



APPROVED MINUTES FROM REGULAR COUNCIL MEETING

HELD MONDAY, DECEMBER 12, 2016

The regular council meeting was held Monday, December 12, 2016 at 7:00 P.M. with Mayor Murphy presiding and Councillors Tremblay, Bernard, Curtis, Williams and Duggan present also Ray Millman, Nikola Cameron - West Prince Graphic and staff Susan Wallace–Flynn.

Staff Sergeant Gill sent his regrets.

The motion was made by Councillor Williams, seconded by Councillor Duggan and carried for the approval of the agenda.

DISCLOSURE OF CONFLICT OF INTEREST

Nil

APPROVAL OF MINUTES

The motion was made by Councillor Curtis, seconded by Councillor Bernard and carried for the approval of the minutes from the regular council meeting held November 14, 2016.

BUSINESS ARISING FROM MINUTES

Councillor Williams wanted to clarify that the tender last month to O’Meara’s Heavy Equipment Ltd. was for Main Street shoulder areas as well.

PRESENTATION/DELEGATIONS TO COUNCIL

Nil

Councillor Cahill arrived at the meeting.

CORRESPONDENCE

A request was received from the West Prince Graphic to purchase a Christmas Greeting ad for \$86.94 plus HST and New Year’s greeting ad for 50% off.

The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to purchase both Christmas and New Year’s Greetings ads from the West Prince Graphic.

A request was received from the Journal to purchase and a Christmas greeting ad for \$108.22 plus HST.

The motion was made by Councillor Bernard, seconded by Councillor Cahill and carried to purchase the ad for Christmas from the Journal for \$108.22 plus HST.

A letter was received from Recreation PEI about a grant available for \$300.00 to purchase AED accessories.

The motion was made by Councillor Williams, seconded by Councillor Cahill and carried to apply to Recreation PEI for an AED grant for accessories for the arena.

A letter was received from Transportation Infrastructure and Energy regarding a CWWF Funding agreement information session In Summerside on January 12, 2017.

The motion was made by Councillor Tremblay, seconded by Councillor Williams and carried for Susan to attend the session on CWWF funding.

A letter was received from ACOA regarding the last application and the applications in-house exceed the budget allocation but the application will be kept on file in the event funds become available prior to the end of the program.

A letter was received from Saunders Equipment confirming the new Zamboni will be arriving in January.

The motion was made by Councillor Cahill, seconded by Councillor Duggan and carried to allow a cheque for \$39,000.00 to be released to Jacques Cartier Memorial Arena for the new Zamboni.

Mayor Murphy said that the arena received a \$10,000.00 cheque from Farm Credit Canada for the Zamboni.

The motion was made by Councillor Tremblay, seconded by Councillor Bernard and carried to accept the Sexual Harassment Policy Statement recommended by Employment Standards.

BUSINESS LICENSES AND /OR PROPERTY DEVELOPMENT APPLICATIONS

Nil

COMMITTEE REPORTS

LIBRARY SERVICES AND PARKS

Councillor Duggan read the report for the library (see attached).

FIRE AND POLICE

Councillor Tremblay read the fire report (see attached). Councillor Tremblay and Fire Chief John Ellsworth discussed the outdoor rink at the fire hall and there will be no outdoor rink at the fire hall.

POLICE

During the month of November 2016, the RCMP members spent 209 hours providing policing services to the town. Members responded to 11 calls for service including 2-Traffic complaint, 2-Fail to stop or remain at accident, 1-Mischief, 1-Theft, 1-Impaired driving, 1-Mental Health Act, 1-Missing person, 1-Motor vehicle collision, 1-Suspicious person, 1-Items lost and found and 1-False alarm. Members made nine foot patrols at Jacques Cartier Arena, six at Western Hospital and one at Alberton Elementary.

The motion was made by Councillor Tremblay, seconded by Councillor Curtis and to get the boiler on the furnace fixed at the fire hall ASAP and to tender it.

Councillor Williams and Councillor Cahill abstained due to a conflict of interest.

ECONOMIC DEVELOPMENT

Councillor Bernard read the economic development report (see attached).

ENVIRONMENT AND SEWER UTILITY

Councillor Curtis said there was nothing to report.

STREETS AND SIDEWALKS

Councillor Williams said that there were only a few minor complaints about what the town was going to do with snow removal and they were resolved. Councillor Williams attended a Federation meeting last month and also wished everyone Merry Christmas from Derick, Leo and herself.

FINANCE

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried to pay bills in the amount of \$30,313.57.

Honorariums were distributed. Financial statements for November for general and sewer including balance sheets, comparative income statements and trial balance were distributed.

CAO REPORT

(See attached).

RECREATION

Mayor Murphy said that they are still looking for a recreation director and the house decorating contest will be held December 19th.

NEW BUSINESS

The motion was made by Councillor Duggan, seconded by Councillor Williams and carried to give Kevin Gillis \$500.00 for looking after the town website.

The motion was made by Councillor Tremblay, seconded by Councillor Curtis and carried to apply to Skills for funding for the recreation director salary.

A loan for the CWWF lift station project upgrades was discussed.

The motion was made by Councillor Cahill, seconded by Councillor Bernard and carried for the Sewer Account to borrow from the General Account for the lift station upgrades project.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to reconfirm that the mileage rate paid to council members and staff be the government rate, that the CAO can approve expenditures up to \$5,000.00 for sewer maintenance and \$1,000.00 for general maintenance and that the Mayor and CAO have signing authority.

