



## **APPROVED MINUTES FROM REGULAR COUNCIL**

**HELD MONDAY, JULY 11, 2016**

The regular council meeting was held Monday, July 11, 2016 at 7:00 p.m. with Mayor Murphy presiding and Councillors Bernard, Tremblay, Curtis, and Duggan present also and Melissa Heald, West Prince Graphic, Staff Sergeant Stephan Pouliot and staff Susan Wallace-Flynn. Councillors Cahill and Williams sent their regrets.

Mayor Murphy called the meeting to order.

**The motion was made by Councillor Bernard, seconded by Councillor Duggan and carried for the approval of the agenda.**

### **DISCLOSURE OF CONFLICT OF INTEREST**

Nil

### **APPROVAL OF MINUTES**

**The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried for the approval of the minutes from the last regular council meeting held June 13, 2016.**

Staff Sergeant Stephan Pouliot gave the June police report, as he had to leave for another meeting. During the month of June 2016, Prince District RCMP members spent 166 hours providing policing services to the town of Alberton. Members responded to 20 calls for service with are broken down as follows: 3- False alarm, 2- Assault, 2- Traffic Complaint, 2- Well-being check, 2- Crime Prevention, 1- Impaired driving, 1- Theft under \$5000, 1- Sexual Assault, 1- Uttering threats, 1- Taking vehicle without consent, 1- Unlawfully in a dwelling house, 1- Trespass at night, 1- Off-highway Vehicle Act complaint, 1- Suspicious person.

Staff Sergeant Spenceley has been transferred and Sergeant Darrel Gill will be Acting Staff Sgt. after July. Staff Sgt. Pouliot left the meeting.

### **BUSINESS ARISING FROM THE MINUTES**

Nil

### **PRESENTATIONS OR DELEGATIONS TO COUNCIL**

Nil

### **CORRESPONDENCE**

A letter was received from PEILCC in response to the request from council to have the liquor store hours increased. The hours are extended for the summer and the profitability will be reviewed at the end of September to evaluate the feasibility of the extension of hours.

A letter was received from the Department of Transportation that the PIF grant be reinstated for this year and Mayor Murphy suggested we apply for sidewalk by the Phillips residence on Dufferin Street.

**BUSINESS LICENSES AND/OR PROPERTY DEVELOPMENT PERMITS**

Nil

**COMMITTEE REPORTS**

**LIBRARY SERVICES & PARKS**

Councillor Duggan reported for the library (see attached).

**FIRE & POLICE**

Councillor Tremblay reported for fire and police. The fire department responded to 66 MFR. It was a very slow month for calls but continued with lots of training and equipment maintenance.

**ENVIRONMENT & SEWER UTILITY**

Councillor Curtis reported there were no outstanding issues in Environment this month. He distributed a summary of the workshop he had attended.

**ECONOMIC DEVELOPMENT**

Councillor Bernard reported on Economic Development (see attached).

**NEW BUSINESS**

Tender for audit – Only one tender was received and it was from MRSB for \$7,500.00 plus HST for three years, this includes the General Account, Sewer Account and Jacques Cartier Memorial Arena.

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to accept the audit proposal from MRSB for three years.**

Two tenders were received for street paving and patching the following streets –

Preston Murphy Trucking – \$75,845.34 including taxes

Curran & Briggs Ltd – \$55,567.02 including taxes

Street	From	To	Approximate Size	Scope

Howlan Street	Howlan/Station corner	End	120m x 5.7 + 684M2	Levelling course and Seal
Prince William	Church Street	80M from corner	80m X 6.2 plus wings = 530M2	Levelling course and Seal
Prince William	Approximately civic 78	Approximately the end of civic 78	100m X 6.1m=610M2	Levelling course and Seal
Reid Street	Main Street	Albion Street	161m X 4.6m=750 M2	Regrade and Place Class B gravel

Potholes miscellaneous hand patching 5 metric ton at the following locations –

In front of 8 Elder Street, Corner of Railway and Church Streets, In front of 3 Albion Street, In front of 111 Dufferin Street (near driveway), In front of 2 Powers Lane and in front of 33 Reid Street.

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to hire Curran & Briggs Ltd. to do the street paving and patching for \$55,567.02 including taxes.**

Council discussed applying for the same amount as last time for the PIF grant.

**The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried to apply to the PIF grant for installation of sidewalk on Dufferin Street from the Phillips residence to Church Street.**

Council decided that as a secondary project, any excess funding will be donated to the Skate Board fund committee.

**The motion was made by Councillor Tremblay, seconded by Councillor Duggan and carried that any money left over from PIF will get donated to the skate park fund.**

**The motion was made by Councillor Duggan, seconded by Councillor Bernard and carried to approve payment of bills in the amount of \$28,833.07.**

Financial Statements were distributed for the sewer account including balance sheet, comparative income statement and comparative trial balance.

