



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, NOVEMBER 14, 2016

The regular council meeting was hold Monday, November 14, 2016 at 7:00 PM with Mayor Murphy presiding and Councillors Curtis, Bernard, Tremblay, Duggan, and Williams present also staff Susan Wallace-Flynn, Frances Ready, John Smith, Ray Millman, Constable Gill, Melissa Heald – West Prince Graphic, and Eric McCarthy – Journal.

Mayor Murphy called the meeting to order.

APPROVAL OF AGENDA

The motion was made by Councillor Curtis, seconded by Councillor Bernard and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

APPROVAL OF MINUTES

The motion was made by Councillor Bernard, seconded by Councillor Williams and carried for the approval of the minutes from the regular council meetings held October 11, 2016 and the second meeting held October 16, 2016.

BUSINESS ARISING FROM THE MINUTES

Councillor Duggan expressed concern that the potholes in the parking lot were not fixed and suggested we get bagged asphalt as the asphalt plant was closed. Councillor Curtis said that his motion said to get it done before the plant closes. Councillor Cahill arrived at the meeting.

Constable Gill read the police report. He said that during the month of October the RCMP spent 284 hours providing policing services to the town. There were 32 calls for service which included - 4-Michief, 3-Assault, 3-Disturbing the peace, 2-Theft, 2-Drug Possession, 2-911 Act, 1-Arson, 1-Possession of stolen property, 1-Fraud, 1-Traffic complaint, 1-Motor vehicle collision, 1-Trespass Act, 1-Harassing communications, 1-Assist Provincial Agency, 1-Wellbeing Check, 1-Crime Prevention, 1-Sudden Death, 1-Suspicious person and 4-False alarms. Two individuals were charged with shoplifting at a local business. Constable Gill left the meeting.

PRESENTATIONS/DELEGATIONS TO COUNCIL

Nil

CORRESPONDENCE

A letter was received from Leslye Albert expressing concerns regarding the proposed rink behind the fire hall. Councillors Cahill and Williams left the meeting due to a conflict of interest.

Councillor Tremblay asked about the zoning and Mayor Murphy said that the zoning was not right for a rink behind the fire hall.

Councillor Tremblay asked if she should go back to the chief and discuss it and the letter that was given to council and see if there are other options.

Councillors Cahill and Williams returned to the meeting.

A letter was received from Kids West requesting a donation to repair a hospital grade breast pump.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to donate \$300.00 to Kids West for a donation on a breast pump.

A letter was received from the Salvation Army asking if the town wished to have the kettle for a day and Council decided not to participate.

BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT APPLICATIONS

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve a property development application from Hector McLeod for a workshop 16 feet by 20 feet.

The motion was made by Councillor Williams, seconded by Councillor Bernard and carried to approve a two unit extension 46 feet X 78 feet to GEM Apartments on Stanley Lane.

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to approve an addition of 14' x 24' to a workshop for GEM Apartments on 80 Dufferin Street.

COMMITTEE REPORTS

LIBRARY SERVICES & PARKS

Councillor Duggan read the report for the library (see attached).

STREETS AND SIDEWALKS

Councillor Williams said that the tenders for snow removal would be discussed later in the meeting.

FIRE

Councillor Tremblay read the fire report (see attached).

ECONOMIC DEVELOPMENT

Councillor Bernard read the economic development report (see attached).

ENVIRONMENT & SEWER UTILITY

Councillor Curtis said that there were no issues. He said he reviewed the provinces policies regarding pesticide and herbicide spraying.

FINANCE

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to pay bills in the amount of \$88,707.87.

Financial statements including balance sheets, comparative income statements and comparative trial balance were distributed until October 31, 2016.

CAO Report (see attached)

RECREATION

Mayor Murphy reported that the recreation director left her job with the town to teach English at Holland College.

The Mayor requested a 5 minute break.

NEW BUSINESS

Mayor Murphy gave first reading for the approval for the new Official Plan and new Zoning Map.

The resolution was made by Councillor Duggan, seconded by Councillor Bernard and carried to accept the first reading that the Town of Alberton's Official Plan (Date: October 2011) be repealed in its entirety and replaced by the new Official Plan (See Attached).

The resolution was made by Councillor Duggan, seconded by Councillor Cahill and carried to approve the first reading that the Town of Alberton's Official Plan (Date: October 2011) be repealed in its entirety and replaced by the new Official Plan (See Attached).

The resolution was made by Councillor Duggan, seconded by Councillor Cahill and carried to accept the first reading that Appendix "A" – Zoning Map of the Town of Alberton's Development Bylaw (Date: March 2012) be repealed in its entirety and replaced by the new Zoning Map (See Attached).

The resolution was made by Councillor Duggan, seconded by Councillor Cahill and carried to approve the first reading that Appendix "A" – Zoning Map of the Town of Alberton's Development Bylaw (Date: March 2012) be repealed in its entirety and replaced by the new Zoning Map (See Attached).

The 2nd reading will be completed at the next regular council meeting.

Two tenders were received for the Clean Water Wastewater fund for lift station upgrades including – Ron's Plumbing & Heating Inc. \$227,700.00 and AJL Ltd. \$274,735.00.

The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to hire the lowest bidder Ron's Plumbing and Heating for the lift station project.

Council reviewed the policy sample from Occupational Health and Safety and recommended that paragraph 4 be deleted.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to accept the policy for Occupational Health and Safety with the deletion of paragraph 4.

