



**APPROVED MINUTES FROM REGULAR & ANNUAL COUNCIL MEETING
HELD MONDAY, MARCH 13, 2017 AT 7:00 PM**

The regular and annual council meeting was held March 13, 2017 at 7:00 pm with Mayor Murphy presiding and Councillors Duggan, Williams, Curtis, Bernard and Cahill present also Frances Ready, John Smith, Kathryn Curtis, Darcy Lewis, Paige Boutilier, Melissa Heald-West Prince Graphic, Eric McCarthy-Journal Pioneer and staff Susan Wallace-Flynn.

Mayor Murphy called the meeting to order.

The motion was made by Councillor Williams, seconded by Councillor Duggan and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

APPROVAL OF 2016 FINANCIAL STATEMENTS

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to approve the 2016 audited financial statements as presented by MRSB.

YEARLY COMMITTEE REPORTS

ECONOMIC DEVELOPMENT

Councillor Bernard said that it was a busy year with quite a few new businesses. There are four new businesses on Main Street since last year.

ENVIRONMENT

Councillor Curtis gave the environment report (see attached).

LIBRARY AND PARKS

Councillor Duggan gave the library report (see attached). There were also upgrades to Veteran's Memorial Ball Field including a new score board, fencing and upgrades to the washrooms.

STREETS AND SIDEWALKS

Councillor Williams said that it was the usual report. Paving other than a few left and hoping for grant money this year for culverts. The sidewalks are being plowed by the maintenance staff. There was a new snow removal contract with O'Meara's in 2016. There were a few minor complaints in 2016. A tender is going out for sidewalk work.

RECREATION

Mayor Murphy said that as far as hiring a recreation director the process is ongoing.

MAYOR'S REPORT

Mayor Murphy gave his annual report (see attached).

Councillor Tremblay was absent and her report was unavailable.

APPROVAL OF THE 2017 BUDGET

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to approve the budget for 2017 with revenue and expenditures in the amount of \$858,073.00 for the general account and revenue and expenditures in the amount of \$146,162.00 for the sewer account and to set the tax rate for 2017 at .56 for non-commercial and \$1.05 for commercial.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give Jacques Cartier Memorial Arena Inc. a grant in the amount of \$5,000.00.

Acting District Commander Sgt. Darrell Gill and new District Commander Derek Hewitt arrived.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give Jacques Cartier Memorial Arena Inc. a special grant in the amount of \$10,000.00 to assist with renovations, this being contingent upon the Jacques Cartier Memorial Arena Inc. board presenting their minutes from the annual meeting outlining their board of directors and executive to ensure they are following their bylaws and a copy of the invoice when renovations are completed.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to give grants to the museum and curling club in the amount of \$2,000.00 each after they submit a copy of their current financial statement from their last fiscal year.

Councillors Cahill, Williams, Duggan, and Bernard voted yes and Councillor Curtis abstained.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give a grant to Alberton Area Development Corporation in the amount of \$1,500.00 after they submit a copy of their current financial statement from their last fiscal year.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to give a grant to Alberton Business Association in the amount of \$1,000.00 after they submit a copy of their current financial statement from their last fiscal year.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to earmark \$1,000.00 from Public Property & Recreation budget to the skate park project.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to increase the honorariums for Councillors by \$500.00.

Councillors Cahill, Williams, Curtis and Bernard voted yes and Councillor Duggan voted no.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to increase the honorarium for the Mayor by \$3,000.00 to reinstate that the Mayor's rate be double the council rate the same as in the \$1990's.

Councillors Cahill, Williams, Curtis and Bernard voted yes and Councillor Duggan voted no.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to give the lift station project a special grant in the amount of \$19,000.00.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to give the town administrator a raise in the amount of 1.5%.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to refund the municipal portion of the property taxes for 7 years for any new residential construction within the Emma Drive subdivision effective immediately. Construction is to be started within 12-18 months of purchase of the lot.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to extend the length of time to 3 years for the municipal portion of the property tax on all new constructed residential homes effective immediately.

APPROVAL OF MINUTES

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried for the approval of the minutes from the last regular council meeting held February 14, 2017.

BUSINESS ARISING FROM THE MINUTES

Nil

Sgt. Gill read the RCMP monthly report and introduced the new district commander Derek Hewitt.

