the amount of 4,179.21 from March 10, 2017 to April 7, 2017.

I applied for a claim for sewer for Building Canada.

Finalized and submitted the MSC application for the lagoon.

Applied for a grant for the fire department for bunker suits and breathing apparatuses.

Updated information sheet on Alberton, outlining municipal tax breaks, facts and attractions, please find a copy in your boxes.

More interviews were conducted for recreation director on March 20th.

I attended a session on Sage accounting on Tuesday, March 21st at the Rural Action Centre facilitated by Sara Doyle from Grant Thornton LLP.

Ordered and received the Soccer balls, t-shirts and medals from Tim Hortons and they are awesome, with a new style t-shirt.

Contacted Allison Griffin to get the meeting arranged to set the rates etc. so I can have the ball and soccer registration night.

Prepared the tenders for painting the truck, culvert replacement and new storm line.

Had tender closings for the equipment, asphalt pad, skateboard park equipment and sidewalk installation.

Had Sarah McCarthy for on the job training from Career Bridges on April 6th and 7th.

Diane Broderick has left for approximately 3 months and the new casual office assistant is Jessie Bowness.