Councillors Cahill and Williams left the meeting due to a conflict of interest.

The motion was made by Councillor Tremblay, seconded by Councillor Curtis and carried to apply for funding for a furnace and generator for the fire hall.

Councillors Williams and Cahill returned to the meeting.

Council reviewed the recreation and events planner job description and requested that administrator be changed to CAO and to add to partner with neighboring communities to attract national and regional events. The job is for 37½ hours per week.

The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried to advertise for a recreation director for \$14.00 per hour to be reviewed after 3 months.

The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried to accept the job description for recreation and events planner.

Overdue sewer customers will be sent the 48 hour notification of sewer disconnect.

One tender was received for snow removal at the fire hall - O'Meara's Heavy Equipment \$2,450.00 plus HST.

One tender was received for snow removal and ice control for the down town parking lot and shoulder areas - O'Meara's Heavy Equipment \$22,275.00 plus HST.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to accept the snow removal tenders from O'Meara's Heavy Equipment Ltd. for Alberton Fire Hall for \$2,450.00 plus HST and Parking Lot and shoulder areas for \$22,275.00 plus HST.

Councillors Bernard, Tremblay, Duggan and Curtis voted yes and Councillors Cahill and Williams abstained due to a conflict of interest on the fire hall tender.

Mayor Murphy commended the businesses on all the work done on Main Street including renovations to Michael Gaudette's building, Geoffrey and Amy Irving on 2 apartments and You Move Physio offices. He also said the Book keeping office has moved to the vacant physio office at the post office, the Sidewalk Grill has a new facelift, also J.C. Handyman and the flower shop.

Mayor Murphy expressed thanks to Ray, Joni and Christopher for keeping the town looking good.

Mayor said council should discuss if there are any benefits of having a backhoe.

The motion was made by Councillor Curtis, seconded by Councillor Duggan and carried that since we are not paying a recreation director to donate \$500.00 to the skate park committee.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to adjourn the meeting.

CAO REPORT

September 12, 2016 to November 14, 2016

On September 13, 2016 we were notified that the town was one of 150 winners across Canada to win 1,000 tulip bulbs for a Canada Celebration garden. The tulips arrived three day later!

On September 13, 2016 Elizabeth Pederson, Educational Consultant with Occupational Health & Safety/Workers Compensation Board of PEI visited with information that she is delivering to organizations across the Island. Under New Business agenda items number 3 is a result of her visit. Further information is available on their website at www.wcb.pe.ca.

Prepared financial statements, collected sewer revenue, made deposits and other day to day office duties. Collected \$3,642.00 in overdue sewer since October 1st.

I called the government engineer overseeing the storm water culvert replacement regarding the lagoon and had numerous meetings with him to discuss the work at the lagoon that must be completed this month.

At the last meeting the following motion was made -

The motion was made by Councillor Curtis, seconded by Councillor Duggan and carried to support the skate park fund raising for \$500.00, if available from the recreation budget for the Alberton Fall Family Fun Day.

I have attached a copy of the Public Property, Parks and Recreation financial report please let me know if the grant is to be paid.

October 3rd at 11 am was the deadline for the PIF sidewalk installation tender. Unfortunately we did not receive any tenders. I contacted the government to have it extended until March/April 2017.

We have two EDA workers Joni Leard and Christopher Coughlin. I am very pleased to report the flower beds have been weeded and upgraded.

On October 25, 2016 the pond was stocked with trout thanks to the Department of Communities, Land and Environment.

I attended meetings and presentations regarding the schools, tender closings for the lift station and snow removal.

October 2016 Fire Report

1MFR

1 MVC

1 Transformer fire

1 Fire alarm

1 Vehicle fire

1 Structure fire

5 Garbage fires

Total: 11

The Department has been busy with training and working on specifications for another tanker truck.

2 members attended the BEM (Basic Emergency Management) course in Charlottetown.

2 members attended the MFR course in Charlottetown

1 going to Hazmat in Wellington this month.

Thanks,

Chief,

John Ellsworth

Economic Development Report

November, 2016

We are happy to hear another new business has opened up on October 18th in Alberton. The new business is called Off the Top Barbershop which is located at 491 Main Street Alberton. Nichole Gallant is the owner and operator of the new barber shop. The store hours are Sunday and Mondays closed, Tuesday 9-4, Wednesday 10-6, Thursday closed, Friday 11-8 and Saturday 9-2. Men's and Women's cuts are \$12.50, Cut and Beard Trim \$17.50, Beard Trim \$8.50, Straight shave \$18.50, Cut and shave \$26.50, Grey blending \$32.50 and Wash and Set is \$12.00. The store phone number is 902-853-6811.

We would like to wish Nichole all the best with her new business and we wish you great success. Thank You for choosing Alberton for your new business.

Alberton Public Library Monthly Report

Reporting to: Councillor Blair Duggan
Period: Month of October 2016

Operations: No issues

Programs: Successful Library Month (October) of activities for all ages-computer basics for seniors, crafts for adults, story time for preschoolers and no-school day for children.

Planning: Attached is November programs.

Kelly Gillis
Branch Technician
Alberton Public Library

November Programs

Adult Programs: Book Club and Get Comfy with Computers.

Children's Programs: Storytime, Imagination Makers Club, Hooray! No School, O' Christmas Tween.