During the month of February 2017, Prince District RCMP members spent 237 hours providing policing services to the Town of Alberton. Members responded to 15 calls for service which are as follows – 3-Mischief, 2-Traffic Complaint, 2-False Alarm, 1-Impaired Driving, 1-Assault, 1-Theft, 1-Disturbing The Peace, 1-Mental Health Act, 1-Fail To Remain at accident scene, 1-Assist Provincial Agency and 1-Assist General Public.

Councillor Cahill saw he was pleased to see the members doing radar checks. Sgt. Gill said they are trying to stay true to 10 tickets/month quota.

PRESENTATIONS OR DELEGATIONS

Kathryn Curtis gave a presentation regarding a community development project. The committee, made up of local residents are interested in creating a community park with a walking trail and memorial garden on the property of the original Maplewood Manor. She presented the benefits creating such a park would have on the town and its residents. The committee has been approved for a \$23,000.00 grant from the New Horizons for Seniors Programs to make a small walking track area for trees and benches in the garden. They also plan to seek out funding from other grants. She asked the council to take ownership of the land. The committee said that it would be operated with minimum cost to the town. Small groups of volunteers would be formed to look after the flower beds. The committee has to look into liability, if insurance is required and parking issues and bring it back to council.

FIRE AND POLICE

Mayor Murphy read the monthly fire report in the absence of Councillor Tremblay (see attached).

The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried to accept the new executive for the fire department, John Ellsworth-Chief, Shannon Dumville-Deputy Chief, Kelly Williams-Captain and Derek Williams-Safety Officer.

Councillors Curtis, Bernard, Cahill and Duggan voted yes and Councillor Williams abstained.

CORRESPONDENCE

The motion was made by Councillor Curtis, seconded by Councillor Williams and carried to apply for MSC funding for upgrades to the lagoon to be funded 40% by the gas tax fund and 10% from the sewer account.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve the tenders for sidewalks, asphalt pad and skate park equipment.

BUSINESS LICENSES AND /OR PROPERTY DEVELOPMENT APPLICATIONS

A business license application was received from Michael Gaudet for I Want Ice Cream, a portable ice cream trailer to operate from May-October to be located by the island in the Independent parking lot.

Council said they liked the idea but would prefer a better location to be discussed at the next council meeting.

Mayor Murphy called for a five minute break.

Darcy Lewis asked to speak to council. He had a question about a lot he was thinking about buying and building a house on that does not have frontage on a street. He asked about the process. Section 4.12 from the bylaw states that "No development permit shall be issued unless the lot or parcel of land intended to be used or upon which the building or structure is to be erected abuts and fronts on a street." Councillor Cahill asked how from the edge of the pavement he planned to put the house and was told possibly 132 feet. Councillor Cahill also asked about septic tank results. Municipal Affairs or a

planner will be contacted to see if the street has to go as far as the house. Darcy Lewis and Paige Boutilier left the meeting.

COMMITTEE REPORTS

STREETS & SIDEWALKS

Councillor Williams said there was nothing to report.

LIBRARY

Councillor Duggan gave the library report (see attached).

ECONOMIC DEVELOPMENT

Councillor Bernard said that there is a new store on Main Street, Great Finds and it is not just antiques but buy, sell and used goods.

ENVIRONMENT

Councillor Curtis said there was nothing to report.

CAO REPORT

See attached.

FINANCE

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to pay bills in the amount of \$71,981.19.

NEW BUSINESS

The motion was made by Councillor Williams, seconded by Councillor Cahill and carried to sell by tender the backhoe and sidewalk machine.

The motion was made by Councillor Bernard, seconded by Councillor Cahill and carried for a cell phone allowance for \$30.00 per month for maintenance man Devon Arsenault.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to adjourn the meeting.

Environment Report for 2016

Councillor Curtis reported lagoon maintenance and minor repairs were done on the lagoon embankments. The final report for Needs Assessment for long term upgrades to the lagoon was completed by an engineer and we are applying for MSC funding. The new upgraded pump system on Church Street is almost complete. There were no environmental issues involving council regarding farm operations in town limits this year. The sewer account ended within budget.