Mayor Murphy gave the second reading for the approval for the new Official Plan and new Zoning Map.

The resolution was made by Councillor Duggan, seconded by Councillor Williams and carried to accept the second reading that the Town of Alberton's Official Plan (Date: October 2011) be repealed in its entirety and replaced by the new Official Plan (See Attached).

The resolution was made by Councillor Williams, seconded by Councillor Duggan and carried to approve the second reading that the Town of Alberton's Official Plan (Date: October 2011) be repealed in its entirety and replaced by the new Official Plan (See Attached).

The resolution was made by Councillor Cahill, seconded by Councillor Tremblay and carried to accept the second reading that Appendix "A" – Zoning Map of the Town of Alberton's Development Bylaw (Date: March 2012) be repealed in its entirety and replace by the new Zoning Map (See Attached).

The resolution was made by Councillor Cahill, seconded by Councillor Bernard and carried to approve the second reading Appendix "A" – zoning Map of the Town of Alberton's Development Bylaw (Date: March 2012) be repealed in its entirety and replaced by the new Zoning Map (See Attached).

The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to pay the membership fee for North Cape Coastal Drive in the amount of \$75.00.

The motion was made by Councillor Williams, seconded by Councillor Bernard and carried to go to a committee of the whole.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to return from a committee of the whole.

The motion was made by Councillor Cahill, seconded by Councillor Williams and carried to give the CAO a \$500.00 Christmas bonus, casual office worker Diane Broderick a \$100.00 Christmas bonus and temporary maintenance man Ray Millman a \$50.00 Christmas bonus.

The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried to hire a lawyer regarding the parking lot behind Independent.

The motion was made by Councillor Cahill, seconded by Councillor Curtis and carried to look after snow and ice removal in the walk way between Michael Gaudette's building and PharmaChoice.

The motion was made by Councillor Tremblay, seconded by Councillor Cahill and carried to pay \$16.00 per hour for a casual maintenance person, if qualified to drive the equipment for maintenance if necessary.

The motion was made by Councillor Cahill, seconded by Councillor Tremblay and carried to adjourn the meeting.

Alberton Public Library
Monthly Report

Reporting to: Councillor Blair Duggan

Period: Months of November and December 2016

Operations: No issues

Programs: Programs included a basic computer class, popular book club discussions, storytime and Lego Club

Planning:

It has been a successful year at the new location. Alberton Public Library has enjoyed cooperation and partnership with Alberton Recreation and Alberton Maintenance Department.

Merry Christmas and Happy New Year.

Kelly Gillis, Branch Technician, Alberton Public Library

November 2016 Fire Report

1 Structure Fire, 3 MFR, 1 MVC, 1 Fire Alarm

6 Total

The Department is busy getting ready for the winter months with training and equipment. We are getting specifications and looking at options for another tanker. Ricky Bernard was in and informed us the furnace will have to be replaced in the coming year as the boiler tank is rusted and can burst at anytime. Susan has been working very hard to find any grant available.

Thanks,

Chief John Ellsworth

Economic Development Report

I'm very happy to announce that there will be another business opening up in Alberton in January, which will be located at 495 Main Street in behind the nook where Barbour N Style used to be located. The business is called Bark Bath and Beyond Dog Grooming Salon. The owner and operator of the business is Alyssa Fraser. Operating hours are available from Monday to Friday from 8am-5pm. Saturday's by appointments only. Alyssa has a wide variety of services that she will be offering along with pet supplies and grooming products. She is fully trained and certified through Brenda's professional academy of dog grooming. Keep an eye opened for her grand opening. We Thank You for choosing Alberton for the location of your new business and we wish you all the best.

CAO REPORT
November 15, 2016 to December 12, 2016

As a follow up to the discussion on sewer at the November council meeting just to clarify all sewer customer s are treated equally and the situation discussed was resolved at no cost to the new home owner or to the town.

Since November 15, 2016 until today I have collected \$11,125.17 from overdue sewer customers.

Curran & Briggs patched the potholes and a small section on McLeod Street on November 16th.

I received a call from Mark Hickey with Hickey & Hyndman Insurance Company and he has offered to do a quote on the town's insurance before the renewal date of January 30, 2017.

I applied for a grant for funding for a furnace and generator for the fire hall.

I checked will RBC to see if any of the loans could be refinanced for a lower interest rate. I was told that with the fixed rate terms the severe breakage costs would not be sufficient to make up for the breakage cost/penalty incurred to break the contract.

Thanks to Diane for decorating the town hall and painting the doors for Christmas.

Set up interviews for the recreation and events planner position and Mayor Murphy and I interviewed several, two declined interviews and one got another job, the process is ongoing.

On December 7, 2016 I attended an information session at the Alberton Rural Action Centre entitled Due Diligence for Managers and Supervisors facilitated by Worker's Compensation Board of PEI.

On December 8, 2016 I attended an information session at the Alberton Rural Action Centre entitled Employment Standards with facilitator Robert Yeo. PEI Department of Environment, Labour and Justice. In the material from him was a sample Sexual Harassment Policy Statement (see sample) which we were encouraged to adopt. A motion would be needed if council would like to adopt this sample.

The house decorating contest will be December 19th.

I would like to wish everyone a very Merry Christmas!