**The motion was made by Councillor Bernard seconded by Councillor Duggan and carried to go to a committee of the whole.**

**The motion was made by Councillor Curtis seconded by Councillor Duggan and carried to return from a committee of the whole.**

**The motion was made by Councillor Duggan seconded by Councillor Tremblay and carried to advertise for a temporary fulltime maintenance worker at \$16.00 an hour and follow our hiring policy.**

**The motion was made by Councillor Bernard, seconded by Councillor Duggan to advertise the maintenance job in the Journal and online.**

**The motion was made by Councillor Duggan, seconded by Councillor Tremblay and carried to adjourn the meeting.**

## Alberton Public Library

### Monthly Report

Reporting to: Councillor Blair Duggan

Period: Month of June 2016

Operations: No Issues

Programs: Winding Down the Spring/School year programs

Seeing an increase in tourism traffic using the WIFI

Planning: Rolling out the Summer Reading program and accessing summer student through Alberton Recreation.

Kelly Gillis

Branch Technician, Alberton Public Library

### Monthly Report for Economic Development

I have a few things to report for Economic Development for this month.

First I would like to give you all an update on the Alberton West Prince Skate Park. The committee had met and planning has begun. We have many Fundraisers on the go at the time and are doing quite well. We have opened a bank account and have made our first deposit. We have also received our first donation from the Alberton Lioness which we were very grateful for. We have many fundraisers planned from now until January so keep an eye opened for when we advertise for these events. We are getting lots of good feedback on what we are doing. People in and outside our community thinks it's a great idea and that there needs to be more for kids in the area to do so it keeps them active and off the streets. We as a committee are very pleased with how things are going and to have the support from our locals in the Alberton and West Prince area.

I would also like to report that there was a big announcement on Friday which took place at the town hall. The Cascumpec Bridge project which will cost \$2.4 million dollars has been approved. The project will start as early as today Monday July 11<sup>th</sup>. The province said the new bridge will improve driver safety and boost economic growth by making key links from farms and wharves to markets, which will make it more efficient. The provincial and federal governments will each contribute half of the cost, with the \$2.4 Million dollars in total set aside for this project. It has been a long time coming but sometimes we have to wait and be patient for good things to come.

#### Recreation Report – July 11<sup>th</sup>, 2016

Wayne Corrigan performed at the Alberton Seniors complex on June 20<sup>th</sup>. There were between 10 and 12 seniors and other guests present to watch the music.

Alberton Softball and Soccer programs are in full swing. Alberton has a U-12 Girls Softball team, a U-16 Girls Softball Team and, a U-14 Boys Softball Team. We are also running the Active Start Program; we have 2 U-6 Soccer Teams, a U-8 Soccer Team, and 2 U-10 Soccer Teams. The Alberton Softball teams have already played several games and the soccer game schedule will begin on July 12<sup>th</sup>.

The Scotiabank Cup Softball Tournament saw U-12, U-14, and U-16 divisions playing in Alberton between June 17<sup>th</sup> and 19<sup>th</sup>. 22 games were played in Alberton and the U-12 Alberton team placed 4<sup>th</sup> in their division. The weather was good and the tournament went smoothly.

Celebrations for Canada Day took place on July 1<sup>st</sup>. Between 60 and 80 people were present throughout the day. Joey Doucette provided musical entertainment and Robert Morrissey and Pat Murphy both made appearances. Kadrien Matthews was the winner of the West Prince Graphic trophy for the annual Alberton fishing Derby. He caught 2 trout, his 2<sup>nd</sup> being the largest catch that morning.

The Multi Sport Program for children has begun on Monday Mornings. At the first camp on July the 4<sup>th</sup>, 7 children were present. Art Camp has also begun for the children and there were 11 children in attendance for the first Art Camp on July the 5<sup>th</sup>. The recreation department is also assisting with the Summer Reading Program at the Alberton Library. Only 4 children attended in the 1<sup>st</sup> week of the library program but it is hoped that the number will increase as the program continues.

The Alberton Recreation Department has gained two new summer students. Taylor Wallace who worked with the Recreation Department last summer is on with us again and will help with field maintenance as well as day camp programs and as referee for our soccer games. Emma Ellsworth is assisting with day camp programs as well as soccer, and the summer reading program at the library. A third student, Carlee Saunders, will begin with the Recreation Department the week of July 11<sup>th</sup>. She will also assist with day camp programs, soccer and the summer reading program.

#### **CAO REPORT June 14 – July 11, 2016**

Prepared financial statements, collected sewer revenue, made deposits and other day to day office duties. The July 1<sup>st</sup> sewer invoices have been mailed out so busy with receipts and deposits.

Applied for the Seniors' Secretariat grant.

The summer students have started and we have been approved for three for recreation and one for the fire department. I contacted the RCMP office and was told that police background checks for under age 18 are confidential so the students under that age will not be able to have checks completed.

Assisted a new developer with locating the main sewer line to his property and to get his taxes adjusted after the removal of the house from the property.

Called the Umpires Association to sort out us not being able to hire umpires directly and it has been all worked out.

Approved two property development permits for residential improvements.

Took 5 vacation days.

Showed the students how to weed the flower bed in front of the library.

Showed the contractor where the lot was for the delivery of the fill as approved at the last meeting.

Gathered information for the town planners for the official Plan review including assessments and building permit activity for the past 5 years.