Alberton Public Library

_ **1710 people** have Alberton library cards.
_ **108 programs** were offered and attended by **649 children and adults**.
_ **267 computer sessions**
_ **10,945 books, DVDs, CDs, magazines** were checked out.
_ 28 children registered in the library's 2016 TD Summer Reading Program. 2 activities were held and attended by 11 children.
*Stats from January 1 – December 31, 2016

Mayor's 2016 Report

Land Purchase Purchased land that is zoned industrial around 30 acres.

Storm Drain System The provincial government installed a new storm drain system from Poplar Street to Argyle Street so it is now able to handle 6 times the amount of water it could previously.

Lift Station Replaced old station with new modern one with a warning system. Clean water /waste water grant from the province was \$165,544.00 and the town contributed \$36,956.00.

Sidewalks Received a grant for \$26,000.00 for the installation of new sidewalks from the Phillips Residence on Dufferin Street to Church Street. Work will be done in the spring.

Roads Upgrading was done Howlan Street and Prince William Street and Reid Street.

Library Moved to the Stone Station. For the first time the town is responsible for its operation. Renovations to the Stone Station included a new roof and a newly painted interior. People are pleased with the new location and new hours.

Rink New Zamboni to arrive this month, new LED lighting, new sound system, new bleachers, new elevator, new kitchen area.

Ball Field The upgrades to the ball field, new pitching machine, new fencing, new bleachers, new batting cage, new digital scoreboard were completed late in the 2015 season and the benefits were enjoyed in 2016.

Fire Hall New boiler system

New Official Plan In 2016 the town had an entirely new official plan drafted and approved.

Building Permits The total in building permits for 2016 was \$1,043,200.00 with fifteen permits.

Tax Increase There has not been a tax increase since 2000.

Looking Ahead The Lagoon has received upgrades and more upgrades are being planned with the Gas Tax Fund. Also the town will be lobbying the Provincial Government to get the Reid Street and Church Street storm system done.

February Fire Report

4 Medical, 1 Stove Fire, 1 Fire Alarm, 1MVC, 1 Flood for a total of 8.

At our annual meeting, Shannon Dumville is our new Deputy Chief. Kelly Williams is a new Captain and Derek Williams is now our Safety Officer.

Colby Murphy is completing level 1 from the PEIFFA.

Thanks,

John

Alberton Public Library

Monthly Report

Reporting to: Councillor Blair Duggan
Period: Month of February 2017

Operations: Snow removal has been wonderful, despite the challenging weather. Thank you.

Programs: Due to weather issues, some programs were cancelled this month.

Planning: March Break: Traveling across Canada through crafts and games to celebrate Canada 150.

Kelly Gillis
Branch Technician, Alberton Public Library

CAO REPORT
February 13, 2017 to March 13, 2017

Did the general and sewer bank reconciliations and printed off reports for the general and sewer accounts for January and February.

Collected sewer revenue in the amount of \$8,185.00 from February 10th to March 10, 2017.

On February 21st Devon had his first call for a possible sewer blockage on Elizabeth Drive. I showed him the snakes and the tool to lift manhole covers. I went with him to show him where the manholes were located and what to check for. The main line was clear and the problem was on the customers' line, the owner was able to snake the line and fix the problem. On March 1st I showed Devon where the manholes were located for a couple lines that are checked on a regular basis.

I applied for Claim 2 for the Clean Water Waste Water funding.

More interviews were conducted for recreation director on March 1st and also on March 10th. One was unable to attend the interview and another candidate will be interviewed this week.

The pumps for the lift station have arrived but still waiting for the electrical panel.

On March 2nd Michelle from MRSB reviewed the 2016 consolidated financial statements with council.

On March 6th Mayor Murphy and I heard a presentation from John Dewey, Executive Director of the Federation of PEI Municipalities on revenue sharing.

On March 7th helped prepare for a special event for Janet Charchuk as she travels to Austria to compete in snowshoeing at the Special Olympics.

Applied for summer students, prepared tenders for sidewalk installation, asphalt pad and equipment for skate board park and prepared documents for annual meeting.

On Saturday, March 11th I went with the maintenance man to a sewer blockage at 468 Church Street. It was able to be cleared with the sewer snake.